Presbytery of San Jose: Notice of Called Meeting
November 5, 2026 at 5:00pm
Zoom Meeting
Pre-Registration link - https://forms.gle/Xa2aLUpP8Zyydtsc7

5:00 Welcome, Moderator, Tim Parmentier, CRE
Land Acknowledgement
Opening Prayer

5:10 Transition to agenda Rev. Grace Kaori Suzuki, Stated Clerk

Change in the Docket; Quorum call (8 ministers/8 elders/6 churches); Corresponding Members; First time attendees; Visitors

Approval of Agenda and Consent Agenda (All new business must be referred)

Consent Agenda:

1. Motion to approve minutes of the Called Meeting of the Presbytery of San Jose on February 7, 2026
2. Motion to approve minutes of the Called Special Meeting of the Presbytery of San Jose on August 7, 2026
3. Motion to approve Agenda
4. Motion to approve Communion to be served at 2027 NEAR Gatherings, Clergy retreats, dates to be determined
5. Motion to recognize this meeting as an annual meeting of the Corporation (The Presbytery of San Jose)
6. Motion to approve the lease between Lincoln Avenue Presbyterian Church and Iglesia Bautista of Salinas from 1/1/27 to 1/1/29. *See Financial Affairs Committee Report (pp.72)*
7. Motion to approve El Estero Presbyterian Church a waiver of the term limitation for elders in the Class of 2026 (G-2.0404). *(If approved, this would enable El Estero Presbyterian Church to nominate and elect an active elder who will have served two consecutive three-year terms in the Class of 2026) (pp.92)*

Reports and Announcements Received in Docket

Draft Minutes from Called Meeting of Presbytery on February 7, 2026 (pp.4-52)
Draft Minutes from Called Special Meeting of the Presbytery on August 7, 2026 (pp.53-63)
Annual Report from Stated Clerk (pp.64-71)
Financial Affairs Committee (pp.72-73)
Memorandum of Understanding between First Presbyterian Church, Mountain View, and Menlo Church (pp.74-83)

Committee on Ministry report (pp.84-86)
Report from Committee on Nominations (pp.87-90)
Report from Coordinating Council (pp.91-93)
Ethical Conduct Policy (pp.94-106)
Proposed Budget from Financial Affairs and Coordinating Council (pp.107-109)
Executive Presbyter's Report (pp.110-115)
Report from Task Force on Property and Affiliated Non-Profits (pp.116)
Synod Assembly Summary (p.117-118)

5:15 Report from the Stated Clerk (pp. 64-71) Rev. Grace Kaori Suzuki

5:20 Financial Affairs Committee (Part 1) Elder James Lee

The Financial Affairs Committee and Coordinating Council recommend:

Motion: Presbytery to approve the Memorandum of Understanding between the First Presbyterian Church of Mountain View and Menlo Church. **(pp. 74-83)**

6:05 Committee on Ministry Elder Sharon Rowser

Motion: Presbytery to dissolve the pastoral relationship between Rev. "Paul" Prasartpong Pansuay and First Thai Presbyterian Church. His last day of employment is December 31, 2026. The dissolution package includes 4 weeks unused vacation and 1 month addition pay. The Presbytery is providing $2,000 from the emergency assistance fund, and requesting additional emergency funds from the Board of Pensions. **(pp.84)**

6:15 Committee on Nominations Elder Emily Moak Meacham

Nominations for Committees, Chairs of committees and other positions:

Motion: Elect the attached slate of nominees **(pp.87-90)**

6:25 Coordinating Council Rev. Neneth Ross

Motion: The Coordinating Council nominates the following members to the Committee on Nominations (Note: Standing Rules call for the members of the Committee on Nominations to be nominated by the Coordinating Council)

Lynn Viale (RE, Gilroy) Class of 2029

Continuing members of the Committee on Nominations include:
Carlo Panighetti (RE, Los Gatos) 2028
Emily Meacham (RE, Stone) 2027
Nan Swanson (TE, HR) 2027

Motion: The Coordinating Council recommends presbytery to approve the Ethical Conduct Policy **(pp.94-106)**

6:35 Financial Affairs Committee (Part 2) Elder James Lee

Financial Affairs Committee and Coordinating Council recommend:

Motion: Approve the 2027 Budget for Presbytery **(pp.107-109)**

6:45 Polity and Government Sub Committee Rev. Bryan Franzen

6:50 Meetings and Gatherings Task Force (a task force of the Coordinating Council) Rev. Bryan Franzen

Motion: Presbytery to adopt the following meeting schedule for 2027 recommended by the Meetings and Gatherings Task Force and approved by the Coordinating Council. *(Please note that our Standing Rules, as it pertains to the times and planning of the Stated Meetings, has been suspended since October 25, 2025 until a full review of the Standing rules is completed and ratified.)*

Called Presbytery meetings:

- **February 27, 2027** from 9am to 1:00pm: In person at Santa Teresa Hills Presbyterian Church, with Zoom provisions
- **April 22, 2027** from 5pm to 6:30pm: Via Zoom, focusing on General Assembly amendments
- **October 30, 2027** from 9am to 11am: Via Zoom

Two NEAR Gatherings (in-person, location TBD):

- **May 1, 2027** from 9am to 1pm: Faith and Artificial Intelligence
- **September 25, 2027** from 9am to 1pm: Visit from the General Assembly Moderators

6:55 Executive Presbyter (written report pp.110-115)

7:00 Announcements, Adjournment and Closing prayer

Save the date - Next Called Presbytery Meeting:

Saturday February 27, 2027 from 9:00 **in person** (with Zoom provisions) at *Santa Teresa Hills Presbyterian Church.* (Thank you, STHPC, for hosting!)

Presbytery of San Jose: Notice of Called Meeting
Saturday February 7, 2026 9:00am
Trinity Presbyterian Church
3151 Union Avenue, San Jose, CA 95124
Meeting in person

The meeting was opened at 9:20 am with prayer and land acknowledgement by Moderator Tim Parmentier, CRE

A worship service included a sermon from Executive Presbyter Neal Presa, an installation of Moderator Tim Pamentier and Communion.

As we transitioned to the business items the Stated Clerk informed the Presbytery that this was a Called meeting, called by Moderator and Stated Clerk. This meeting was called based on the determination that the Presbytery made in their October 23, 2025 meeting that they would put aside the Standing Meetings requirement in the Standing Rules during 2026 for a time of reassessment.

Transition to Agenda Stated Clerk Rev. Erica Rader confirmed a quorum of more that 8 ministers, 8 elders, representing 6 churches. Corresponding members were introduced by the Stated Clerk. The Stated Clerk noted that documents distributed in the meeting, a report from Financial Affairs on 625 Main St property and a biography for the Stated Clerk nominee would be included in the minutes for documents received by the Presbytery. **APPENDIX L and APPENDIX M**
The proposed terms of call for the Stated Clerk nominee would not be included in the minutes, but distributed in person.

ATTENDANCE

Ruling Elder Members Present as commissioners
(Synod Commissioners, Past Moderators, Coordinating Council)

Amboy, Elsa
Bowles, Margie
Lee, James
Ludwig, Marcia
Hamm, Claudia
Martin, Denise
Parmentier, Tim
Rowser, Sharon
Zisch, Rosaleen

Teaching Elders Present (Active)

Althaus, Ryan
Barraca, Jason
Bennett, James
Cabaness, Jack
Center, Julianne
Dorr-Tilley, Kim
Franzen, Bryan
Ford, Diane
Fullmer, Paul
Eschen-Pipes, Kathleen
Hahn, Taejinn
Lane, Bill
Kim, Hardy
Mosgolian Koeker, David
McAnelly, Anne
Olson, Robert
Peake, Mark
Potts, James
Presa, Neal
Rader, Erica
Rausch, Andy
Ross, Neneth
Troester, Deborah
Watermulder, David
Wong, Andrew
Woods Wong, Lindsay

Teaching Elders, Honorably Retired, Present

Boatwright, Elizabeth
Breeden, Edd
Kim, David
Lee, Joey
Swanson, Nan
Vilardo, Lawrence

Teaching Elders, Not Present

Arishvara, Vincent
Bales, Jennifer
Barclay, Annanda
Choi, Don
Crocker, Douglas
Drescher, Kent
Esaki, Ted
Evans, Samantha
Harris, Tom
Hansen, Chris
Hanson, Duncan
Hoffman, Dan
Kim, Han Ho
Kim, Taelor
Kuo, Ruth
Lai, Hsien-Chang
Lee, Fred
Lee, Jaeguen
Lee, Ting-Yin
Logan, Molly
LeClaire, Sharon
McGinnis, Katheryn
Minerva, George
Matusiewicz, Stella
Park, Joseph Kwang
Pearson, Marjorie
Peterson-Iyer, Karen
Person, Brian
Raines, Jim
Reyes-Chow, Bruce
Sohn, Yo (Joe)
Swanson,Erik
Van Laar, Trevor
Williams, Chris
Woodsmall, Dennis
Yoon, I Sil

Teaching Elders, Retired/Honorably Retired, Not Present

Allen, Stephanie Lutz
Bender, Jim
Bland, Byron
Bristol, John
Burke, John
Dosker, Richard
Doyal, George
Gardner, Thomas
Gibson, Diana
Hansen, David
Harrington, Nancy
Hollingsworth, Mark
Hseih, Stephen
Kim, Insik
Kim, Kyung Jae
Kim, Young Han
Knowles, Stephen
Kress, Karla
Kwon, Young Bai
Lewis, Charles
Longley, Jack
Lyke, Brian
Macway, Evie
McCreath, David
Menser, Bruce
Momrow, Ed
Nelson, Jim
Palmer, Marge
Rowlinson, Bruce
Schmidt, Lyle
Spencer, Dick
Swanson, Nan
Takarabe, Hei
Thorson, Martha
Tsai, Andrew
Tyler, Lee
Yeaney, Darrell

Ruling Elder Commissioners Present

Aptos, St. Andrew
Manning, Pat
Mihm, Eileen
Gilroy
(none)
Gonzales, Community
Bagwell, Darlene
Los Gatos
Bierly, Reid
Heath, Peggy
Henderson, Leigh
Smith, Angie
Smith, Nancy
Thiele, Doug
Panighetti, Carlo
Monterey, El Estero
(none)
Monterey, First
Barrett, Jeff
Rygg, Claire
Thompsen, Roger
Mountain View, First
Edmundson, Bruce
Newman, Cindy
Palo Alto, Covenant
Berg, John
Holsinger, Carol
Reynolds, Lizanne
Palo Alto, First
Chin-Lee, Cynthia
Kinney, Pat
Ellison Wolfson, Greer
Salinas, Lincoln Avenue
(none)
Salinas, Northminster
Gash, Jackie
Salinas, St. Phillips
(none)
San Jose, Cornerstone
(none)
San Jose, Foothill
Leonard, Nancy
Wu, Xiwei

San Jose, Santa Teresa Hills
Wolfe, Pat
San Jose, Stone
(none)
San Jose, Taiwanese American
Pei, Sem
San Jose, Trinity
Cox, Jon
San Jose, Westminster
Burgess, David
Frost, Steven
San Martin
(none)
Santa Clara, First
Fitch, Robert
Santa Cruz, Bonny Doon
(none)
Santa Cruz, Trinity
(none)
Saratoga, Westhope
Wylie, Beth
Sunnyvale
Elrod, Roger
Dix, Jonathan
Kunz, Michael
Ranck, Ed
Thomas, Lynn
Yang, Irene
Sunnyvale, Daesung
Min, Eric
Chang, Eileen
Watsonville, Westview
(none)

Visitors: Teaching Elders, corresponding members
Rev. Nancy Vincent, Executive Presbyter Synod of the Pacific, Presbytery of San Francisco
Rev. Grace Kaori Suzuki, Presbytery of San Francisco
Rev. Dick Young, Zephyr Point, Presbytery of Nevada

Visitors
Rodney Suzuki, Peter Harlow, Jim Yang
Presbytery Staff: Diane Case, Stephanie Cerrito, Colin Richardson, Veronica Ota
First Thai Fellowship/First Thai Prebyterian Church: Pasartpony Pansuay, Orapin Pansuay, Tirat Jueseekuk, Kit Catsinchai, Dares Lee, Chanthip Elliot, Rudeewan Vilivarangkul, Vickie Pichit, Booribon Atchasiri, Siriluck Atchasiri, Micha Jadsadawisut, Varunya Tayna,Patcharajum Wilson, Tom Wilson
Los Gatos: Steve Fainer, Jane Fainer, Ethan Fainer, Lucy Fainer, Martha Wills
Monterey: Cory Pina, Lindsay Pina
Santa Teresa Hills: Carin Nidifon
Trinity San Jose: Kate Parmentier, Sue Parmentier, Julia Most, Carol Vanwyk, Gloria Brown, Cher Peterson, Linda Watkins, Grace Setiowati
Trinity Santa Cruz: Lorraine Vilardo

The agenda was approved by general consent.

Reports and Announcements Received in Docket

Report from Coordinating Council **APPENDIX A**
COM Report **APPENDIX B**
COM: Examine for Ordination to Validated Ministry: Cory Piña **APPENDIX C**
CPM: Examine to Certify Candidate ready to Ordain:Steve Fainer **APPENDIX D**
First Thai Fellowship Chartering request **APPENDIX E**
Accountant and Treasurer Report **APPENDIX F**
2025 Financial Statements **APPENDIX G**
Financial Affairs Report **APPENDIX H**
Executive Presbyter Report to Presbytery **APPENDIX I**
Downtown Urban Ministry Administrative Commission Report **APPENDIX J**
Peace and Justice Work Group; Legal Aid relief **APPENDIX K**

Distributed in meeting

Report from Financial Affairs on property update **APPENDIX L**
Stated Clerk Nominee Bio **APPENDIX M**

Synod of the Pacific

Executive Presbyter Rev. Nancy Vincent brought greetings and shared about the connections and resources between the Presbytery and the Synod of the Pacific.

Committee on Ministry

Elder Sharon Rowser introduced the COM recommendation to examine Candidate Cory Piña for ordination. **APPENDIX C** His position at an Episcopalian school has been validated by COM.

Action: Presbytery approved Candidate Cory Piña for Ordination to Validated Ministry as Minister of Word and Sacrament

Committee on Preparation for Ministry

Rev. Jim Bennett introduced the recommendation to examine Candidate Stephen Fainer to be certified ready to receive a call for Ordination. **APPENDIX D**

Action: Presbytery approved Stephen Fainer to be “certified ready” as Candidate for Ordination

Stated Clerk Nominating Committee

Rev. Anne McAnelly provided a nomination to elect the Rev. Dr. Grace Kaori Suzuki to a five-year term to the elected ecclesiastical office of Stated Clerk. **APPENDIX M**

After requesting and receiving no nominations from the floor, the Presbytery approved the following motions:

> **Action:** Elected Grace Kaori Suzuki to a 5 year term to the office of the Stated Clerk. with the recommended employment package and terms as distributed, effective April 13, 2026.
>
> **Action:** Approved transfer of membership of Rev. Suzuki to the Presbytery of San Jose into this ecclesiastical position
>
> **Action:** Elected Rev. Suzuki as Secretary of the Corporation of the Presbytery of San Jose as of April 13, 2026
>
> > Note: Rev. Erica Rader will serve as Secretary of the Corporation without renumeration until April 12, 2026
>
> **Action:** Appointed the Rev. Edd Breeden (honorably retired) as Bridge Stated Clerk from March 1, 2026 to April 12, 2026 and be duly compensated $1500 for that time
>
> **Action:** Dismissed and dissolved the Stated Clerk Search Committee with thanks. The Committee members: Rev. Anne McAnelly (Chair) Ruling Elder Denise Martin, Rev. Libby Boatwright, CRE Tim Parmentier, Ruling Elder Jane Odell and Rev. Bruce Reyes-Chow

Committee on Ministry

Elder Sharon Rowser presented the request from First Thai Fellowship to be chartered as a congregation of the Presbytery **APPENDIX E**

> **Action:** Approved the chartering of First Thai Fellowship as a congregation of the Presbytery of San Jose.
>
> **Action**: Elected Ruling Elders (class of 2028): Kris Jueseekul, Kit Chatsinchai, Wichayut Suttabongoch (Victor)

COM previously approved receiving Rev. Prasartpong (Paul) Pansuay as a minister member of the Presbytery pending the vote to charter First Thai Fellowship and will follow up with both pastor and new Session on next steps for installation.

Items from Consent Agenda

Action: Approved minutes of the Called Meeting of the Presbytery of San Jose on October 23, 2025

Action: Approved 10 year lease St Andrew Presbyterian with current tenant Iglesia de Dios Santa Cruz, recommended by Financial Affairs (Note: Long term leases and use of facility for worship requires Presbytery approval)

Downtown San Jose Administrative Commission

AC Chair Sharon Rowser thanked all those who participated in the establishment of the Rev. Nancy Schell Urban Ministry Center, at Westminster church, the long construction project and the partnership with Bill Wilson Center. She recommended that commissioners read the report prepared and shared in the docket. **APPENDIX J**

> **Action:** The Presbytery dissolved the Administrative Commission with thanks
>
> Commission Members: Elder Sharon Rowser, Elder Carolyn Rosen, Rev. Don Choi, Elder Steve Nelson, Rev. Jennifer Bales

Financial Report 2025

Rev. Edd Breeden provided the report on the 2025 Financial statements **APPENDIX F** He reported that the Presbytery's annual review was in process early this year, anticipating

> **Action:** The Presbytery approved the report with thanks

Thank you to Stated Clerk Erica Rader and Accountant Diane Case

Rev. Neneth Ross, Associate Pastor of Westminster and a seminary classmate of Rev. Rader provided a thoughtful tribute to her eight year ministry to the Presbytery and its members, highlighting her attention to relationships and support.

Rev. Edd Breeden, treasurer of the Presybytery thanked Diane Case for her 32 years of exceptional work as the Presbytery accountant, noting that she has become an expert who has helped many in financial roles across the denomination.

Both were presented with a personalized clocks commemorating their term of service by EP Neal Presa, who added his remarks appreciating their ministry with the Presbytery and inviting commissioners to stay for lunch and cake as celebration.

Polity and Government Sub Committee

Rev. Bryan Franzen reported that the Polity and Government would provide Clerk's training after the new Stated Clerk began in her role. He noted that there would be a project to work to updating the Standing Rules and invited interested parties to contact him.

Peace and Justice Working Group

Rev. Julie Porras-Center reported on the Legal Aid relief program, noting that over $8,000 in donations were received by Amigos de Guadalupe. APPENDIX K

Church Health and Growth Working Group

Rev. David Watermulder reported on the Clergy Retreat at Santa Maria Del Mar in Santa Cruz and shared that the fall retreat would be at the St. Francis Retreat Center in San Juan Baptista. Church Health and Growth has grant funds available, forms are available on the Presbytery website.

Mission and Outreach Working Group

Rev. Deborah Troester reported plans in June for a Round Table gathering to share mission projects in which congregations are involved with their churches. The working group is seeking to connect with church mission elders. Mission and Outreach has grant funds available, forms are available on the Presbytery website.

Announcements

Rev. Dick Young from Zephyr Point brought greetings, shared about upcoming programs found on their website and invited people to share that Zephyr Point is beginning summer hiring and year round internships for young adults.

Interfaith opportunities: Westhope is developing an interfaith gospel choir, please contact them for more information. Westminster is hosting an interfaith Ash Wednesday service.

Our next NEAR gathering will be with PC(USA) Co-Moderator Rev. CeCe Armstrong on March 26 at 6:00 pm at Westminister

Stated Clerk Erica Rader, last Presbytery meeting

Rev. Rader expressed her appreciation for the Presbytery's leaders as they shared ministry together with her these past eight years. She is grateful that in the spirit of our Reformed tradition, that we have been Reformed and always reforming, which has translated to being unafraid to try new things, new ways of sharing God's grace. It has been a life-giving and formative experience for her, especially as she was mentored by Rev. Joey Lee, the EP when she became Stated Clerk without mid council experience. Diane Case, ever the source of great institutional memory has been her constant help and friend in ministry.

Early in her term Erica received the good advice to always put herself in the agenda at the end of the meeting, to either redirect and/or share gratitude about the proceeding, and she's found herself often moved to share gratitude, like today, where the Presbytery is celebrating not just a great new Stated Clerk Grace Kaori Suzuki but the actions that affirm both Cory Pena and Steve Fainer and reports that highlight the many great ministries happening in the Presbytery. She shared appreciation for Trinity's hosting of the meeting and lunch.

She is confident in the heart and leadership of Neal Presa, soon to be joined by Grace Kaori Suzuki. We have a great Presbytery, marked by leaders who serve with commitment. Erica will continue as a minister member of the Presbytery, serving as Associate Pastor at the Presbyterian Church of Los Gatos.

Closing in prayer, Erica echoed Paul's words to the Philippians chapter 1: " I thank my God every time I remember you, constantly praying with joy in every one of my prayer for all of you because of your sharing in the gospel from this day until now. I am confident of this, that the one who began a good work among you will bring it to completion by the day of Jesus Christ."

Meeting adjourned at 12:37 pm

Coordinating Council of the Presbytery of San Jose
Report to Presbytery February 2026

Our Standing Rules provide that the Coordinating Council can address emergent matters between Presbytery meetings so a special meeting was called on December 3, 2025 and an email vote was held on December 23, 2025 by Chair Andy Rausch and Stated Clerk to address necessary 2025 business.

December 2025 Actions taken:

Elected slate of Nominating committee recommended nominations (Council Attachment 1)

Note: Nom com had a shortened time line to complete nominations. Several of these nominations are for previously elected people to serve as committee chairs which must be completed before January so that our committees and Council can function in 2026.

Approved housing allowance of $51,000/yr for EP Neal Presa
Note: As we have moved from the Synod as employer and payroll agent for our staff, we need to take this action.

Approved the first NEAR gathering with guest 226th GA co-moderator Rev. CeCe Armstrong in March.

Approved 2026 budget corrections of $ 42,900 in investment draw recommended by Financial Affairs. (Council Attachment 2)

Note: In the calculation of the 2026 budget approved by Presbytery in October 2025, a calculation error in the spreadsheet used for committee work resulted in an underreporting of investment draw budget of $42,900. The email vote approved the adjustment so the 2026 financial budget and accounting books could be established. The corrected budget will be reported to Presbytery on February 7, 2026.

Elected Kemal Munkem from Santa Teresa Hills as YAAD nominee
(note:YAAD elections must be notified to GA in December)

Coordinating Council met by Zoom on January 15, 2026 in meeting chaired by 2026 Coordinating Council Chair Neneth Ross

Moderator Tim Parmentier reported on the installation of Rev. Jason Barraca at Lincoln Avenue Presbyterian church on January 9

Stated Clerk Erica Rader thanked the Coordinating Council for their service and shared how the collaborative work of the Council has been a highlight of her term as Stated Clerk. She celebrates her 8 year ministry as Stated Clerk and remains committed to the Presbytery in a different capacity. She will be available to the next Stated Clerk and a friend to all her colleagues, but will have good boundaries around Presbytery business.

EP Neal Presa provided a preview of his report to Presbytery.

Financial Statements
Accountant Diane Case provided an overview of the 2025 Financial statements which will be reported to Presbytery.

Personnel Committee
Chair Denise Martin reported on the many activities of the Personnel committee. They have been involved in the hiring of three part time positions, search for the Stated Clerk, as well as establishing proper processes for part time employment, employment tax and worker's comp insurance. They are prioritizing these projects and will table the project to create a Presbytery Personnel manual. The Presbytery will continue using the Synod's Personnel Manual until the Personnel committee can finish the project.

As part of the transition from the Synod's payroll service, the Presbytery has to take out a workers comp insurance policy which was not budgeted. This policy and the full amount of payroll tax was not budgeted.

For our clergy employees who can elect to direct a portion of salary to housing allowance the following actions were taken:

> **Action: Coord. Council approved $20,566.43 of Rev. Edd Breeden's salary to be designated housing allowance.**
>
> **Action: Coord. Council approved $10,000 of Rev. Ryan Althaus' salary to be designated housing allowance.**

NEAR gathering and Presbytery planning
Action: Approved the sub-committee to plan the dates for 2026 Presbytery meetings and NEAR gatherings: Tim Parmentier, Bryan Franzen, Rosaleen Zisch, EP and Stated Clerk.
Note: This action was on the delegation approved by Presbytery at the October 23, 2026

Coordinating Council Report Attachment 1
December 3,2025
Presbytery Nominations for Committees
Nominations Part 2

Presbytery Council At Large Members

Neneth Ross– Westminster, TE (1st term) Chair, 2026

Committee On Ministry (COM)

*Sharon Rowser – Foothill, RE (2st term) Chair 2026

Personnel Committee
Nominations for the Class of 2028

*Colleen Peterson, Westhope, RE (1st term)
*Neneth Ross, Westminster, TE (1st term)

Class of 2026
*Denise Martin, Gilroy, RE (2nd term), *(Chair for 2026)

CORE (Committee on Representation and Empowerment)
Nominations for the Class of 2028

*Vincent Arishvara, Trinity SJ, TE
*Julie Center, At-Large, TE (1st term)

SDOP (self-development of people)
Nomination for Class of 2028

*Tom Perloff, Mountain View, RE

Permanent Judicial Commission
Nomination for Class of 2031

*Franzen, Bryan, Westminster, TE

Nominating Committee
Nomination for Class of 2028
*Panighetti, Carlo, Los Gatos, RE

	Presbytery of San Jose Budget 2026	Budget 2026 Corrected	Budget 2025	
40100	Per capita current	$152,730.00	$153,912.00	
48010	Synod Partnership Grant	$30,933.00	$31,152.00	
48012	Prior year Mission support			
48015	A Penke Fund	$8,100.00	$7,400.00	
48020	Walker, Lundy, Miesse, Daview	$12,000.00	$12,000.00	
48035	Hunger Action Enabler Grant	$5,000.00	$5,000.00	
48040	Peacemaking Offering - Presby Portion	$0.00	$4,000.00	
48045	Immanuel House EC	$5,000.00	$5,000.00	
48055	Cornerstone Rent	$0.00	$43,800.00	
48057	interest			
49010	**Budgeted investment draw ***	$550,403.26	$583,225.93	
49022	Mission Giving	$150,000.00	$150,000.00	***$550,403 is corrected amount, previoiusly calculated and reported to Presbytery on 10/23/25 as $507,503.28, $42,900 difference***
	Cornerstone Remittance for Property Tax/Ins	$31,000.00		
	Total Revenue	$ 945,166.26	$ 995,489.93	
50005	Youth triennium	$3,000.00	$4,000.00	
50010	Youth scholarships	$500.00	$1,000.00	
50015	Clergy of Color retreat	$500.00	$500.00	
50022	Safe church Program	$6,000.00	$10,000.00	
50025	Adult scholarships	$3,000.00	$3,000.00	
50030	Misc. cong development	$0.00	$1,000.00	
50035	Indonesian Christian (GKI)	$3,000.00	$3,000.00	
50040	Thai fellowship	$3,000.00	$3,000.00	
50045	Communidad Latino	$3,000.00	$6,000.00	
50065	Mission trip	$0.00	$3,000.00	
50070	Mission outreach	$1,000.00	$1,200.00	
50075	Seminary internships	$0.00	$1,000.00	
50080	CORE Leadership Development	$1,500.00	$1,500.00	
50085	Justice mission scholarships/grants	$4,500.00	$4,500.00	
50095	Immanuel house	$5,000.00	$5,000.00	
50100	Preparation for ministry	$1,000.00	$1,000.00	
50105	Committee on ministry	$2,000.00	$2,000.00	
50110	Emergency assistance	$1,500.00	$1,500.00	
50115	Stewardship training	$7,500.00	$6,500.00	
	Total Ministry	$46,000.00	$58,700.00	
51015	Community mission grant	$10,000.00	$15,000.00	
51020	Congregational growth grant	$10,000.00	$15,000.00	
	Total Grants	$20,000.00	$30,000.00	
52025	Beach st insurance	$0.00	$20,000.00	
55027	Urban Ministry San Jose shortage			
52030	Property insurance	$47,000.00	$40,000.00	CCSV remits payment to Presbytery
52035	Property taxes	$30,000.00	$27,000.00	CCSV remits payment to Presbytery
52060	Maintenance	$12,000.00	$12,000.00	
52065	Utilities	$0.00	$36,000.00	
	Presbytery office space to CCSV contribution	$24,000.00		
	Total property	$113,000.00	$135,000.00	
53015	Per capita general assembly	$38,216.44	$37,953.30	
53020	Per capita synod	$17,716.68	$18,259.56	
	Total per capita	$55,933.12	$56,212.86	
54015	Telephone	$4,500.00	$4,500.00	

	Presbytery of San Jose Budget 2026	Budget 2026 Corrected	Budget 2025	
54020	Legal and bank fees	$23,000.00	$21,000.00	
54025	Presbytery gatherings	$4,000.00	$350.00	
54030	Auditing expense	$18,000.00	$18,000.00	
54040	Postage	$1,000.00	$1,000.00	
54050	Supplies	$10,000.00	$13,000.00	
54055	Equipment and software	$27,000.00	$17,000.00	
54060	Web/IT Support and Security	$12,000.00	$500.00	
	Staff Performance Review Assessment Tool	$800.00		
	Total general administration	$100,300.00	$75,350.00	
55005	Stated Clerk Salary	$77,400.00	$75,000.00	
55015	Treasurer Salary	$22,851.59	$22,142.59	
55020	Stated Clerk Travel allowance	$8,500.00	$8,500.00	
55025	Accounting salary	$73,663.00	$73,663.00	
55030	Payroll tax	$15,000.00	$15,000.00	
55035	Accountant Retirement Savings	$0.00	$0.00	
55040	Accountant Medical Allowance	$9,000.00	$9,000.00	
55042	Accountant Synod Pension	$9,060.55	$9,060.55	
55045	Stated Clerk BOP Pension and Medical	$36,400.00	$32,250.00	
55050	Pastor support	$3,000.00	$3,000.00	
55052	WPH Brewmaster	$0.00	$0.00	
55055	Hunger advocate	$10,000.00	$10,000.00	
55057	Peacemaking advocate	$20,000.00	$0.00	
55070	Moderator	$1,000.00	$250.00	
55072	EP Expenses Allowance	$11,000.00	$8,500.00	
55074	EP Mileage Reimbursement	$2,500.00	$5,000.00	
55080	Staff professional/education	$2,000.00	$2,000.00	
55081	Office Manager Medical	$0.00	$44,000.30	
55082	Office Manager Synod Pension	$0.00	$8,717.63	
55085	Personnel pool	$11,322.00	$0.00	
55086	EP Salary	$185,760.00	$180,000.00	
55087	Office Manager salary	$0.00	$73,143.00	
55088	EP BOP Pension and Medical	$68,576.00	$61,000.00	
	Executive Assistant	$27,300.00		
	Communications Coordinator	$15,600.00		
	Total personnel	$609,933.14	$640,227.07	
	Total expenses	$945,166.26	$995,489.93	

YAAD Nomination

Personal Background in the Presbyterian Church
My name is Kemal Munkem, and I have been an active member of the Presbyterian Church since childhood. My faith journey began in Cameroon and continued in the Bay Area, where I found a spiritual home in my local Presbyterian congregation at Santa Teresa hill presbytery. Over the years, I have grown from a participant in youth programs to a youth teacher, guiding younger members in their understanding of Scripture and helping them build a deeper relationship with Jesus Christ. My involvement has included leading Bible studies, and representing my church at national gatherings such as the Triennium event in July 2025.

Personal Hopes and Desires for the Church
My hope for the Presbyterian Church is that it continues to be a beacon of love, inclusivity, and spiritual growth. I desire to see our church expand its outreach to youth and marginalized communities, offering them a safe space to explore their faith and find support. I envision a church that embraces diversity, encourages open dialogue, and empowers young leaders to take active roles in ministry and service. I also hope to see more collaboration between congregations, especially in multicultural communities like ours in the Bay Area, to strengthen our collective impact.

Significant Issue Facing the Church
Youth Engagement: Many young people feel disconnected from traditional church structures. We must find innovative ways to engage them through relevant programming, mentorship, and leadership opportunities.

Commitment to Serve as a General Assembly Resource
If elected as a commissioner to the General Assembly, I fully intend to serve as a resource for my Presbytery in the year following my service. I will share insights, updates, and reflections from the Assembly, and I will be available to speak at Presbytery meetings to help inform and inspire others. I believe that communication and collaboration between the General Assembly and local congregations are essential for the health and growth of our church.

Age Confirmation
I confirm that I will be at least 18 years old by June 21, 2026, and I am eligible to serve in this role.

Presbytery of San Jose Committee on Ministry
Report to Presbytery February 7, 2026
(covering period November 2025 – January 2026)

Items for Docket:

1. Examinate Cory Pina for ordination
2. Approve the charter request of First Thai Presbyterian Church of San Jose
3. Approve the slates of ruling elders and deacons for First Thai

Information Items:

1. Minimum 2026 salaries for pastors, effective January 1, 2026, were updated to reflect the 2.8% COLA for Social Security. The new terms were reported to Clerks of Session and pastors in the fall and can be found in the presbytery polies on the website.
    a. Santa Clara $121,157
    b. Santa Cruz $101,536
    c. Monterey $74,349
2. Jason Barraca was elected to serve as the 2026 CRE subcommittee chair.
3. COM approved the following actions:
    a. Rev. Jason Barraca to be Designated Pastor of Lincoln Ave Presbyterian Church and installed at Lincoln Avenue PC on January 10, 2026. Installation Commission included EP Neal Presa, Stated Clerk Erica Rader, Moderator Tim Parmentier, Rev. Libby Boatwright, Rev. Bill Lane (Gonzales), Rev. Andy Rausch (Northminster), Elder Wayne Chen (Lincoln Ave), Elder Rosalyn Bailey (Lincoln Ave)
    b. Rev. Bryan Lyke transfer to Santa Fe Presbytery pending notification of Santa Fe Presbytery's action to receive.
    c. Rev. Annanda Barclay 12-month contract extension to the position of Temporary Associate Pastor at Sunnyvale PC.
    d. Validation of Julianne Porras-Center's ministry with Somos Watsonville, Inc.
    e. Rev. Craig Roberts' status change to retired
    f. Validation of Cory Pina's position as Spiritual Life/Director of Technology at All Saints Say School in Carmel.
    g. Larry Vilardo to serve as moderator for El Estro's annual congregational meeting on December 2025.
4. Other information:
    a. Stone Church has formed a Pastor Nominating Committee

Submitted by Sharon Rowser
COM Chair

Statement of Faith

Cory Piña, 2025

My faith is a work in progress.

Where once I found a home in answers and certainties, today I am comfortable with hopes, questions, doubts, and curiosities.

God is love, and the Creator of all things.

Christ, Lord and Savior of everything, has always been.

Jesus Christ is the only somehow-begotten son of God. He was born on Earth, killed, and was resurrected from the dead by God.

The earthly life of Christ was marked by teaching, healing, feeding, embracing outcasts, challenging injustice, and offering mercy.

In his life, death, and resurrection, creation finds reconciliation with the Creator.

The Holy Spirit is the name we give to God's perpetual presence and power. It is the wind that hovered over the beginning of creation, the inspiration of all things right and true, and the glue holding all things together. By the Spirit we continue to know and experience God.

The Hebrew scriptures and the New Testament are the records and stories of the faith and trials of the people of God throughout millennia. In our scriptures we find a full human experience: joy and sorrow, pain and pleasure, faith and doubt, wisdom and foolishness. Today the scriptures are the authority and guide for *our* faith, and an invitation to participate in a tradition of wisdom and union with God.

The Church is the household of God. Like any family, each member has their own personality, tendencies, preferences, character, style, flaws, and failures. A family of diverse personalities fosters a diverse expression of faith. Like any family, some members get along with each other better than others – yet we are all kin.

The sacraments are shared experiences that remind us of Christ's presence with us. They offer us spiritual life and strength, assuring us of our connection to God and one another.

In Baptism we acknowledge our own dying and resurrection with Christ. It is a symbol of turning our hearts and minds toward God, a visible sign of our inclusion in the covenant community, and an opportunity to remember our obligation to the family of Christ's followers.

In Communion, we share a meal that commemorates the sacrifice of Jesus, reminds us of our connection to one another, and spiritually nourishes us by the real presence of Christ.

Our scriptures speak of salvation both as an event, and as a journey toward communion with God. It is a process of living our way into the security of God's love and wisdom. We may be saved as individuals, but salvation through Christ is also a communal offering – a hope that the world may find unity in Christ and with each other.

Nothing can separate us from the love of God.

Cory Piña

Marina, CA

Bio

My path to ordered ministry has been held together not by unwavering faith, but by persistent encouragement from those around me. While I was confident about entering into full-time ministry when beginning seminary, the end of my studies brought about a faith crisis. While I never ran far away from faith, nor from the church, I found it difficult to move forward, often disqualifying myself.

I've learned my doubts and my questions aren't bugs in my faith, but features. The theme that holds my faith together is the knowledge that God is not put off by our doubts and questions. I hope to offer people the freedom to be who they truly are, and to ask the questions they have, living into the welcome offered by Christ.

I hold a degree in Biblical Studies from Azusa Pacific University and received my Masters from Fuller Theological Seminary. My earliest ministry formation began as a youth leader in high school, trained by a youth pastor who took us to Calvin Crest Conferences, where I first encountered the Presbyterian Church (and my wife).

After many summers on staff and a few years of year-round work at Calvin Crest we moved into the Central Valley, where I served as the Youth Director for Trinity United Presbyterian Church in Modesto. There I began the ordination process.

I spent most of the last 15 years employed by Fuller's IT department, handling in-house web development (remotely). A desire to return to in person work led me to a job at All Saints Day School in Carmel in the position of "Director of Technology". While interviewing I learned they were also looking for a chaplain, and they offered me the opportunity to take on a version of both of these roles. This position blends my professional technical skills with the vocational call I have had lingering for some time. I get to interact with folks of all ages, and it's my real joy to be an available and supportive presence, and to have the opportunity to lead chapel services on a regular basis. I'm pleased to say that the last few months I have felt more like myself than I have in quite a while.

My wife, Lyndsay, is a kindergarten teacher at Monte Vista Elementary in Monterey. We have two children: Naomi (17), and Samuel (15), both at Monterey High School. We are blessed to live near my extended family here on the Monterey Peninsula.

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Steve Fainer Bio

The basics:
Grew up in Goleta, CA,
Came to faith through student retreat program of Goleta Presbyterian Church in 1994
B.A. Religious Studies, Westmont College, 2001
Married to Jane since 2003
Father to Ethan (13, 7th grade) and Lucy (11, 5th grade)
Thru-hike of Pacific Crest Trail with Jane, 2008
M.A. Communication & Leadership studies, Gonzaga University, 2011
M.Div. Fuller Theological Seminary, 2023

As a young Youth Director, Eugene Peterson's "Long Obedience in the Same Direction" and the New Monastic movement's emphasis on stability resonated with me. And the years stretched into decades. The compounding joy of seeing the fruits of one's ministry year after year confirms that wisdom of stability.

My ministry experience outside of youth groups, mission trips, adventures foreign and domestic, retreats, confirmation, songwriting, game creation and mentoring young people includes preaching, teaching adults, visiting the infirm, sick and dying, praying over the deceased, leading a band, sitting in session meetings, standing up for co-workers, supporting my pastors, connecting people, leading funerals and listening to people of all ages. It has been a fun ride!

Nearly 30 years after first sensing a call to ministry and almost 25 years in a full-time ministry role at PCLG, one might ask, why ordination now? Well, I did start that M.Div. in 2013 at Fuller, and I did seek a job in ministry straight out of college, so…it's been a while. This path towards ordination is something I've done slowly because I've always felt like (and been treated like) a pastor for so long already and I've had little desire to disrupt my family's life.

My wife's family all lives within a twenty minute drive from our house and my parents are just 4 hours away. I still believe in stability for family and ministry and yet I'm curious to know what, if anything, God might call me to next.

Steve Fainer- Statement of Faith

I trust in the life, death and resurrection of Jesus Christ, the Son and living Word of God, as revealed through the Scriptures. The scriptural theme of God-with-us is embodied and incarnated by Christ who tabernacled among us. The life and teachings of Jesus turn humankind back toward our Creator again and again; our repentance is not a one time act of turning, but a daily habit in the process of becoming more like our Lord. Jesus' death on the cross is an act of God's love and initiative, showing the depths of how far God will go to achieve reconciliation with us. Jesus' bodily resurrection shows God's power over death and reminds us that we too will one day be raised to a new life with God.

I believe in the Holy Spirit, the advocate and comforter, the Divine Person through which all of our experiences of the triune God are made possible. While Jesus made the Father known in the first century (John 14), the Spirit makes them both known in the present. The Spirit moves where it will and resides in believers as well, setting us free to love others and guiding us deeper into Christ-likeness. The Spirit calls people to faith and enables them to believe.

I have faith in the living God of the covenants with Abraham and Sarah and their descendants, the people of Israel and those adopted into the family, as well. The living God, whom Jesus called Abba or Father, demonstrates love for God's creation through common grace and specific love for humankind in the sending of God's Son and Spirit to reconcile us to God and one another. The Son, the Spirit and the living God all together form the triune God, one God in three Persons, about whom language so often falls short.

The Hebrew and Christian scriptures of our Bible testify to the sovereign love of God, the atoning life and death of the Son and the ongoing work of the Spirit. Written through the efforts of humans and within their specific cultures, Scripture is the God-breathed testimony about God's work and intentions for the world and is useful for teaching, rebuking and training in righteousness. The Holy Spirit illuminates and guides our understanding and application of the Scriptures in profound ways through every generation, using the Scripture itself as an interpretive corrective and lens.

The Scriptures teach that though God created humankind good, we have nonetheless become imperfect creatures through a process of falling away. Humans are created beings and also creatures of our environment. We ignore and turn against God. We are by our fallen nature self-interested and self-oriented, capable of great cooperation, compassion and love as well as violence, falsehood and faithlessness. Humans cannot (with the exception of Jesus of Nazareth) on their own turn their lives, wills, desires and so on (heart, mind, soul & strength) toward faithfulness to God. Humans require God's help to rescue them from their natural state of division and distrust of "the other" even and especially when that Other is God. The Scriptures teach God elects people for salvation *and* that God desires all to be saved.

Christians belong within the Church universal, a worldwide congregation of believers who confess Jesus Christ as Lord, are called together by the Spirit to worship and set apart to serve in God's name. Whatever disagreements, schisms, and suchlike that portions of the Church face, it is still united as one Body under the Headship of Jesus Christ. The Church universal celebrates the Sacraments of Baptism and the Lord's Supper as demonstrated by Christ in his life. Among other things, baptism signifies God's love for us from before we can even choose God, indicates belonging to the covenant community of God's people and unites a person with Christ in his death and resurrection in a singular act at any age. The Lord's Supper commemorates Jesus 'death and resurrection, reminding us of God's presence with us always, even as we wait for Jesus to come again and eat with us. Those able to partake in this communion meal, do so for the benefit of the entire world — past, present and future — who may not for whatever reason, have access to the table. When we eat the bread and drink the cup, we remember the New Covenant that Christ made with humankind, proclaim Christ's resurrection with gratitude, and nourish ourselves to do the work of God going forward. The Church's mission in the world is to declare and embody the reconciliation of God and humankind through its preaching, outreach, fellowship, worship, theology and pursuit of justice for all people (but possibly in reverse order).

Jesus told his disciples he was going ahead of them to prepare a place for them and while my current focus is with following God in this present life, I believe in the future hope of being with Jesus in his Father's house (which we might call Heaven), and of Jesus' return where the dead will be raised and all things created new here on earth. The Triune God's demonstration of victory over death, evil and sin in Christ's resurrection show us that the final victory will be physical as much as spiritual. The starting point and finish line of faith are for me the same: Resurrection!

Chartering Process for First Thai Presbyterian Fellowship of San José
Refer to G-1.02 of The Book of Order

✓ (March 22, 2025) First Thai leadership meet with EP and Stated Clerk to discern what it means to become a chartered congregation from being a fellowship

✓ (April 29, 2025) First Thai leadership discerns whether to move forward and contacts EP and Stated Clerk

✓(May 12, 2025) Presbytery Committee on Ministry (COM) designates committee representatives, EP, and Stated Clerk/Acting Clerk (collectively COM Team) to work with First Thai on chartering process

✓(June 2, 2025) COM, through the COM Subcommittee for CRE, enrolls Kit Chatsinchai as "Commissioned Ruling Elder candidate" to complete CRE process and requirements. If the way be clear with First Thai's successful chartering, one of the first actions of the chartered congregation will be to elect Kit Chatsinchai as a ruling elder to the chartered Session. Then, one of the first actions of the chartered Session will be to endorse Kit Chatsinchai as a Commissioned Ruling Elder candidate

✓(June 8, 2025) COM Team meets with First Thai leadership to orientate on chartering process

✓(July 14, 2025) COM meets with and transfers the clergy standing of The Rev. Pratsarpong "Paul" Pansuay from the Church of Christ in Thailand (CCT) to the Presbytery, pending the successful chartering of First Thai. Up until then, The Rev. Pansuay will continue serving with First Thai per the previous authorization of COM that he serve within the bounds of the Presbytery as a minister member of CCT, an ecumenical partner of the PC(USA)

✓ (June 8, 2025; July 13, 2025; July 27, 2025; *inter alia*) COM Team orientates First Thai leadership (who will presumably be elected/installed as the chartered Session) with the Constitution of the PC(USA) [*Book of Confessions, Book of Order*], the roles and responsibilities of the Session and the councils of the Church (Presbytery, Synod, General Assembly), the roles and responsibilities of a congregation, the qualifications/responsibilities of ordered ministries (teaching elder/minister of Word and Sacrament, ruling elder, deacon), ecumenical relationships

✓ First Thai leadership prayerfully invites all people to prayerfully discern whether they sense a call to join First Thai as a chartered congregation

✓ (Aug 31, 2025) COM Team meets with all those people who have expressed interest in becoming a chartered member of the congregation, or who wish to explore what it means. COM Team will orientate these prospective members what it means to be a Presbyterian congregation

✓ COM Team will work with First Thai leadership in developing bylaws and any articles of incorporation

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Chartering Process for First Thai Presbyterian Fellowship of San José
Refer to G-1.02 of The Book of Order

✓ (Oct 23, 2025) Prospective chartered members will sign the covenant in G-1.0201 of the *Book of Order* and transmit that covenant and a letter of application to the Stated Clerk indicating that First Thai desires to be a chartered congregation. The COM Team will work with First Thai leadership to determine a tentative date of a worship celebration.

✓ (January 7, 2026) COM Team will report to COM receipt of the official letter of application and chartered membership covenant

✓(January 12, 2026) COM meets with reps from First Thai, and recommends to Presbytery the official chartering of First Thai as a congregation.

✓ (Scheduled for February 7, 2026, Trinity Presbyterian Church-San José) Presbytery meeting to receive the application for chartering. All prospective members of First Thai will be present.

__At Presbytery meeting, Presbytery will approve the application for chartering, thereby officially constituting the fellowship as the First Thai Presbyterian Church of San José, a congregation. The Presbytery will, then, elect the ruling elders, and any deacons. The Presbytery will approve the by-laws of the new congregation.

__Worship celebration at First Thai Presbyterian Church for the entire Presbytery. The worship will include: installation of The Rev. Pratsarpong "Paul" Pansuay, ordination and installation of ruling elders and deacons, official first photo of the chartered members, official first photo of the chartered Session, and a celebration feast/party.

__On the day of the worship celebration, COM Team (and any COM members present, Presbytery moderator, vice moderator) will meet with the chartered Session for an official meeting. Session will endorse Kit Chatsinchai as a CRE candidate. Session will take any other appropriate actions to organize itself.

__At the next COM following the worship celebration, COM dismisses the COM Team with thanks.

"We the undersigned, in response to the grace of God, desire to be constituted and organized as a congregation of the Presbyterian Church (U.S.A.), to be known as First Thai Presbyterian Church of San Jose. We promise and covenant to live together in unity and to work together in ministry as disciples of Jesus Christ, bound to him and to one another as a part of the body of Christ in this place according to the principles of faith, mission and order of the Presbyterian Church (U.S.A.).

No.	Signature	Last Name, First Name
1		Atchasiri, Booriboon
2		Atachasiri, Siriluck
3		Chatsinchai, Kit
4		Debavalya, Sophia
5		Elliott, Chantip
6		Huang, Weena
7		Jadsadawisut, Micah
8		Jueseekul, Kris
9		Jueseekul, Tirat
10		Lee, Dares
11		Pakdy, Ratana
12		Pichayathitinan, Yupa
13		Pongsil, Pat
14		Suttabongoch, Wichayut
15		Tunhikorn, Sopin
16		Vilaivarangkul, Rudeewan

NOTES and EXPLANATIONS FOR THE 2025 FINANCIAL REPORTS OF THE SAN JOSE PRESBYTERY

BUDGETED FINANCIAL STATEMENT, lists the revenue (income) and the disbursements (expenses) of the organization for the last fiscal year.

INCOME, the income of the Presbytery is divided into broad categories for ease of understanding.

PER CAPITA, this is the Presbytery's portion of the amount paid by the individual congregations based upon the number of members on their roles at the time of the previous year's report. The total Per Capita is paid through the Synod and is then divided amongst the General Assembly, the Synod, and the Presbytery.

SYNOD BLOCK Grant, this is the Presbytery's portion of the Basic Mission Giving from the churches of the Presbytery and from a portion of the income from the Syond investment program.

ANNIE PENKE FUND, is an endowment fund set aside by Annie Penke with the proceeds going to mission work being done in our Presbyter and three other Presbyteries of the Synod.

FOUNDATION FUNDS, various families (**Walker, Lundy, Miesse, and Davies**) have placed money in endowment with the Presbyterian Foundation to benefit the Presbytery of San Jose.

GA FUNDING, some of our revenue comes from GA funding for programs like **Hunger and Peacemaking.**

IMMANUEL HOUSE, this is pass through income sent by churches through the extra commitment giving program of the Synod and is passed on to the IH Board for their use in the mission of transitional housing for refugees.

CORNERSTONE RENT, Cornerstone church pays the equivalent of their share of the cost of insurance, taxes, maintenance, and utilities for the Meridian Way property.

INTEREST AND GAINS/LOSS, this includes the interest, dividends, and realized growth or loss from Presbytery's investment pool which are used to help fund the budget.

INVESTMENTS SUBSIDIES, these funds come from the proceeds of the investment portfolio of the Presbytery.

EXPENSES, the expenses of the Presbytery are divided into categories of spending.

MINISTRY, the many different programs of the Presbytery.

GRANTS, the three types of grants available to congregations, for vision ideas, mission programs, church health projects. Applications are available on the Presbytery website.

PROPERTY, these include various expenses related to the insurance, taxes, maintenance, and expenses of the various properties owned by the Presbytery.

PER CAPITA, annual apportionments to the General Assembly and the Synod based upon the membership of the Presbytery to jointly fund the programs of these regional and national organizations of our church.

GENERAL ADMINISTRATION, the various operational expenses of the Presbytery office including annual legal and or audit expenses.

PERSONNEL, providing the Exec Presbyter, Stated Clerk, Office Manager, Accountant, and Treasurer with salaries and benefits to help the ongoing work of the Presbytery. This category

also includes various advocates hired by the Presbytery for helping the congregations with hunger, peacemaking, safe church, and other communications of the Presbytery.

STATEMENT OF FINANCIAL POSITION, the Balance Sheet, does not indicate anything related to income and expenses but summarizes the assets (holdings) and liabilities (obligations) of the Presbytery.

ASSETS, the assets are defined as any real asset, like a bank account, the value of investments, the book value of real property, and the like.

CURRENT ASSETS, these monies are the yearend balances in bank and savings accounts currently held at Chase bank.

INVESTMENTS

SYNOD CASH ACCT, the yearend balance of monies held at the Synod on deposit. From time to time these monies might be invested in MDCs at the Synod for longer term interest rates. Currently the monies are deposited "on demand" just like a savings account.

NEW COVENANT FUNDS, FOUNDATION, are mutual funds invested by the New Covenant Funds. The Growth fund invests in stocks of the S&P 500 companies according to the Socially Responsible guidelines of the General Assembly. The Income Fund includes government bonds and similar fixed income opportunities. You can see information about these investments on their website; NewCovenantFunds.com

BROKERAGE ACCOUNT, The Stock portion of the Brokerage account is invested at Charles Schwab in S&P 500 vehicles SPY (general S&P 500 stocks), SPYX (general S&P without Carbon 200 companies), and SUSA (general S&P stocks with high commitment to ESG protocols). The Bond portion of the Brokerage account is invested in a variety of corporate bonds available on the open market; laddered out over a 6-8-year time horizon.

LOANS, NOTES, AND LINES OF CREDIT, in certain extraordinary circumstances the Presbytery has loaned monies for specific reasons that seemed beneficial to the work of the Presbytery. Presbytery encourages churches who are looking for loans to first take advantage of the Synod Loan Program and their various different interest rates and loans.

FIXED ASSETS, this includes property assets that are real property, owned in the name of the Presbytery alone, not in conjunction with individual churches.

The Presbytery owns the property known as the property on Mental Ave in Santa Cruz currently used by Trinity Presbyterian as a manse for their pastor, the Catamaran purchased by donations to the Sweaty Sheep NWC, the property on Main Street in Watsonville being used as the Watsonville Public House, the property at Meridian Way where the offices are located, and Cornerstone Church currently resides, the Immanuel House, operated by the Immanuel House Board for transitional refugee housing. These properties are listed at book value less the accumulated depreciation. Note: Book Value means the price originally paid for the property plus substantial improvements.

Historical properties that have been fully depreciated are not listed on the balance sheet.

LIABILITIES, the liabilities show how much of the assets are allocated to specific projects. For example, your home bank account might have $5,000 in it. But some of that money is specifically earmarked for the upcoming insurance payment and future property taxes so you cannot spend all of the money in the checking account. The Presbytery has obligations as well.

SPECIAL FUNDS, have been set aside for specific projects, with the expectation that they will be used in the future for those purposes or reallocated to other projects. You can see the various different designations that have either come from unspent budgeted items, to pay for programs in the future, like the Youth Triennium, Camperships, Christian Education projects, Cong. Development, Representation, Justice & Mission, COM projects, and other ministries of the Presbytery. The **Cypress Fund** came from the sale of the Cypress Ave Property and were set aside at the time by the Presbytery for Korean American ministries. **Watsonville Commission**, these are monies set aside for the commission at UPC Watsonville. **St Philips Main St.** are funds from the sale of the St Philips property in the city of Salinas. All of the restrictions were set by a vote of the Presbytery and can be adjusted at any time by a vote of the Presbytery.

OPERATING FUNDS, and **RETAINED EARNINGS** are accounting terms to help make the Assets and the Liabilities Balance. Although it appears the Presbytery has a large value of assets you will notice that much of that value is related to the investment value of the property. To calculate the working investment assets of the Presbytery at the end of 2024 you would need to take the Total Investments of 7,595,272.09 and subtract the Special Funds set aside in the Liabilities of 2,984,707.33. The working assets of investments (4,610,564.76) affords the Presbytery the assurance that we can continue to operate at the current level.

Statement of Financial Position for Period 12 - December
Company#: 1 Name: S J PRESBYTERY
Fiscal Year Beginning 1/1/2025
Fund Name: 2 PRESBYTERY OF SAN JOSE

Account	Beginning of Year	YTD Current
Assets		
Current Assets		
10250 Chase savings	$10,002.91	$0.00
10300 Chase checking	$137,993.70	$117,244.73
10350 chase savings	$0.00	$32,703.03
Total Current Assets	$147,996.61	$149,947.76
Investments		
11450 Synod Cash Acct	$854,251.01	$676,550.82
11740 New Covenant Mutual Funds	$2,440,739.74	$2,540,949.14
11850 Brokerage Account	$3,353,680.51	$4,124,744.08
11870 Note Rec Westminster	$39,881.75	$28,881.75
11872 Loan Presa	$200,000.00	$200,000.00
11875 Note Rec. Santa Teresa	$6,719.08	$2,475.40
11876 Watonville Public House Line of Credit	$700,000.00	$700,000.00
Total Investments	$7,595,272.09	$8,273,601.19
Fixed Assets		
15300 Mentel House	$953,000.00	$953,000.00
15350 Catamaran equity share	$117,560.00	$117,560.00
15400 Main Street	$3,586,872.76	$3,590,000.06
15450 Rogers Street equity share	$73,900.00	$73,900.00
15500 Meridian Way Property	$840,000.00	$840,000.00
15600 Accumilated Depreciation House 11th Street	($284,257.44)	($311,884.44)
15650 11th St. house	$815,000.00	$815,000.00
15810 Equipment	$9,944.00	$11,712.00
15820 Accumulated Depreciation Equipment	($9,944.00)	($11,712.00)
Total Fixed Assets	$6,102,075.32	$6,077,575.62
Total Assets	$13,845,344.02	$14,501,124.57
Liabilities and Net Assets		
Liabilites		
Total Liabilites	$0.00	$0.00
Special Funds		
30100 Emergency Assistance (B) est 2000	$9,544.57	$12,785.61
30200 Legal (B) est 2014	$13,215.21	$12,215.21
30300 Cypress Fund (B) est 2011	$1,450,000.00	$1,445,000.00

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Statement of Financial Position for Period 12 - December
Company#: 1 Name: S J PRESBYTERY
Fiscal Year Beginning 1/1/2025
Fund Name: 2 PRESBYTERY OF SAN JOSE

Account	Beginning of Year	YTD Current
30400 Youth Triennium (B) est 2000	$26,546.25	$23,646.39
30520 Watsonville Commiss (B) est 2020	$520,685.56	$1,046,290.46
30535 Beach St. deposits (B) est 2024	$20,000.00	$20,000.00
30600 St Philips Main St. (B) est 2014	$794,807.02	$755,319.02
30700 Urban Ministry SJ (B) est 2020	$40,781.41	$22,600.00
31200 Cong Development (B) est 2000	$8,514.36	$8,514.36
31300 Sweaty Sheep S.C (D) est 2016	$14,625.89	$27,863.10
31350 Sweaty Sheep Art (D) est 2019	$1,112.02	$1,112.02
32000 Silicon Valley Pride (D) est 2024	$5,885.44	$8,554.65
32200 Retreats and Events (D) est 2024	$1,100.00	$600.00
32500 Clergy Color Retreat (D) est 2012	$8,277.67	$6,056.97
33150 Peacemaking Offering (D) est 2000	$6,177.05	$14,079.21
33200 Hunger Advocate (D) est 2000	$12,238.78	$12,238.78
33650 Mission General (B) est 2000	$9,233.03	$6,319.55
34100 COM and Vocations (B) est 2001	$2,968.71	$2,968.71
35200 Stewardship Training (B) est 2016	$3,982.28	$3,189.51
35500 Prior Year Vision Grant (B) est 2006	$29,560.08	$19,752.81
37612 Fire Relief (D) est 2020	$5,452.00	$5,452.00
Total Special Funds	$2,984,707.33	$3,454,558.36
Operating Funds		
39110 San Jose Presbytery Retained Earning	$10,860,636.69	$11,046,566.21
Total Operating Funds	$10,860,636.69	$11,046,566.21
Total Liabilities and Net Assets	$13,845,344.02	$14,501,124.57

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Budgeted Financial Statement for Period 12 - December 100.00%
Company#: 1 Name: S J PRESBYTERY
Fiscal Year Beginning 1/1/2025
Fund Name: 2 PRESBYTERY OF SAN JOSE

Acct # Description	Budget Annual	Budget for Period	Actual for Period	Variance for Period	Budget YTD	Actual YTD	Var. Actual to Annual Budget Dollar	Var. Actual to Annual Budget %
Department Name: 1 INCOME AND EXPENSES								
INCOME								
Income before Subsidies								
40100 Per Capita	$153,912.00	$12,826.00	$3,450.63	($9,375.37)	$153,912.00	$121,880.00	($32,032.00)	79%
40300 Per capita next year	$0.00	$0.00	$1,845.50	$1,845.50	$0.00	$7,830.50	$7,830.50	0%
48010 Synod Block Grant	$31,152.00	$2,596.00	$0.00	($2,596.00)	$31,152.00	$0.00	($31,152.00)	0%
48012 Prior Year Mission Support	$0.00	$0.00	$0.00	$0.00	$0.00	$145,898.00	$145,898.00	0%
48015 A Penke Fund (APF)	$7,400.00	$616.67	$0.00	($616.67)	$7,400.00	$7,400.00	$0.00	100%
48020 Walker, Lundy, Miesse, Davie	$12,000.00	$1,000.00	$0.00	($1,000.00)	$12,000.00	$20,126.75	$8,126.75	168%
48035 G. A. Hunger Enabler Grant	$5,000.00	$416.67	$0.00	($416.67)	$5,000.00	$5,000.00	$0.00	100%
48040 G. A. Peacemaking (PMO)	$4,000.00	$333.34	$0.00	($333.34)	$4,000.00	$4,000.00	$0.00	100%
48045 Immanuel House EC	$5,000.00	$416.67	$1,000.00	$583.33	$5,000.00	$3,000.00	($2,000.00)	60%
48055 Cornerstone Rent	$43,800.00	$3,650.00	$3,650.00	$0.00	$43,800.00	$43,800.00	$0.00	100%
48057 Interest	$0.00	$0.00	$146,673.41	$146,673.41	$0.00	$147,287.90	$147,287.90	0%
48060 Gains/Loss	$0.00	$0.00	$654,625.46	$654,625.46	$0.00	$654,625.46	$654,625.46	0%
Total Income before Subsidies	**$262,264.00**	**$21,855.35**	**$811,245.00**	**$789,389.65**	**$262,264.00**	**$1,160,848.61**	**$898,584.61**	**443%**
Investment Subsidies								
49010 Budgeted Investment Draw	$583,225.93	$48,602.17	$0.00	($48,602.17)	$583,225.93	$0.00	($583,225.93)	0%
49022 Mission giving	$150,000.00	$12,500.00	$0.00	($12,500.00)	$150,000.00	$0.00	($150,000.00)	0%
Total Investment Subsidies	**$733,225.93**	**$61,102.17**	**$0.00**	**($61,102.17)**	**$733,225.93**	**$0.00**	**($733,225.93)**	**0%**
TOTAL INCOME	**$995,489.93**	**$82,957.52**	**$811,245.00**	**$728,287.48**	**$995,489.93**	**$1,160,848.61**	**$165,358.68**	**117%**
EXPENSES								
Ministry								
50005 Youth Triennium	$4,000.00	$333.34	$0.00	($333.34)	$4,000.00	$4,000.00	$0.00	100%
50010 Youth Scholarships	$1,000.00	$83.34	$0.00	($83.34)	$1,000.00	$400.00	($600.00)	40%
50015 Clergy of Color Retreat	$500.00	$41.67	$0.00	($41.67)	$500.00	$452.95	($47.05)	91%
50022 Safe Church Program	$10,000.00	$833.34	$0.00	($833.34)	$10,000.00	$849.18	($9,150.82)	8%
50025 Adult Scholarships	$3,000.00	$250.00	$0.00	($250.00)	$3,000.00	$1,000.00	($2,000.00)	33%
50030 Misc Cong Development	$1,000.00	$83.34	$0.00	($83.34)	$1,000.00	$659.96	($340.04)	66%
50035 Indonesian Christian Church	$3,000.00	$250.00	$0.00	($250.00)	$3,000.00	$3,000.00	$0.00	100%
50040 Thai Fellowship of San Jose	$3,000.00	$250.00	$0.00	($250.00)	$3,000.00	$3,000.00	$0.00	100%

Budgeted Financial Statement for Period 12 - December 100.00%
Company#: 1 Name: S J PRESBYTERY
Fiscal Year Beginning 1/1/2025
Fund Name: 2 PRESBYTERY OF SAN JOSE

Acct # Description	Budget Annual	Budget for Period	Actual for Period	Variance for Period	Budget YTD	Actual YTD	Var. Actual to Annual Budget Dollar	Var. Actual to Annual Budget %
50045 Comunidad Latino	$6,000.00	$500.00	$0.00	($500.00)	$6,000.00	$6,000.00	$0.00	100%
50065 Mission Trip	$3,000.00	$250.00	$2,500.00	$2,250.00	$3,000.00	$2,500.00	($500.00)	83%
50070 Mission Outreach Misc.	$1,200.00	$100.00	($26.25)	($126.25)	$1,200.00	$594.27	($605.73)	50%
50075 Seminary Internships	$1,000.00	$83.34	$0.00	($83.34)	$1,000.00	$0.00	($1,000.00)	0%
50080 Cor Leadership Development	$1,500.00	$125.00	$0.00	($125.00)	$1,500.00	$0.00	($1,500.00)	0%
50085 Justice and Mission Scholars	$4,500.00	$375.00	$4,500.00	$4,125.00	$4,500.00	$4,500.00	$0.00	100%
50095 Immanuel House	$5,000.00	$416.67	$1,000.00	$583.33	$5,000.00	$3,791.00	($1,209.00)	76%
50100 Preparation for Ministry	$1,000.00	$83.34	$0.00	($83.34)	$1,000.00	$0.00	($1,000.00)	0%
50105 Committee on Ministry	$2,000.00	$166.67	$139.36	($27.31)	$2,000.00	$417.24	($1,582.76)	21%
50110 Emergency Assistance	$1,500.00	$125.00	$0.00	($125.00)	$1,500.00	$1,500.00	$0.00	100%
50115 Stewardship Training	$6,500.00	$541.67	$0.00	($541.67)	$6,500.00	$6,205.27	($294.73)	95%
Total Ministry	**$58,700.00**	**$4,891.72**	**$8,113.11**	**$3,221.39**	**$58,700.00**	**$38,869.87**	**($19,830.13)**	**66%**
Grants								
51015 Mission & Outreach Grants	$15,000.00	$1,250.00	$6,000.00	$4,750.00	$15,000.00	$15,000.00	$0.00	100%
51020 Church & Health Growth Gran	$15,000.00	$1,250.00	$3,500.00	$2,250.00	$15,000.00	$15,000.00	$0.00	100%
Total Grants	**$30,000.00**	**$2,500.00**	**$9,500.00**	**$7,000.00**	**$30,000.00**	**$30,000.00**	**$0.00**	**100%**
Property								
52025 Beach St Insurance	$20,000.00	$1,666.67	$0.00	($1,666.67)	$20,000.00	$0.00	($20,000.00)	0%
52027 Urban Ministry San Jose Shor	$0.00	$0.00	$0.00	$0.00	$0.00	$51,129.75	$51,129.75	0%
52030 Property Insurance	$40,000.00	$3,333.34	($383.59)	($3,716.93)	$40,000.00	$36,492.66	($3,507.34)	91%
52035 Property Taxes	$27,000.00	$2,250.00	$0.00	($2,250.00)	$27,000.00	$20,407.08	($6,592.92)	76%
52045 Facilities Main Street	$0.00	$0.00	$1,016.48	$1,016.48	$0.00	$1,016.48	$1,016.48	0%
52060 Maintance	$12,000.00	$1,000.00	$0.00	($1,000.00)	$12,000.00	$4,304.50	($7,695.50)	36%
52065 Utilities	$36,000.00	$3,000.00	$4,987.30	$1,987.30	$36,000.00	$36,265.76	$265.76	101%
Total Property	**$135,000.00**	**$11,250.01**	**$5,620.19**	**($5,629.82)**	**$135,000.00**	**$149,616.23**	**$14,616.23**	**111%**
Per Capita								
53015 Per Capita General Assembly	$37,953.30	$3,162.78	$0.00	($3,162.78)	$37,953.30	$37,918.32	($34.98)	100%
53020 Per Capita Synod	$18,259.56	$1,521.64	$0.00	($1,521.64)	$18,259.56	$18,259.56	$0.00	100%
Total Per Capita	**$56,212.86**	**$4,684.42**	**$0.00**	**($4,684.42)**	**$56,212.86**	**$56,177.88**	**($34.98)**	**100%**
General Administration								

Budgeted Financial Statement for Period 12 - December 100.00%
Company#: 1 Name: S J PRESBYTERY
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Fund Name: 2 PRESBYTERY OF SAN JOSE

Acct # Description	Budget Annual	Budget for Period	Actual for Period	Variance for Period	Budget YTD	Actual YTD	Var. Actual to Annual Budget Dollar	Var. Actual to Annual Budget %
54015 Telephone	$4,500.00	$375.00	$400.00	$25.00	$4,500.00	$4,129.80	($370.20)	92%
54020 Legal/Discipline	$21,000.00	$1,750.00	$2,118.89	$368.89	$21,000.00	$12,800.22	($8,199.78)	61%
54025 Presbytery Meeting	$350.00	$29.17	$0.00	($29.17)	$350.00	$2,407.26	$2,057.26	688%
54030 Auditing Expense	$18,000.00	$1,500.00	$0.00	($1,500.00)	$18,000.00	$16,800.00	($1,200.00)	93%
54040 Postage	$1,000.00	$83.34	$110.26	$26.92	$1,000.00	$532.83	($467.17)	53%
54050 Supplies	$13,000.00	$1,083.34	$173.91	($909.43)	$13,000.00	$2,137.81	($10,862.19)	16%
54055 Equip Purch/Lease/Maint	$17,000.00	$1,416.67	$1,643.82	$227.15	$17,000.00	$18,291.99	$1,291.99	108%
54060 Website	$500.00	$41.67	$0.00	($41.67)	$500.00	$0.00	($500.00)	0%
Total General Administration	**$75,350.00**	**$6,279.19**	**$4,446.88**	**($1,832.31)**	**$75,350.00**	**$57,099.91**	**($18,250.09)**	**76%**
Personnel								
55005 Stated Clerk Salary	$75,000.00	$6,250.00	$6,250.00	$0.00	$75,000.00	$75,000.00	$0.00	100%
55015 Treasurer	$22,142.59	$1,845.22	$1,845.22	$0.00	$22,142.59	$22,142.64	$0.05	100%
55020 Travel Allowance Stated Clerk	$8,500.00	$708.34	$202.30	($506.04)	$8,500.00	$8,142.58	($357.42)	96%
55025 Accountant Salary	$73,663.00	$6,138.59	$6,138.51	($0.08)	$73,663.00	$73,662.12	($0.88)	100%
55030 Payroll tax	$15,000.00	$1,250.00	$1,250.00	$0.00	$15,000.00	$15,000.00	$0.00	100%
55040 Accountant Benefits	$9,000.00	$750.00	$0.00	($750.00)	$9,000.00	$8,586.00	($414.00)	95%
55042 Accountant Synod Pension	$9,060.55	$755.05	$800.49	$45.44	$9,060.55	$9,105.49	$44.94	100%
55045 Stated Clerk Medical	$32,250.00	$2,687.50	$2,696.08	$8.58	$32,250.00	$35,031.88	$2,781.88	109%
55050 Pastor Support	$3,000.00	$250.00	$0.00	($250.00)	$3,000.00	$766.58	($2,233.42)	26%
55052 WPH Brewmaster	$0.00	$0.00	$4,015.00	$4,015.00	$0.00	$44,165.00	$44,165.00	0%
55055 Hunger Action Advocate	$10,000.00	$833.34	$600.00	($233.34)	$10,000.00	$7,200.00	($2,800.00)	72%
55070 Moderator	$250.00	$20.84	$0.00	($20.84)	$250.00	$0.00	($250.00)	0%
55072 Executive Presbytery expense	$8,500.00	$708.34	$0.00	($708.34)	$8,500.00	$10,244.55	$1,744.55	121%
55074 EP Mileage Reimbursement	$5,000.00	$416.67	$0.00	($416.67)	$5,000.00	$2,636.90	($2,363.10)	53%
55080 Staff Professional/Education	$2,000.00	$166.67	$0.00	($166.67)	$2,000.00	$2,371.95	$371.95	119%
55081 Office Manger Medical	$44,000.30	$3,666.70	$0.00	($3,666.70)	$44,000.30	$44,575.50	$575.20	101%
55082 Office Manger Pension	$8,717.63	$726.47	$0.00	($726.47)	$8,717.63	$9,306.22	$588.59	107%
55086 Executive Presbytery Salary	$180,000.00	$15,000.00	$15,000.00	$0.00	$180,000.00	$180,000.00	$0.00	100%
55087 Office Manger salary & benefit	$73,143.00	$6,095.25	$0.00	($6,095.25)	$73,143.00	$77,361.96	$4,218.96	106%
55088 Executive Presbyter benefits	$61,000.00	$5,083.34	$5,237.05	$153.71	$61,000.00	$62,537.16	$1,537.16	103%
Total Personnel	**$640,227.07**	**$53,352.32**	**$44,034.65**	**($9,317.67)**	**$640,227.07**	**$687,836.53**	**$47,609.46**	**107%**

Budgeted Financial Statement for Period 12 - December 100.00%
Company#: 1 Name: S J PRESBYTERY
Fiscal Year Beginning 1/1/2025
Fund Name: 2 PRESBYTERY OF SAN JOSE

Acct # Description	Budget Annual	Budget for Period	Actual for Period	Variance for Period	Budget YTD	Actual YTD	Var. Actual to Annual Budget Dollar	Var. Actual to Annual Budget %
TOTAL EXPENSES	$995,489.93	$62,357.66	$71,714.63	($11,242.63)	$995,489.93	$1,019,600.42	$24,110.49	102%
NET INCOME/LOSS	$0.00	($0.14)	$739,530.17	$739,530.31	$0.00	$141,248.19	$141,248.19	0%
90020 Adjustments	$0.00	$0.00	$27,627.00	$27,627.00	$0.00	$27,627.00	$27,627.00	0%

Financial Affairs Committee report for activity since OCT 2025 through JAN 2026

Action Item for Consent Agenda:

- 10 year lease St Andrew Presbyterian with current tenant Iglesia de Dios Santa Cruz

General Activity:

- Committee met in OCT, NOV and DEC of 2025 and JAN 2026

Leases reviewed and approved:

- Sunnyvale PC and Scout Troop #2466, with advice for them to include BSA on the lease and select 501(c)3
- Mountain View PC and Trans Continental Property Management
- Trinity San Jose and Indonesian Christian Church.
- Trinity Santa Cruz and Urban Works of Santa Cruz and Katie Genteel for the cottage on the Trinity campus
- St. Andrew Presbyterian Church and Iglesias de Dios Santa Cruz (Requires Presbytery approval)

Loans reviewed and approved

- Renewal of the Synod loan for Trinity San Jose

Special notes:

- 2026 Budget report approved by Presbytery contained a calculation error. This has been corrected with the revised 2026 budget, approved by Coordinating Council.
- Payroll for Presbytery Staff has transitioned to EAS as of 01/01/2026
- Financial review with audit firm for our annual review has started

Peace and Blessings,
James K Lee, Chair of Financial Affairs

Presbytery of San José
Executive Presbyter Report to Presbytery
Rev. Dr. Neal D. Presa
February 7, 2026

1. **Epiphany Greetings!:** welcome to all commissioners, corresponding members and guests and a word of thanks to Trinity Presbyterian Church of San José for hosting this meeting, under the pastoral leadership of Rev. Vincent Arishvara, CRE Tim Parmentier, and the members of Trinity Pres. Thank you.

2. **February 7th Presbytery Meeting:** At this meeting we look forward to many things, among which are:

    - Worship and celebration of Communion as we install CRE Tim Parmentier as Moderator
    - Approving to be a chartered congregation First Thai Presbyterian Fellowship to become First Thai Presbyterian Church, after being a fellowship for nearly 31 years. Presbytery will also be electing their leadership as ruling elders, with future ordination and installation at a worship service to be scheduled, if the way be clear with Presbytery's action.
    - Examination of Steve Fainer to certify him ready to receive a call
    - Examination of Cory Piña for him to be ordained to the call to serve at the Episcopal Day School
    - Receiving a report from the Stated Clerk Search Committee (ably led by Anne McAnelly) on a candidate for Stated Clerk and related action to that recommendation for election
    - Celebrate and recognize Erica Rader as our faithful Stated Clerk for the past eight years as she concludes her service on February 28.
    - Celebrate and recognize Diane Case as our faithful Accountant/Bookkeeper for more than three decades as she retires on March 31.

3. **Welcome New Staff:** in addition to the Stated Clerk search process, we have added to our staff team three new hires, who began their service with us on January 21.They are Stephanie Cerrito as Executive Assistant, Colin Richardson as Communications Coordinator, and Veronica Ota as Peacemaking and Justice Advocate. Many thanks to the Personnel Committee, ably chaired by Denise Martin, for their accompaniment and guidance on the hiring process.

4. **Clergy Retreats**: with the sponsorship of Church Health & Growth Working Group and the Anne Penke Fund of the Synod of the Pacific, 15 of us clergy gathered at Villa Maria del Mar retreat center in Santa Cruz for our Winter retreat, January 26-28, under the

theme "Rediscovering Joy." A Fall 2026 Clergy Retreat is already scheduled for October 28-29 at St. Francis Retreat Center at San Juan Bautista.

5. **NEAR Gathering 3:** Our third NEAR Gathering will be Thursday, March 26 at 6:00pm as we host 226th General Assembly (2024-26) Co-Moderator Cece Armstrong as preacher and conversation partner. Thank you to Westminster Presbyterian Church, Bryan Franzen, Neneth Ross, and Westminster members for hosting. We will be joined by members of the Presbytery of San Joaquin, as the presbyteries in northern California are partnering and collaborating to host Co-Moderator Armstrong March 24-26. Again, we thank the Synod of the Pacific Anne Penke Fund Committee for supporting this third NEAR Gathering.

6. **2026 Lent-Easter Devotional Booklet**: Please be sure to sign up to contribute a reflection and prayer for our 2026 Lent-Easter devotional booklet. Our new Communications Coordinator Colin Richardson and I will be working on this in the coming week, in time for the start of the Lenten season on Ash Wednesday, February 18.

7. **Commissioned Ruling Elders:** if the way be clear with COM's approval next Monday, we will soon celebrate our second and third CREs in the persons of Wayne Shen (Monterey-El Estero) and Chrystopher Sahgal (Santa Clara-First).

8. **Installation of the Rev. Jason Barraca as Designated Pastor**: Several of us were privileged and grateful to participate in, bear witness to, and represent the Presbytery at the installation of our dear colleague, Rev. Jason Barraca, as the designated pastor of Lincoln Avenue Presbyterian Church in Salinas, after faithfully serving there for a decade as Temporary Stated Supply Pastor. Thanks be to God!

9. **Current and Upcoming Projects:** some key areas I am working on and will be working on in the coming months

    - If the way be clear with Presbytery's election of a Stated Clerk, will be working on orientating that Clerk to our Presbytery, our policies, and our histories.
    - Working with Personnel Committee on a Presbytery Employee Manual, reviewing and finalizing the position description for the Accountant/Bookkeeper position as we soon will begin the hiring process for that post
    - Working with the Stated Clerk and Financial Affairs on the sale of Watsonville Public House, and, with Urban Works Santa Cruz, settling the Presbytery's interests with respect to Salty Sheep (the catamaran)
    - If the way be clear by Presbytery's election of a Stated Clerk, will be working with the Stated Clerk and the Polity & Government Subcommittee on a comprehensive review and updating of the Presbytery's Standing Rules
    - Pastoral visits and preaching in our churches and worshipping communities

- Orientation of our commissioners and YAAD to the 227th General Assembly (2026)
- Partnering with Jack Longley on organizing a gathering of all of our retired teaching elders with funding support from Church Health & Growth Working Group
- Setting the stage for regional cohort groups of teaching elders and CREs
- Co-convening once again with the Transitional Executive Presbyter of the San Francisco Presbytery the planning team for the annual Leaders of Color retreat to be held October 19-22 at Zephyr Point Conference Center
- Lastly and very importantly, we are a Presbytery which is #CalledToCommunity #CommittedToJustice. I was grateful to join our colleagues Rev. Trevor van Laar and Elder Vicki Minerva, and members of Gilroy Presbyterian Church as we accompanied Mr. Mathias Lang, a member of Gilroy Pres, who also serves as their music director, and who is seeking asylum from his home country in Cameroon, having arrived in the U.S. in 2022, as he faced a ICE hearing last month on January 22. Our presence was an expression of Christian love and solidarity for a fellow Christian brother and an offering of public witness in these perilous times. It was special to also have with us Rev. Ben Daniel, co-moderator of San Francisco Presbytery, and who is no stranger to our Presbytery as he previously served at Gonzales Pres and Foothill Community Pres-San José. Thankfully Mathias was granted a six month extension and he will finally receive a long-awaited, long-sought hearing with the immigration court to make his case for asylum.

  Our work and witness for God's transformative justice are ever more salient and essential when we see and receive testimonies from people, and personally know of people who are on the receiving ends of this presidential Administration's policies and directives that breed fear, division, and which does not dignify the value and worth of all people. The prophetic call to do justice, love mercy, and walking humbly with God is essential and continues. I look forward with faith, hope, and love to partner with you, and our 37 congregations, worshipping communities, and affiliated non-profit entities, ecumenical partners, community partners, collaborators, and co-conspirators for God's love and justice.

The Downtown San Jose Administrative Commission's Final Report

Chronicle of the development for the
Rev. Nancy Campbell Schell Urban Ministry Center (San José, CA)



Executive Summary



In response to the 2019 closure of First Presbyterian Church of San José (FPCSJ), the Presbytery of San José created the Downtown San Jose Administrative Commission to steward FPCSJ property proceeds toward a sustainable urban ministry presence downtown. After evaluating options, the Commission partnered with Westminster Presbyterian Church (WPC) to renovate an education building to become an Urban Ministry Center.

Initially the thought was to create a center rented out and managed by the Presbytery. But it soon became clear that such an arrangement would pose significant hurdles and require skills and expectations the Presbytery could not live up to. About the time of that realization, the Bill Wilson Center (BWC)—a highly regarded provider of services to under-housed youth and families—was looking for a space to build out new programs around families and housing.

Despite pandemic-era permitting delays, inflation, and unanticipated infrastructure requirements, construction advanced. In the fall of 2023, the project came to the point where BWC was able to begin to move in.

On March 7, 2024 the Presbytery officially opened and dedicated the Center named in honor of the Rev. Nancy Campbell Schell, who was the first person baptized at the Alameda location, the first female elder and female clergy ordained at Westminster.

Nancy had a passion for the needs of those who struggle. Her legacy of compassionate, justice-oriented ministry inspired this effort.

Background & Mandate

- **FPCSJ property and closure (2012–2019).** In 2012, FPCSJ entered a multi-year option agreement (with Presbytery approval) for a **$4,000,000** sale price. Approximately **$600,000** was received in installments and used to stabilize operating expenses. In late 2018, the congregation voted to close rather than use remaining option funds to relocate; the church closed in 2019.
- **Commission formation (2019).** In April 2019, the Presbytery formed the Downtown San Jose **Administrative Commission** (the "Commission") (first meeting May 1, 2019) with members Jenni Bales, Don Choi, Steve Nelson, Carolyn Rosen, and Sharon Rowser.
- **Scope of authority.** Guided by Book of Order G-3.0109, the Presbytery charged the Commission—via a motion approved April 6, 2019—to "establish plans for the use or reinvestment of proceeds from the sale of FPCSJ real property for the purpose of establishing a base for ongoing urban ministry that continues FPCSJ's legacy."
- **Initial work (2019–2020).**
    1. Articulate a ministry vision that went beyond general operating grants to external agencies, ensuring a tangible, lasting base for urban ministry.
    2. Serve as landlord to Front Door Ministries temporarily using the FPCSJ facility and provide limited financial support.
    3. Preserve artifacts: save two of four stained-glass windows; move the original bell and cornerstone to Presbytery offices.

Site Selection & Ministry Strategy

- **Why Westminster Presbyterian Church (WPC).** In October 2020, the Commission formally met with Rev. Dr. Bryan Franzen (WPC), Dave Burgess, and Nan Notor from Westminster to begin a dialog after a large tenant failed to get certification and pulled out of a renovation/rental agreement at Westminster. WPC's campus—near downtown, on a major bus line, and surrounded by schools—presented an ideal ministry hub with an education building and small chapel in need of renovation.

- **Partnering with a single anchor tenant.** After looking at various models for carrying out the mandate (winter 2019/2020), the Commission shifted from the idea of multiple small tenants to a single, mission-aligned anchor to avoid complex multi-tenant property management and to maximize program impact. This would also cut the Presbytery out of being the pass through for renting the space as well as their responsibility for maintenance and upkeep.
- **Bill Wilson Center (BWC).** BWC, who already partnered with many congregations in the Presbytery, offers integrated services for homeless and under-housed youth and families, including mental health and housing support, and creates volunteer opportunities for congregations. Their mission closely complements WPC's existing outreach and the Presbytery's urban ministry goals.

Strategic benefits:

- **FPCSJ's legacy.** Initially Second Presbyterian Church, Westminster grew out of FPCSJ 135 years ago, moving to the Alameda and changing its name to Westminster in 1926, 100 years ago.
- **Strengthen urban ministry in San Jose.** This allows for ongoing urban ministry and financial sustainability through a stable, below-market lease.
- **Continued Presbyterian presence in downtown San José.** A stable long-term tenant and property maintenance plan insures a long-term Presbyterian participation in urban ministry in downtown San Jose.

Funding Overview

- **Reinvestment pool.** By early 2020, approximately $3.2 million remained to invest in the project.
- **Supplemental financing.**
    - In summer 2021, WPC secured a $600,000 Synod loan to re-include chapel renovations that had been value-engineered out.
    - The Presbytery approved a $989,000 contribution at the March 26, 2022 Presbytery Meeting
    - The Presbytery approved a $1.5 million contribution at the September 24, 2022 Presbytery Meeting

Design, Permitting & Construction Timeline

- **Fall 2019 —** a joint committee of the Commission and WPC chose Artik as the architectural firm.
- **Late Spring 2020—Contractor procurement.** The Commission selected Bogaard Construction. A rigorous value-engineering process pared scope to essentials needed for code compliance and readiness to build.
- **June 2020—Plans submitted.** Artik submitted preliminary plans to the City of San José, initiating permits.
- **Pandemic impacts (2020–2022).** With city offices remote, permitting stretched to February 2022. During this period, inflation spiked (after a decade at ~2%, it rose to ~8%), and the delayed start pushed costs higher.
- **Unanticipated requirements.** The team navigated additional scope to obtain approvals:
    - Fire suppression in the chapel.
    - A PG&E transformer for expanded electrical capacity.
    - Tree removal and Shasta Street sidewalk repaving.
- **Phasing to launch construction.**
    - **Phase 1 (2021-2023)**: Demolition, build-out and drywall, and long-lead items.
    - **Phase 2 (2023-)**: Remaining interiors and systems; final electrical contingent on PG&E transformer installation.
- **Projected completion and occupancy.** By fall 2023, the project reached 90% complete and BWC moved in under a temporary occupancy permit with the use of 75% of the space. Upon completion of the final transformer work, BWC was able to move in 100%.
- **We are still without full occupancy with one sign off remaining.**

Governance & Operations

- **Management agreement.** The Commission finalized an agreement with WPC for operational management of the Urban Ministry Center, ensuring alignment with Presbytery mission and fiscal stewardship.
- **Lease framework.** BWC leases the renovated education building at a below-market rate to expand services for families, mothers with children, and local homeless college students—with program synergies and volunteer pathways for WPC and the wider Presbytery.

Outcomes & Community Impact (anticipated)

- **Expanded capacity** for wrap-around services to under-housed youth and families in the downtown corridor.
- **Volunteer pipelines** for tutoring, mentoring, and life-skills trainings via BWC–WPC–Presbytery collaboration.
- **Sustainable ministry base** anchoring the Presbytery's presence downtown, preserving FPCSJ's legacy while strengthening WPC's long-term viability.

Key Decisions & Lessons Learned

1. Single anchor tenant improves focus, coordination, and impact versus multi-tenant management.
2. Early utility coordination (PG&E) and life-safety scope planning are critical to schedule/cost control.
3. A clear governance agreement with the host congregation protects mission alignment and asset stewardship.

Current Status

- **BWC** is fully utilizing the space. On the first floor BWC was able to secure funding to operate a family Drop-in center that provide basic needs, skills training, counseling, and other services. That floor also has a buildout for counseling rooms. On the upper floor BWC is providing housing services and using the great room for trainings. This year BWC will also renovate the playground.
- **Certificate of Occupancy** is still in process

Acknowledgments

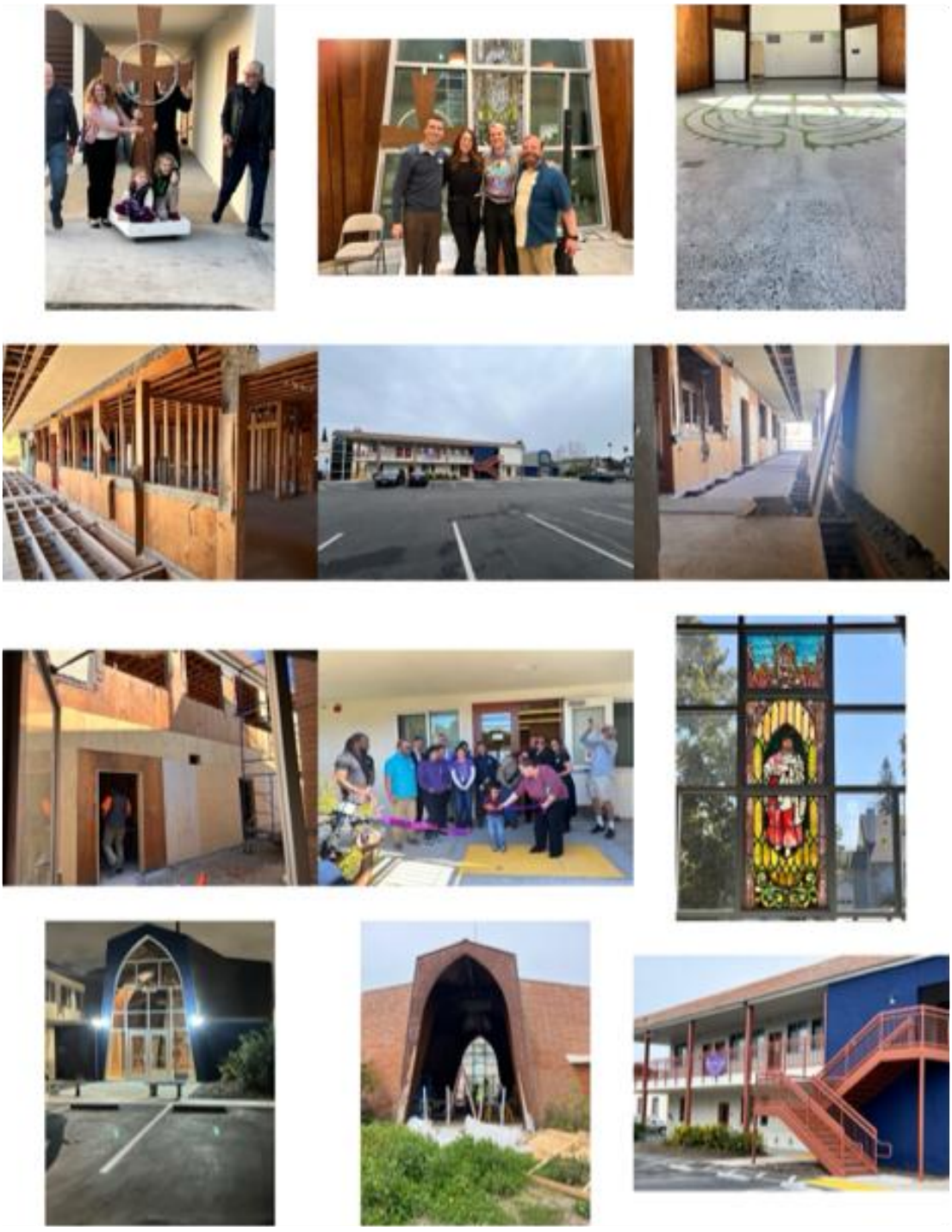
With gratitude to Westminster Presbyterian Church, Bill Wilson Center, Artik, Bogaard Construction, the Presbytery of San José, and all whose generosity and perseverance made this center possible. And a special thanks to all the individuals who gave their time, talents and patience for this project.

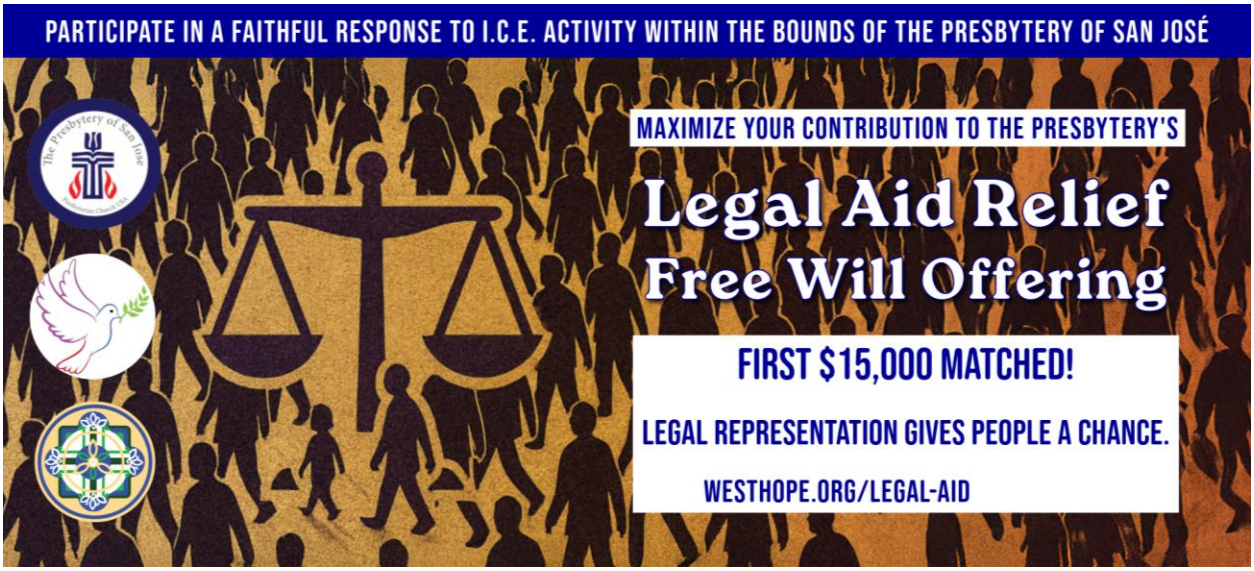
Downtown San Jose Administrative Commission: Jenni Bales, Don Choi, Steve Nelson (Project Manager), Carolyn Rosen, and Sharon Rowser.

San Jose Presbytery Staff: Erica Rader and Diane Case

Westminster Committee: Nan Notor, David Burgess, Claudia Salazar, Ross Barrons and Bryan Franzen

Bill Wilson Committee: Pilar Furlong, Marcos Torres, Josh Selo and Terry Lovelace. And prior to their retirements: Debbie Pell and Sparky Harlan.





God's peace be with all the churches in the San José Presbytery.

As many of us are deeply aware, there has been a marked increase in I.C.E. activity within the bounds of our Presbytery that has caused chaos and fear in our siblings in immigrant communities. Many of those detained by I.C.E. have no legal representation and have no chance in the court system. As those who follow Christ, many of us have felt helpless to intercede, yet have longed for a way to respond.

Announcing the Presbytery Legal Aid Relief Free Will Offering

The Presbytery of San José has provided a way to directly aid those in their most profound need through a newly-established partnership with two well-known and accredited social justice groups, **Amigos de Guadalupe in San José** (https://www.amigoscenter.com) and **Community Action Board of Santa Cruz County** (https://cabinc.org) The Peace and Justice Work Group asks all churches in the Presbytery and all those congregants to prayerfully consider a free will offering to go directly to legal aid for those at risk of deportation.

Maximize your Impact through Matching Funds

Acknowledging the profound need at this moment, the Presbytery has graciously set aside up to $15,000 of matching grant funds, to double the collection from churches in the Presbytery. The offering will run from Dec. 1st through Pentecost Sunday, as we embody the work of the Spirit tangibly in this Presbytery.

Can we join together to be a powerful witness of Christ's love for those in the greatest need? Please forward this appeal to your session and your congregation by including/discussing it in your bulletins and newsletters.

Addendum to Financial Affairs Committee Report to Presbytery
February 5, 2026

Elder James Lee, Chair

Presbytery of San Jose, at its October 23, 2025 meeting, authorized the Financial Affairs Committee (FAC) to secure a commercial real estate broker to affect the sale of the Watsonville Public House (WPH) — the physical property and assets.

Subsequently, at the December 17, 2025 meeting of Financial Affairs, the Committee deputized one of the FAC members and the executive staff to work with a commercial broker to begin the sale process.

This team, on behalf of the FAC, began its work with a commercial broker. The team reached the conclusion that, even under the best case scenario, the Presbytery's estimated loss could be at $2.5 million or more.

That estimate is based on the total costs incurred for WPH property, equipment, construction, the carrying costs (WPH salaries, taxes, utilities) and the broker's sale commission. The team, understanding the significance of the possible estimated loss, requested a special meeting of the Financial Affairs and, on WED 2/04/2026, provided an update to the committee. Based on the update by the team, FAC moved to re-affirm the authorization to the team to proceed with the sale listing and to seek FAC's authorization to accept any purchase offer.

The work by the team has only recently begun and the completion of the sale may take many more months until we have a final outcome. The FAC, also realizing the significance of the possible estimated loss, is sharing this information with the Presbytery.

The team will continue to keep FAC informed as the effort progresses and the FAC will report to the Council/Presbytery as appropriate. We pray for the wisdom of the Holy Spirit for the team as they work through this challenging process.



Biographical Sketch

The Rev. Dr. Grace Kaori Suzuki (she/her)
Candidate for Stated Clerk
Presbytery of San José

Grace Kaori (her full first name!) was born in Japan and grew up in both Japan and the U.S. She is grateful for her experience of being bilingual and bicultural, which has shaped her identity and greatly affects her perspective in ministry. Enjoying engaging in upper governing body ministries of the Presbyterian Church (U.S.A.), she has served on various committees of the Presbytery of San Francisco, including the Committee on the Preparation for Ministry, Healthy Congregations, Mission and Vision Leadership, and several Administrative Commissions. Grace Kaori recently served as co-moderator of the Presbytery of San Francisco. She also served as the Bridge Transitional Executive Presbyter for the Presbytery of San Francisco before the current Transitional Executive Presbyter arrived.

After receiving her Bachelor and Master degrees from the San Francisco Conservatory of Music, Grace Kaori went to seminary at San Francisco Theological Seminary (University of Redlands, Graduate School of Theology) where she received her Master of Divinity. She received her Doctorate of Ministry from the same school (SFTS) with an emphasis on executive leadership. She is an adjunct faculty for SFTS and McCormick Theological Seminary in Chicago.

She grew up in the Japan Holiness Church (JHC) where her parents were both ordained pastors (now retired). She is a 'transplant Presbyterian' and loves being Presbyterian, while greatly appreciating and building/expanding upon her JHC roots. In 2004, she was ordained as a Minister of Word and Sacrament in the Presbyterian Church (U.S.A.), and was called to parish ministry for over 20 years in San Francisco.

She currently lives in San Francisco with her husband, and has the opportunity to navigate being the mom to two young-adult children. In her free time, she can be found cooking and baking in the kitchen, enjoying hanging out with her friends and family, trying something new (like a craft, skill, or language), or busy trying to plan her next travels.

Presbytery of San Jose: Minutes of Called Special Meeting
Friday, August 7, 2026 7:00pm
Meeting on Zoom

The special meeting was opened at 7:02pm with **Welcome and Opening Prayer** by Moderator, Tim Parmentier, CRE

Stated Clerk Grace Kaori Suzuki, informed the Presbytery that this was a special meeting called by the Moderator and Stated Clerk. This meeting was called based on the determination of the Coordinating Council by email vote on July 20, 2026.

Stated Clerk confirmed a quorum of 8 ministers, 8 elders, representing 6 churches.

ATTENDANCE

Ruling Elder Members Present as commissioners
(Synod Commissioners, Past Moderators, Coordinating Council)

Lee, James	Rowser, Sharon
Parmentier, Tim	Zisch, Rosaleen

Teaching Elders Present (Active)

Barraca, Jason	Logan, Molly	Suzuki, Grace Kaori
Franzen, Bryan	Peterson-Iyer, Karen	Troester, Deborah
Eschen-Pipes, Kathleen	Presa, Neal	Wong, Andrew
Hahn, Taejinn	Rader, Erica	Woods Wong, Lindsay
Hoffman, Dan	Ross, Neneth	

Teaching Elders, Honorably Retired, Present

Boatwright, Elizabeth
Breeden, Edd
Gibson, Diana

Teaching Elders, Not Present

Althaus, Ryan	Cabaness, Jack	Drescher, Kent
Arishvara, Vincent	Center, Julianne	Esaki, Ted
Bales, Jennifer	Choi, Don	Evans, Samantha
Barclay, Annanda	Crocker, Douglas	Ford, Diane
Bennett, James	Dorr-Tilley, Kim	Fullmer, Paul

Harris, Tom
Hansen, Chris
Hanson, Duncan
Kim, Han Ho
Kim, Hardy
Kim, Taelor
Kuo, Ruth
Lai, Hsien-Chang
Lane, Bill
Lee, Fred
Lee, Jaeguen
Lee, Ting-Yin
LeClaire, Sharon
Matusiewicz, Stella
McAnelly, Anne
McGinnis, Katheryn
Minerva, George
Mosgolian Koeker, David
Olson, Robert
Park, Joseph Kwang
Peake, Mark
Pearson, Marjorie
Person, Brian
Potts, James
Raines, Jim
Rausch, Andy
Reyes-Chow, Bruce
Sohn, Yo (Joe)
Swanson,Erik
Van Laar, Trevor
Watermulder, David
Williams, Chris
Woodsmall, Dennis
Yoon, I S

Teaching Elders, Retired/Honorably Retired, Not Present

Allen, Stephanie Lutz
Bender, Jim
Bland, Byron
Bristol, John
Burke, John
Dosker, Richard
Doyal, George
Gardner, Thomas
Hansen, David
Harrington, Nancy
Hollingsworth, Mark
Hseih, Stephen
Kim, Insik
Kim, Kyung Jae
Kim, Young Han
Kim, David
Lee, Joey
Swanson, Nan
Vilardo, Lawrence
Knowles, Stephen
Kress, Karla
Kwon, Young Bai
Lewis, Charles
Longley, Jack
Lyke, Brian
Macway, Evie
McCreath, David
Menser, Bruce
Momrow, Ed
Nelson, Jim
Palmer, Marge
Rowlinson, Bruce
Schmidt, Lyle
Spencer, Dick
Swanson, Nan
Takarabe, Hei
Thorson, Martha
Tsai, Andrew
Tyler, Lee
Yeaney, Darrell

Ruling Elder Commissioners Present

Aptos, St. Andrew
Manning, Pat
Gilroy
(none)
Gonzales, Community
(none)
Los Gatos
(none)
Monterey, El Estero
(none)
Monterey, First
(none)
Mountain View, First
Cali, Renee
Perloff, Tom

Palo Alto, Covenant
Holsinger, Carol
Martin, Richard
Reynolds, Lizanne

Palo Alto, First
Chin-Lee, Cynthia

Salinas, Lincoln Avenue
(none)

Salinas, Northminster
Heffington, Terry
Gash, Jackie

Salinas, St. Phillips
(none)

San Jose, Cornerstone
(none)

San Jose, Foothill
(none)

San Jose, Santa Teresa Hills
(none)

San Jose, Stone
Crim, Deborah
Meacham, Emily
Nelson, Steve
Ludwig, Marcia

San Jose, Taiwanese American
(none)

San Jose, Trinity
(none)

San Jose, Westminster
Burgess, David

San Martin
(none)

Santa Clara, First
(none)

Santa Cruz, Bonny Doon
(none)

Santa Cruz, Trinity
Ellen Bauerle

Saratoga, Westhope
River Brown

Sunnyvale
Dix, Jonathan

Sunnyvale, Daesung
Min, Eric

Watsonville, Westview
(none)

Visitors
Presbytery Staff: Colin Richardson, Veronica Ota

Committee on Ministry

Elder Sharon Rowser introduced the COM motion to validate the position for Presbytery Peacemaking Justice Minister and the Good Growth Gardens as a New Worshiping Community **(APPENDIX A)**; and approve the transfer of Ms. Veronica Ota to the Presbytery of San Jose **(APPENDICES B & C)**, the Administrative Commission to commission her, and her Terms of Call **(APPENDIX D)**

Action:

1. Presbytery validated the ordainable position of Presbytery Peacemaking and Justice Minister
2. Presbytery validated the Good Growth Gardens community garden as a new worshipping community (in conjunction with Westview Presbyterian Church-Watsonville)
3. Presbytery approved the transfer of Ms. Veronica Ota's membership as a Minister of Word and Sacrament to the Presbytery of San Jose, pending her ordination from the Presbytery of Gabriel before October1; and approve the creation of an administrative commission to commission her as Presbytery Peacemaking and Justice Minister.
4. Presbytery approved the Terms of Call for the position of Presbytery Peacemaking and Justice Minister (subject to the Board of Pensions approving the grant application for benefits for organizing pastors/evangelists)

Financial Affairs Committee

Elder James Lee presented the Financial Affairs Committee motion regarding selling the mase of Westview Presbyterian Church in Watsonville **(APPENDIX E)**

Action:

Presbytery approved the request of the Westview Presbyterian Church of Watsonville to sell their manse, and authorizes the Financial Affairs Committee of the Presbytery to guide and oversee the sale transaction of the manse.

The meeting was adjourned with prayer at 7:29pm by Moderator Tim Parmentier.

Proposal for New Presbytery Staff Position[1]

Title: Peacemaking and Justice Minister
Status: Ordainable, Designated Pastor – three year contract, subject to renewal
Reporting to: Executive Presbyter
Classification: Exempt, half-time, 25hours/week
Terms of Call: $40,000 effective salary[2], benefits fully funded by BOP[3], $1500 professional expenses ($1000 funded by Westview Presbyterian Church), $1000 continuing education, $600 cell phone reimbursement; 2026 budget impact (annualized): $0

Effective: October 1, 2026

This proposed Presbytery staff position promotes our current Peacemaking and Justice Advocate, Ms. Veronica Ota, to this ordainable position. Veronica is presently certified ready to receive a call by the Presbytery of San Gabriel. She is completing contract work with the First Presbyterian Church in Altadena as their worship director (remote work) in July 2026.

This position will be done in conjunction with Westview Presbyterian Church in Watsonville, where Veronica has already started to lead the development of Good Growth Garden, an emerging worshipping community garden with HOPE Village and Westview church volunteers. This position would have Veronica serve 10 hours per week as the organizing pastor/evangelist for the Good Growth Garden, and 15 hours per week resourcing the Presbytery with peacemaking and justice initiatives, preaching in churches, meeting with community groups and leaders. She would join Presbytery staff in supporting our churches, affiliated nonprofit entities, and teaching/ruling elders in our collective call to "do justice, love mercy, and walk humbly with God" (Micah 6:8).

Actions Required:

Personnel Committee	1. Authorize creation of Staff Position	Approved	June 11, 2026
Committee on Ministry	2. Authorize staff position as ordainable position 3. Validate the position and the Good Growth Garden new worshipping community as validated ministries		

[1] Initially Submitted to Presbytery Personnel Committee, Committee on Ministry, Financial Affairs Committee, Coordinating Council by EP Neal D. Presa
[2] This represents a little more than half of the minimum effective salary for Monterey County, where Veronica Ota resides.
[3] https://www.pensions.org/what-we-offer/benefits-packages/Benefits-grants-for-organizing-pastors-and-evangelists

	4. Examine Veronica Ota and recommend to Presbytery for ordination to and installation 5. Recommend to Coordinating Council to call a special meeting of the Presbytery in August to approve Veronica Ota for ordination and installation. 6. Approve the Terms of Call for Veronica Ota to serve as Peacemaking and Justice Minister for the Presbytery 7. If the way be clear with Presbytery's action, appoint an administration commission to install Veronica Ota	Approved	July 13, 2026
Financial Affairs Committee	8. Authorize $20,000 (annualized) in the 2026 budget for the position to begin September 1, 2026 and for the next three years, and recommend to Presbytery. The position will be identified in the budget as 40% towards Good Growth Garden and 60% towards Peacemaking and Justice Minister, with the salary costs of $40,000 divided accordingly.	Approved	June 17, 2026
Coordinating Council	9. Receive recommendations from Committee on Ministry (items 2-6 above) and Financial Affairs Committee (item 8 above) 10. Call special meeting of Presbytery to enact the above	Approved	July 20, 2026
Presbytery	11. Approve Veronica Ota for ordination* to the MWS and her installation as Peacemaking and Justice Minister for the Presbytery of San Jose (in conjunction with Good Growth Garden new worshipping community) and approve Terms of Call		August 7, 2026 7:00pm - Zoom

*Because Veronica Ota has indicated that she desires to be ordained by her presbytery of care, Presbytery of San Gabriel, at her home congregation (First Presbyterian Church, Altadena), Presbytery staff will propose an amendment at the August 7, 2026 special Presbytery meeting that transfers her membership to the Presbytery of San José following her ordination by the Presbytery of San Gabriel. Through discussions of our Presbytery staff with the executive presbyter and stated clerk of the Presbytery of San Gabriel, there will be mutual representation of each presbytery on one another's administration commissions to ordain and install Veronica Ota, and therefore, participating representatives of both presbyteries at the ordination service and installation service.

Veronica Toyomi Ota, Statement of Faith 2026

I believe in God – Eternal Creator, Redeemer, and Sustainer.

I believe in the interconnectedness of God's creation, that all existence is woven together by our Divine Creator in a network of mutuality. Our Eternal Ancestor created all things in relationship and proclaimed all to be good. I trust that God has generously and lovingly provided creation with everything needed to flourish and thrive.

I believe Christ came into the world as our Holy Redeemer to proclaim a message of hope for our full restoration as God's beloved. The transcendent God spoke the Word into creation in the humble form of a Jewish baby, born to a young woman with unshakable faith, in a society deeply oppressed by the Roman Empire. A teacher, Jesus taught us to love God and neighbor. A healer, he offered restoration and recognition of human dignity. A prophet, he proclaimed good news to the poor, release to those held captive, sight to the blind, and freedom to the oppressed.[1] Faithful to Abba God in life and in death, Jesus suffered execution on a cross that we might know the depth of God's redemptive love for us and have hope for resurrection and life eternal. Jesus, the anointed Christ Messiah, offers us the possibility of wholeness and unity.

Through the power of the Spirit, Christ's salvific grace draws us to God. I rejoice and give thanks that the Spirit is at work in and all around, sustaining and connecting all creation with the breath of life. The Spirit inspires our faith and empowers our love, drawing us together as the body of Christ, the church.

As a member of the holy catholic and apostolic church, I acknowledge its troubled history and legacy, as it has often been co-opted to rationalize violence and imperialism. I recognize the potential of humankind to do harm in Christ's name, yet find strength in the potential of Christ to use the church for good. Following Christ's lead, the church must reach out to those enduring oppression, discrimination, poverty, illness, imprisonment, isolation, and marginalization. We must challenge, dismantle, and present an alternative to the sinful structures of racism, overconsumption, and militarism.[2] United by and in Christ, our faith moves us to care for one another and for our planet, the home God created for all beings.

The Holy Spirit inspired generations of witnesses to articulate, preserve, and share their

experiences of God in scripture. As the unique and authoritative witness to God's revelation, the Bible helps me grow closer to God through Christ and deepens my compassion for all creation.

Through the sacraments of baptism and communion we live out our faith as a community and experience profound spiritual connection with Christ. Water is essential to life, and the waters of baptism remind us of God's power to create, destroy, liberate, and cleanse. Through baptism, we become one with Christ and with all members of the church—past, present, and future. The Lord's Supper is an invitation from Jesus to further experience unity and wholeness, as we are all invited to the table to partake in the life-giving bread and wine that symbolize Christ's salvific love for us. The sacraments enable us to know and connect with the Trinity through direct sensory experiences that communicate God's presence to us in ways that speak beyond words.

I trust in the transcendent, immanent, and mysterious Divine, and commit myself to the sacred calling to do justice, love mercy, and walk humbly with God.[3] Praying for God's will to be done on earth as it is in heaven, I turn to follow Christ as Leader, and trust in the Holy Spirit's power to grant us the strength, courage, and compassion to live into our identity as peacemakers – children of God.[4]

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[1] Luke 4:18, Isaiah 61:1
[2] Inspired by "The Three Evils of Society" by Dr. Martin Luther King Jr.
[3] Micah 6:8
[4] Matthew 5:9

Veronica Ota Bio

My name is Veronica Toyomi Ota and I am a certified candidate for ministry with San Gabriel Presbytery and serve the Presbytery of San José as the Peacemaking and Justice Advocate. At the moment, I also continue to serve First Presbyterian Church, Altadena as Community Outreach Director. I am passionate about living out faith in action through education, activism, and reflection. I'm particularly interested in the intersections of ecological sustainability and spirituality, and hope to find paths in ministry that help the church cultivate sustainable communities that celebrate the interconnectedness of God's creation.

My cultural heritage is important to me. I'm a *yonsei* fourth-generation Japanese American of mixed cultural descent. One side of great-grandparents emigrated from Japan to Hawaii and California, while the others left Ireland and Germany for Ellis Island in New York. I grew up in an interfaith family with Catholics, Presbyterians, Buddhists, Agnostics, and non-religious folks. I continue to find myself drawn to interfaith spaces where all faith backgrounds are appreciated. My immigrant great-grandparents and American-born grandparents were incarcerated during WWII at Santa Anita Racetrack and in Rohwer, AK. We lived in my grandpa's house while I was growing up. He shared stories of some of the injustices he experienced, which profoundly shaped my own sense of justice, as well as my awareness of racism, wealth disparity, and generational trauma.

I attended Tufts University and received a degree in International Literary and Visual Studies, focusing on Japanese literature and culture. My senior honors thesis became a seminal project. I translated and compiled a collection of haiku poetry written by hibakusha survivors of Hiroshima and Nagasaki. After meeting Mr. Shigemoto, a survivor whose work I translated, I felt I must dedicate my life to making the world a more peaceful place.

I've always loved education and felt it was a force for positive change in the world. After college, I taught 6-12th grade choir then 7-8th grade math at a public school in Pasadena, and then spent one year teaching English in Japan on the JET Program. During this era, I also began working part-time in children's ministry at First Presbyterian Church, Altadena and started a Summer Peace Camp program that I continue to direct. Peace Camp combined my calling to peace work, my affinity for teaching, and my deep love for my intergenerational home church community. Through Peace Camp, I sensed God calling me to ministry.

I received my MDiv from Princeton Theological Seminary in 2024, with a certificate in Theology, Ecology, and Faith Formation. I worked at the seminary farm, The Farminary, overseeing the compost program, and later became the school's first Student Sustainability Coordinator. I also helped start a student group, Theological Ecological Initiative, with others who were passionate about earth care. Upon graduating, I received the Graduate Fellowship for Parish Ministry Award which funded my travels to nine countries spread out over the course of around seven months. The focus of my travels was to explore the intersections of spirituality and sustainability in other cultures, especially in interfaith community relations. Some of the most incredible and fulfilling parts of my travels included experiencing the Amazon Rainforest with Ticuna indigenous guides, working on an organic farm at the Asian Rural Institute in Japan, exploring over 20 temples in the Angkor Wat complex, hiking in the Himalayas, and talking with people from all over the world about the beauty of our planet and shared hopes for world peace.

The most pressing issue of my lifetime is the ecological crisis that threatens the viability of all life on this planet. The Bible, Church, and Reformed tradition are resources that help me understand my calling to peacemaking and justice ministry that is rooted in earth care. I pray that my sense of calling can be confirmed and supported through the process of ordination.

Terms of Call for Veronica Ota
Peacemaking and Justice Minister for the Presbytery of San Jose
For Special Presbytery Meeting, August 7, 2026

Title: Peacemaking and Justice Minister

Status: Ordainable, Designated Pastor – three year contract, subject to renewal
Reporting to: Executive Presbyter

Classification: Exempt, half-time, 25hours/week

Terms of Call:

$40,000 Salary/Housing[1][2]
Benefits (member only) fully funded by BOP[3] for three years[4], assuming BOP approves grant
$1500 professional expenses ($1000 funded by Westview Presbyterian Church)
$1000 continuing education
$600 cell phone reimbursement

Start Date: October 1, 2026
1 Month (31 days) vacation
2 weeks (14 days) study leave
3 months sabbatical leave at/after 7th year of continuous service with expectation you will remain in the position for at least one year following the sabbatical leave

[1] This represents a little more than half of the minimum effective salary for Monterey County, where Veronica Ota resides.
[2] Per Financial Affairs Committee, this will be identified in the budget as 40% (of 25 hours and of the effective salary) for Good Growth Garden/Westview-Watsonville and 60% (of 25 hours and of the effective salary) for Presbytery Peacemaking and Justice work
[3] https://www.pensions.org/what-we-offer/benefits-packages/Benefits-grants-for-organizing-pastors-and-evangelists
[4] At Year 4, Presbytery's share would be 33.3%; at Year 5, Presbytery's share would be 66 2/3%

On Authorizing the Sale of the Manse of Westview Presbyterian Church-Watsonville

Special Presbytery Meeting
Friday, August 7, 2026

Recommended Action from the Financial Affairs Committee

That the Presbytery of San José approve and authorize the sale of the manse of the Westview Presbyterian Church of Watsonville, and authorizes the Financial Affairs Committee to guide and oversee the sale transaction.

Rationale

Westview Presbyterian Church of Watsonville desires the option to sell the manse and use the sale proceeds for investment income. The Church plans to use the principal for a future pastor either through purchasing another manse somewhere else or engaging in a shared equity agreement. It might be needed for emergency purposes as directed by the Church Session, but Session hopes to keep the principal intact for consistent income.

The investment income will be used, as the rental income was, for making ends meet in the church budget.

The current pastor, The Rev. Dan Hoffman, and his family have not lived in the manse. The manse had been rented for over 20 years and the tenant recently left. The church is currently renovating it to prepare it for sale. The alley where the manse is not as safe as it used to be, and the church would rather not maintain nor own this property. The Presbytery conveyed the deed to the Westview Church in 1979.

Presbytery action is needed to approve and authorize the sale of church property (*Book of Order,* G-4.0206a; Presbytery Standing Rules 4.84c).

As the corporate officers of the Presbytery, the Executive Presbyter or Stated Clerk will sign-off on behalf of the Presbytery on all sale-related documents.

Annual Report of Administrative and Ecclesiastical Requirements

Manual of Administrative Operations

The Presbytery of San Jose has documents which form the Manual of Administrative Operations and are available at https://sanjosepby.org/policies

- Standing Rules, revised Nov 2022
- PS-1 Pastor's Terms of Call, Oct 2025
- PS-3 Job Description Performance Review
- PS-4 Part-Time Pastors
- PS-5 Tentmaking Ministry
- PS-6 Use of Study Leave
- PS-7 Sabbaticals
- PS-8 Family Care Leave
- PS-9 Medical Leave
- PS-10 Employment Rights for Chaplains
- PS-11 PT-1 Dissolving Pastoral Relationships
- PT-1 PS-11 Dissolving Pastoral Relationships
- PT-2 Relationship Between Congregations and Former Pastors
- PT-3 Interim Pastors, Nov 2021
- PT-3a Appendix A
- PT-3b Appendix B
- PT-4 Pastor and Associate Pastor Nominating Process
- PT-5 Equal Employment Opportunity in Ministry
- PT-7 Receiving Clergy from other Denominations
- PT-8 PNC, APNC Liaison, Nov 2021
- ML-1 Minister Members-at-Large
- ML-2 Validated Ministries
- ML-3 EC-4 Ministers Not Related to Congregation
- HR-1 The Receipt of Honorable Retired Ministers
- HR-2 Presbytery's Relationship to Its Retired Ministers
- HR-3 Pastor Emeritus
- HR-4 ML-4 Parish Associates
- EC-1 Ethical Conduct for Ordained Officers
- EC-2 Sexual Misconduct Prevention, amended Nov 2018
- EC-3 Misconduct Reporting Procedure
- EC-4 ML-3 Ministers Not Related to Congregation
- EC-5 Use of Title Minister
- EC-6 Life Threatening Illnesses

The Presbytery utilizes EAS Tax Services for payroll, and has adopted the personnel policies of the Synod which can be found here: https://synodpacific.org/synod-administrative-manual/. The Personnel Committee is currently developing a more customized policy manual using the Synod's policy as a base.

Insurance Coverage

The Presbytery of San Jose has insured property and liability through the Insurance Board. As the Insurance Board doesn't insure watercraft, the "Salty Sheep" catamaran is insured with a specialty broker, Markel American Insurance.

Financial Review

We have had a successful review of our financial statements for 2025 completed by SD Mayer Accountants in March 2026 with no adverse or unusual items noted.

Review of Presbytery Minutes

The minutes of the Presbytery of San Jose have been reviewed by the Synod of the Pacific up to and including the March 2025 meeting. The next Synod review is scheduled for April 2027.

Permanent Judicial Commission

There are no judicial actions to report.

Current and Former PJC Members, as of October 2026

Reynolds, Lizanne	Covenant	RE	2031
Vickery, Barry	Sunnyvale	RE	2031
Costanzo, Brenda	Los Gatos	RE	2030
Franzen, Bryan	Westminster, SJ	TE	2030
Esterline, Jane	At large	TE	2029 (resigned-move)
Burgess, David	Westminster	RE	2028
Gibson, Diana	At large	TE	2028
Bennett, Jim	At large	TE	2026
Mihm, Eileen	St. Andrew	RE	2026
Finkle, Ned	Los Gatos	RE	2024
Peake, Mark	First, Monterey	TE	2024
Reynolds, Lizanne	Covenant	RE	2022
Stock, Stephen	Los Gatos	RE	2022
Burgess, David	Westminster	RE	2020
Gibson, Diana	At large	TE	2020
Rogers, Barbara	Westview	RE	2020
Bowles, Bob	HR	TE	2018
Kwon, Young K	HR	TE	2018
Henry, Ken	Stone	TE	2018
Johnson, John	Gilroy	RE	2016

Investigative Committee Pool (Each member serves one 6 year term)

Barraca, Jason	Lincoln Ave	TE	2030
Holsinger, Carol	Covenant	RE	2030
Swanson, Nan	HR	TE	2030
McAnelly, Anne	St. Andrew	TE	2028
Hamm, Claudia	Stone	RE	2028
Minerva, George	HR	TE	2028
Iyer, Mohan	First, Palo Alto	RE	2026

Report on Members of Continuing Administrative Commissions

Watsonville AC: Regarding the property and resources from the former UPC Watsonville

Denise Martin, RE, Gilroy (Chair)
Charlie May, RE, Trinity SJ (resigned Nov 2024 due to move)
Cory Pena, RE, First Monterey (resigned September 2024)
Trevor Van Laar, TE, Gilroy
Samantha Evans, TE, validated min (resigned Nov 2024 due to move)
Lizanne Reynolds, RE, Covenant
Dan Hoffman TE, Westview

Minister Members of the Presbytery of San Jose - October 23, 2026

Name		OGA	Church Name/Status
Vincent	Arishvara	101	Trinity Presbyterian, San Jose
William Jack	Cabaness	101	Covenant Presbyterian, Palo Alto
Kimberlee	Dorr-Tilley	101	First Mountain View
Diane	Ford	101	Trinity Presbyterian, Santa Cruz
Bryan	Franzen	101	Westminister, San Jose
Tae Jin	Hahn	101	Daesung, Sunnyvale
Thomas C	Harris	101	First Presbyterian Palo Alto
Daniel J	Hoffman	101	Westview, Watsonville
Hardy H	Kim	101	Sunnyvale Presbyterian
William R	Lane	101	Gonzales Presbyterian
Ting-Yin	Lee	101	Taiwanese American Presbyterian, San Jose
Anne H	McAnelly	101	St. Andrew, Aptos
Prasartpong (Paul)	Pansuay	101	First Thai, San Jose
Mark S	Peake	101	First Presbyterian Monterey
Andrew Harp	Rausch	101	Northminster, Salinas
Joseph	Sohn	101	Cornerstone, San Jose
Erik	Swanson	101	Westhope, Saratoga
Deborah Lee	Troester	101	Santa Teresa Hills, San Jose
Trevor	Van Laar	101/108	Gilroy /San Martin (supply)
Annanda	Barclay	108	Sunnyvale Presbyterian (supply)
David G	Watermulder	101	Los Gatos
Andrew Yung-An	Wong	101	Foothill Community, San Jose
Lindsay Anne	Woods	101	Foothill Community, San Jose
James Monroe	Potts	103	First Presbyterian Monterey
Erica Marie	Rader	193/303	Los Gatos/ Stated Clerk
Jason	Barraca	108/751	Lincoln Ave Salinas/ Army Chaplain
Neneth Omaque	Ross	108	Westminister, San Jose (supply)

Stephanie Lutz	Allen	299	Honorably Retired
James	Bender	299	Honorably Retired
Byron L	Bland	299	Honorably Retired
Elizabeth T	Boatwright	299	Honorably Retired
Timothy R	Boyer	299	Honorably Retired
H Dale	Bracey	299	Honorably Retired
Edward E	Breeden	299	Honorably Retired
John S	Bristol	299	Honorably Retired
John M	Burke	299	Honorably Retired
Richard J	Dosker	299	Honorably Retired
George	Doyal	299	Honorably Retired
Ted	Esaki	299	Honorably Retired
Thomas	Gardner	299	Honorably Retired
David C	Hansen	299	Honorably Retired
Nancy	Harrington	299	Honorably Retired
William R	Harvey	299	Honorably Retired
Mark	Hollingsworth	299	Honorably Retired
Stephen C	Hsieh	299	Honorably Retired
Kyung Jae	Kim	299	Honorably Retired
Young Han	Kim	299	Honorably Retired
David Kwang	Kim	299	Honorably Retired
Stephen D	Knowles	299	Honorably Retired
Karla J	Kress	299	Honorably Retired
Young Bai	Kwon	299	Honorably Retired
Sharon	LeClaire	299	Honorably Retired
Joseph Shu Lin	Lee	299	Honorably Retired
R Charles	Lewis	299	Honorably Retired
Jack Clayton	Longley	299	Honorably Retired
Evelyn Bolin	Macway	299	Honorably Retired
Stella	Matusiewicz	299	Honorably Retired

David William	McCreath	299	Honorably Retired
Bruce	Menser	299	Honorably Retired
George V	Minerva	299	Honorably Retired
Edward G	Momrow	299	Honorably Retired
Stephen	Norman	299	Honorably Retired
Marjorie D	Palmer	299	Honorably Retired
Brian Dn	Person	299	Honorably Retired
James C	Raines	299	Honorably Retired
Bruce	Rowlison	299	Honorably Retired
Lyle D	Schmidt	299	Honorably Retired
Melchizedek M	Solis	299	Honorably Retired
Nan Crawford	Swanson	299	Honorably Retired
Heihachiro	Takarabe	299	Honorably Retired
Martha H	Thorson	299	Honorably Retired
Andrew Lengchen	Tsai	299	Honorably Retired
Marvalee Anne	Tyler	299	Honorably Retired
Lawrence C	Vilardo	299	Honorably Retired
Dennis G	Woodsmall	299	Honorably Retired
*Robert	Olson	301	Organizing Pastor, Watsonville
Veronica	Ota	301	Organizing Pastor, Good Growth Gardens NWC
Neal Dionida	Presa	302	Executive Presbyter
Grace Kaori	Suzuki	303	Stated Clerk
Joong-Won Peter	Kim	503	Associate Pastor other denomination
Duncan	Hanson	565	Ecumenical non-denominational
James Brinks	Bennett	644	Educational Institution Faculty
Diana Clara	Gibson	644	Educational Institution Faculty
Karen	Peterson-Iyer	644	Educational Institution Faculty
I Sil	Yoon	644	Educational Institution Faculty
Douglass Mcleod	Crocker	648	University Student

Ruth En-Jen	Kuo	701	Chaplain serving institution
Chris	Williams	701	Chaplain serving institution
Christopher	Hansen	761	Navy Chaplain
Ryan	Althaus	791	Validated Ministry/NWC
Paul	Fullmer	791	Validated Ministry
Dong Ho	Choi	797	At Large
Kathleen	Eschen-Pipes	797	At Large
Lemuel F	Ignacio	797	At Large
Taelor Tae	Kim	797	At Large
Han Ho	Kim	797	At Large
Sung Hoon	Kim	797	At Large
David Mosgofian	Koeker	797	At Large
Frederick	Lee	797	At Large
Jae Guen	Lee	797	At Large
Molly	Logan	797	At Large
Katheryn Anne	McGinnis	797	At Large
James Oliver	Nelson	797	At Large
Marjorie L	Pearson	797	At Large
Lee	Purkey	797	At Large
Bruce S	Reyes-Chow	797	At Large
Andrew	Yoo	797	At Large
Jospeh Hwang	Park	797	At Large

Occupational Codes
101- Pastor/Co-Pastor
103- Associate Pastor
108- Supply or Temp (yearly contract)
193- Designated Pastor/Associate

2026 Necrology for Ministers

Rev. Darrell Yeaney, November 1, 2025
Rev. Richard Spencer, March 30, 2026
Rev. Insik Kim, July 18, 2026

2025 Presbytery Statistical Report

Presbytery	**San Jose**		
Address	**890 Meridian Way, San Jose, CA 95126**		
Phone	**408-279-0220**	**Fax**	**408-279-5261**
Email	**info@sanjosepby.org**		
Web Site	**www.sanjosepby.org**		
Membership			
Prior Active Members	3394	Adjusted membership	3390
Gains		**Losses**	
Certificate	48	Certificate	12
Youth Professions	13	Deaths	93
Professions & Reaffirmations	113	Deleted for any Other Reason	189
Total Gains	174	**Total Losses**	294
Total Ending Active Members	3270		
Baptisms		Average Weekly Worship Attendance	1890
Presented by Others	18	Friends of the Congregation	546
At Confirmation	9	Ruling Elders on Session	180
All Other	14	Do you have Deacons? Yes / No	20 / 4
Age Distribution of Active Members		**People with Disabilities**	
17 & Under	59	Hearing impairment	113
18 - 25	170	Sight impairment	44
26 - 40	348	Mobility impairment	144
41 - 55	426	Other impairment	180
56 - 70	886		
Over 70	1105	**Gender Distribution**	
Total Age Distribution	2994	Women	1867
		Men	1170
		Non-Binary	31
Youth in Congregation			
Age 4 and under	86	Middle School (6th – 8th grade)	98
Elementary School (K-5th grade)	140	High School (9th – 12th grade)	113
		Total Youth	437
Racial Ethnic			
Asian/Pacific Islander/South Asian	547	Native American/Alaska Native/Indigenous	4
Black/African American/African	110	White	2216
Middle Eastern/North African	17	Multiracial	94
Hispanic/Latino-a	107		
		Total Racial Ethnic	3095
Budgeted Income	13,345,282		
Budgeted Expense	14,164,102		
Receipts			
Regular Contributions	8,920,008	Bequests	607,691
Capital Building Fund	1,277,075	Other Income	3,976,926
Investment Income	1,672,901	Subsidy or Aid	66,501
Expenditures			
Local Program	11,640,051	Investment Expenditures	545,308
Local Mission	651,609	Per Capital Apprt	527,371
Capital Expenditures	1,381,315	Other Mission	367,005

Financial Affairs Committee report for activity since FEB 2026 through OCT 2026

Item for Consent Agenda:

- Approved the lease between Lincoln Avenue Presbyterian Church and Iglesia Bautista of Salinas (1/1/27 to 1/1/29) on October 21, 2026.

General Activity:

- Committee met every month between FEB 2026 through OCT 2026
- Committee elected a four-member Task Force to navigate the discussions related to long term planning between First Presbyterian Church Mountain View and Menlo Church related to the property lease agreement and missional collaboration.
  Task Force members are:
  Neal Presa, Grace Kaori Suzuki, Lindsay Woods Wong, and James K Lee
- Committee approved the request of the Westview Presbyterian Church of Watsonville to sell their manse, and authorizes the Financial Affairs Committee of the Presbytery to guide and oversee the sale transaction of the manse. (approved at 08/07/26 Presbytery meeting)
- Committee approved the request to sell the Presbytery's 61% equity in the Salty Sheep Catamaran.
- Work is in progress to sell the 126 Rogers Avenue, Watsonville, CA property. The Presbytery has a 20% Equity Share Agreement with Robby Olson on that property and will receive 20% of the net proceeds from the eventual sale of the property, with both the payment of the costs and the receipt of the proceeds to be from and for the account of, and under the jurisdiction of, the Watsonville Administrative Commission. The terms of sale and closing statements will be reviewed by the Committee before the sale is completed.

Leases reviewed and approved:

- Covenant Presbyterian Church and iSing.
- Lincoln Avenue Presbyterian Church and Iglesia Bautista of Salinas (Presbytery approval required)
- Santa Theresa Hills Presbyterian – 3D Preschool
- Stone Church of Willow Glen and
  - Girl Scouts of Northern California – Service Unit 638
  - Resounding Achord
  - Vivace Youth Chorus
- Sunnyvale Presbyterian Church and
  - Kapakahi Volleyball Group
  - Sunnyvale Dance Association
  - Santa Clara Chorale
  - Silicon Valley Korean Basketball Club
  - Sunnyvale Dance Association
  - Code Rev Kids

- Trinity Presbyterian Church of San Jose and One Day at a Time
- Trinity Presbyterian Church (Santa Cruz) and The Korean Presbyterian Church of Santa Cruz.

Administrative notes:

- Nilson and Associates contracted for the bookkeeping services to the Presbytery.
- Financial review with audit firm for Presbytery annual review completed.

Peace and Blessings,
James K Lee, Chair of Financial Affairs

MEMORANDUM OF UNDERSTANDING

Establishing a Covenant Partnership for the Campus at 1667 Miramonte Avenue, Mountain View

Except the LORD build the house, they labour in vain that build it.

Psalm 127:1

A threefold cord is not quickly broken.

Ecclesiastes 4:12

Parties

The First Presbyterian Church Mountain View ("First Presbyterian" or "FPCMV"), a congregation of The Presbytery of San Jose ("the Presbytery") of the Presbyterian Church (U.S.A.) (the "PCUSA"), occupying and ministering from the campus at 1667 Miramonte Avenue.

Menlo Church, a congregation of ECO: A Covenant Order of Evangelical Presbyterians, occupying and ministering from the same campus.

FPCMV holds the deed to the property at 1667 Miramonte Ave in Mountain View, which is held in trust to the PCUSA, represented here by the Presbytery.

Effective upon affirmation by each party. Draft of August 2026, version 0.2.

1. Why we are doing this

Everything in the lease that follows should be traceable to something in this section. If a term cannot be explained by the purpose named here, it does not belong in the lease. The purpose of this document is to define the heart, and purpose behind this relationship, where we are committing future generations to this relationship, where the individuals currently working to define this relationship may never meet or have any knowledge of those future generations.

The ground we serve. The Bay Area is among the hardest ground for Christian ministry in the country. It is wealthy, transient, highly credentialed, and confident. People arrive for work and leave within a few years. Achievement functions as its own gospel. The church here contends less with hostility than with irrelevance and exhaustion.

Paul knew a city like this. Corinth was rich, cosmopolitan, and restless, a port where money and ideas moved faster than roots could form, and the church he planted there fractured into parties named for their favorite teachers. Paul's answer was to ask whether Christ had been

divided, and then to say what he and Apollos actually were: one had planted, the other had watered, and God had given the growth. Neither finished the work. Neither owned the field.

Two congregations share this campus. Neither will finish the work here.

Shared history. First Presbyterian has borne witness from this corner for nearly 70 years. Menlo was formed in the same Presbyterian tradition and shaped by the same confessions. Whatever has since separated the two bodies institutionally, the two bodies did not come from different rivers.

Shared difficulty. The ground described above has been hard on both congregations, and neither comes to this table as the strong party helping the weak one. They meet as equals, each holding something the other needs.

Shared calling and mission. Both congregations exist to make Christ known in this valley, and neither is anywhere near finishing. Millions of people live within an hour of this corner, few of whom belong to any church. The field is not small enough for these two congregations to be each other's competition.

The two congregations should name plainly what they are up against, and it is not one another. Paul told the Ephesians that the struggle is not against flesh and blood. Here it takes the form of a region that is busy, mobile, self-sufficient, and quietly certain it needs nothing. That is the work. Anything that turns two churches inward, toward managing each other, is a loss to the mission whatever it does for the balance sheet.

Both congregations also serve, in large part, the same people. The families in these neighborhoods do not sort themselves neatly between them. Children attend the preschool here and worship here. The neighborhood does not see two churches at this address; it sees a campus, and what happens on it reflects on both. Their standing in this city is already joined, whether or not they choose partnership.

The question this partnership answers is not how two congregations divide a field. It is whether a shared campus lets each congregation do more of what it was called to do than it could do apart.

Shared resources. This campus holds more capacity than any one body is using. One party has ground and long-standing roots; the other has people and means to invest. Stewardship of what God has given each points toward sharing rather than duplicating, and toward a campus in fuller use for ministry than either could achieve alone.

What Menlo hopes for First Presbyterian. Menlo says this plainly, because it's Menlo's to say. Menlo's hope is not for a partner that accommodates it. It is for a First Presbyterian that is stronger in ninety years than it is today: larger, more deeply rooted in this neighborhood, and unmistakably itself. If this arrangement leaves First Presbyterian diminished, it will have failed no matter what it does for Menlo. Menlo would rather say that at the beginning than be asked about it later.

Ecumenical possibility. Two Presbyterian bodies that took different paths, choosing to share a campus and a measure of ministry, is itself a witness in a fractured age. We hold this partnership in an ecumenical spirit: not the erasure of difference, but unity in distinction, pursued as far as conscience allows, for the sake of the one whose body both belong to.

Assuming the best. We commit to reading and treating one another charitably, kindly, and respectfully with grace. When something lands badly, our first assumption will be misunderstanding rather than intent, and we will ask before we conclude. We expect this commitment to be tested more than any other in this document.

2. Why we call it a covenant partnership

We chose these two words deliberately, and they are worth explaining, because they shape every term that follows.

Covenant. A contract is an agreement between parties who protect themselves from one another. A covenant is an agreement between parties who bind themselves to one another. Contracts end when they are breached; covenants contemplate repair. The difference shows up in what each asks: a contract asks what happens if this fails, a covenant asks when and how we serve each other.

The word is native to both traditions. Reformed theology is covenant theology: God binds himself to a people by grace and keeps faith across generations, including when the people do not. The word sits in the name of the order Menlo now belongs to. Both congregations baptize into a covenant they did not initiate and cannot dissolve.

Partnership. Paul thanked the Philippians for their partnership in the gospel from the first day until then, using a word that means shared work, shared cost, and shared risk rather than mutual goodwill. A partnership carries real obligations running both directions, and each partner remains itself.

We should also say what these words do not mean. Neither congregation surrenders its identity, governance, or voice. The covenant language carries no implication that a future

parting would be a moral failure, and nothing in it should be read as making separation shameful rather than sober.

The terms “landlord" and “tenant” are accurate, but cannot carry what we are attempting or intend. A lease can allocate cost. It cannot ask two churches to assume the best of one another, to repair what they break, or to plan for successors they will never meet. That is what the covenant is for, and it is why this memorandum comes before the lease rather than after it.

3. What this document is

This memorandum sets out the shared understanding among First Presbyterian, Menlo Church, and the Presbytery regarding the campus at 1667 Miramonte Avenue, and the partnership the three parties intend to build there.

It is not a lease, and it is not legally binding. It comes first with purpose. A lease can only allocate costs and obligations; it cannot say why three bodies chose one another. This document names the purpose, the posture, and the honest realities each party brings, so that the lease which follows is built on something the three of us have already agreed to.

Where this memorandum and any executed lease differ, the lease governs as a legal matter. This document governs what we meant.

4. Who we are, and what we are not doing

First Presbyterian has followed its mission to make Christ known for 175 years, and from this campus since 1959. Menlo Church seeks to bring hope to everyone across the Bay Area. The Presbytery exists to support congregations in reaching all people in the name of Jesus Christ, and stewards the property of FPCMV, which is held in trust to the PCUSA.

These are three distinct callings, and this partnership does not merge them. Neither congregation surrenders its identity, its governance, its worship, or its voice. What we are building is unity in distinction: two congregations and a presbytery sharing a campus and, where it serves the gospel, sharing ministry, while each remains fully itself.

We expect this to show up in tangible ways over time, including shared services at moments in the church calendar and, where both congregations desire it, shared work in areas such as children's ministry. Those are expressions of the partnership rather than steps toward becoming one church.

> *FPCMV believes that this partnership can strengthen our vision of making Jesus Christ known so that people, families, communities and nations (in a multi-cultural, multi-*

generational environment) are Anchored in Hope, Growing in Love, and Pursuing God's Purpose for our authentic and meaningful lives.

The Presbytery participates in this partnership to honor the intent of the offerings that planted the Presbyterian ministry at this Mountain View campus, in trust to the ongoing work of the PCUSA. We seek to connect the gifts of our faith ancestors with the as-yet unknown faith descendants with intentionality and hope.

5. Where we differ, and what holds

While Menlo Church is no longer a part of the PCUSA and this change took place many years ago, it still carries weight for many in both congregations. Approaching this reality in a spirit of curiosity and humility is essential for an ongoing relationship.

Even so, what holds these two congregations together is older and wider than what divides them. Both traditions stand in the Reformed stream, hold the same Scriptures as authoritative, and recognize one another's baptism and communion. Both inherit the same principle of Presbyterian order: that God alone is Lord of the conscience, and that there are truths and forms about which people of good character may differ, calling for mutual forbearance rather than the severing of fellowship.

Jesus prayed for his followers that they may all be one, so that the world may believe. This partnership is a small witness of that kind: two Presbyterian bodies that took different paths, sharing one campus. They intend to work together as far as conscience allows, and where it does not, to say so plainly, in charity, and without severing what remains.

6. What we are honest about

Congregations often find it difficult to speak plainly about money and self-interest. We have agreed that naming these things openly dissipates tension rather than creating it, and that a partnership built on unspoken assumptions will not survive decades.

So we state the following plainly:

- Menlo would invest significant donor funds into a campus it will not own. Menlo has a duty to those donors to ensure that investment is protected and serves the ministry for a long horizon.

- First Presbyterian has a legitimate concern about being overshadowed, displaced on its own campus, and about remaining fully itself in the presence of a larger partner. That concern is reasonable, and this partnership must answer it.
- The Presbytery holds title in trust and bears responsibility for the property's long-term stewardship and for the mission integrity of what happens on it.
- Each party's financial position will change over decades in ways none of us can predict. Planning for that is ordinary stewardship.

7. The preschool

Little Acorn Preschool is a daily presence on this campus in a way neither congregation is. It is not a party to this memorandum while being affected by nearly everything in it. We name it here, so that it is not treated as a detail of the lease.

The playground was given in memory of a teacher, and gifts of that kind carry intent that outlives the giver. We intend that the preschool's place here be treated as an established ministry rather than as space available for reallocation, and that its leadership be heard directly when decisions affect it rather than represented secondhand.

Whatever cost-sharing structure the lease adopts has to work for a preschool budget, which is not a church budget. We would rather design for that at the start than discover it afterward.

8. How the campus is shared

The campus serves multiple ministries, including the worship and programs of both congregations and the Little Acorn Preschool. Shared use requires clarity about space, calendar, and cost, held in a way that treats each ministry as legitimate rather than as competing for the same rooms or resources.

Neither congregation is a guest here. First Presbyterian has ministered to Mountain View for 175 years and from this campus location since 1959, and Menlo is a long-term partner investing in its future. Established, recurring ministry use of either congregation should be treated as settled rather than renegotiated each year.

The campus also serves the neighborhood, including community groups and users beyond the three parties. We intend that shared-use arrangements preserve rather than crowd out that hospitality.

Improvements to the campus, whoever funds them, are made to a property the Presbytery holds and First Presbyterian occupies. Anything built remains part of the campus rather than the property of the party that funded it.

9. What the lease will address

This memorandum settles no terms. The lease will address legal terms with details, and the parties expect that work to fall into three areas. What follows names the principles we bring to each; the provisions themselves belong in the lease.

Capital investment and its use. Menlo is contributing capital to this campus, so this principle speaks about Menlo specifically. Menlo anticipates a capital contribution toward the shared campus. Because Menlo will not hold title, the purpose and use of that contribution is agreed among the parties rather than directed by any one of them, and the scale of what Menlo can responsibly commit is tied to the length and security of the covenant partnership and lease arrangement. The lease shall govern how Menlo's capital investment is treated, should the covenant partnership end. Menlo will not own title to what is built or improved on the campus, and Menlo asks in return some level of assurance rather than equity: a time horizon long enough, and protection firm enough, that the investment serves our joint ministries over generations.

Financial terms and length. We intend lease terms that both congregations can budget for across decades, with clearly understood and objectively defined adjustment mechanisms.

Operating agreement. The lease will further define how all parties will work together day to day for our shared Mission: including the use of spaces, calendaring, allocation of shared operating costs, shared maintenance, and who carries what. We intend that shared costs be allocated on an equitable and mutually agreed upon basis, using transparent and verifiable methods.

10. How we talk to each other

Most damage in shared ministry comes from silence rather than disagreement. Congregations need time to process change, and people need room to grieve what shifts, even when the change is for the better.

These parties therefore commit to communicate developments to their congregations in a coordinated and collaborative way, so that both congregations can aim towards clarity rather than frustration. We also commit to raise concerns with one another in a timely manner rather than allowing them to accumulate until a formal meeting.

11. When something goes wrong

Offenses will occur. Some will be unintentional, arising from misunderstanding about how space or resources should be used. We have seen how a small act can cause lasting distrust when it is not addressed.

The parties commit to naming such moments and histories directly to one another and to repairing them, rather than absorbing them silently. We intend the lease to define a path for this, and we intend the practice to be ordinary rather than exceptional.

The parties therefore intend a clear order for matters that cannot be settled directly. First, conversation between the parties themselves. Then mediation. Then arbitration. Recourse to the courts is a last resort; we consider reaching this point as a failure of this covenant.

In a covenant partnership, we seek to support, grow, and fight for the relationship. We intend to know and support one another. Partners who are honest with one another will occasionally disagree; the question is where and how the covenant partnership moves forward for generations to come.

12. Long-term partnership

We intend to approach this relationship as a long-term partnership. We contemplate an initial 33-year lease term, with the possibility the parties could continue the lease well beyond that. Over a period of decades, a congregation can change substantially: in size, in leadership, in worship, in the neighborhood around it, in what it is able to sustain. Neither party can honestly promise who, or how it will exist at the end of this partnership.

We therefore intend that any future lease accounts for change rather than assume its absence. That includes what happens if a congregation grows or declines significantly, if its financial capacity shifts, if its leadership or denominational relationship moves, if there is a gross violation of trust that may affect the shared ministry across any of the three partners, or impact the community, if its use of the campus changes in kind rather than degree, or if the needs of this place move beyond what either of us now foresees. Different kinds of violations of trust require different levels of attention and conversations across all parties and is based in trust and transparency. If we think that something may damage the shared mission, we would expect that party to bring it to the table with other parties in conversation and transparency and work together to come to the best repair with the greater mission in mind. To the degree it may be required, confidentiality would be discussed and communication planned together as appropriate (see *Appendix A*).

We also recognize that our congregations hold some non-essential beliefs that are not aligned. We therefore acknowledge that these differences exist and commit to work together in earnest to negotiate solutions in which neither party feels forced to compromise their respective beliefs.

13. How we govern this together

The parties in this agreement intend a standing trilateral table at which the three bodies meet to steward their covenant partnership, review how these arrangements are working, and address matters before they become disputes.

14. What happens next

The current lease expires in May 2029, and this work is aimed at what follows it. The parties are drafting a lease concurrently with this memorandum, so that what is affirmed here remains grounded in terms that are workable. This memorandum will be presented to the Presbytery for affirmation in November, with the lease to follow.

Affirmation of this memorandum expresses the Presbytery's commitment to the partnership's purpose and posture. It does not commit any party to specific lease terms, which remain subject to negotiation and to each body's own approval processes.

15. Affirmation

By affirming this memorandum, each body expresses its commitment to the purpose and posture described here, and its intention to negotiate the lease that follows on this foundation. Anything herein to the contrary notwithstanding, this memorandum creates no legal rights or obligations and binds no party to any particular lease or other terms. It is intended that all legal rights and obligations between or among the parties will come into existence only when a definitive lease agreement is signed and delivered. The legal rights and obligations of each party shall then be only those which are set forth in a definitive lease agreement.

Affirmed by:

[The First Presbyterian Church of Mountain View: Pastor and Moderator of Session, and Clerk of Session, on action of the Session.]

[Menlo Church: Lead Pastor and Clerk of Session, on action of the Session.]

[The Presbytery of San Jose: Moderator, attested by the Stated Clerk, on action of the Presbytery.]

Date of affirmation by each body to be recorded above.

Appendix A: The Trilateral Table

Composition. Each of the three bodies, Menlo Church, The First Presbyterian Church of Mountain View, and The Presbytery of San Jose, appoints two representatives to the table. How each body selects its representatives is its own to decide, consistent with its own governance. What matters across all three is that representatives carry their governing board's mandate: they speak and negotiate at the table only within what their board has authorized, not independently of it.

Cadence. The table meets at least once a year, more often if needed. Meetings over a meal are encouraged.

Presbytery of San Jose Committee on Ministry
Report to Presbytery, November 5, 2026
(Covering period February 2026 – October 2026)

Items for Docket:

1. First Thai Presbyterian Church has asked to dissolve the pastoral relationship with Rev. "Paul" Prasartpong Pansuay. His last day preaching November 29, and his last day of employment is December 31. The ending package includes 4 weeks unused vacation and 1 month addition pay. The Presbytery is providing $2,000 from the emergency assistance fund, and requesting additional emergency funds from the Board of Pensions.

Information Items:

1. Necrology: Rev. Darrell Yeaney, 11/1/2025; Rev. Richard Spencer, 3/30/2026; and Rev. Insik Kim, 7/18/2026.
2. February, welcomed new Stated Clerk, Rev. Dr. Grace Kaori Suzuki.
3. Minimum salaries for pastors, effective January 1, 2027, were updated to reflect the 3.6% COLA for Social Security. The new terms were reported to the clerks of session and pastors, and the updates can be found in the Presbytery polies on the website.
    a. Santa Clara County $125,519
    b. Sants Cruz County $105,191
    c. Monterey County $77,026
4. COM Approved the following items:
    a. In February committee had final interviews/examinations for CRE candidates Wanye Shen and Chrystopher Sahgai. Approved both for 3-year terms beginning in February and approved the Commissioning Service for both.
    b. February, approved Rev. "Paul" Prasartpong Pansuay as the pastor of First Thai Presbyterian Church. Approved the calling of a congregational meeting to elect elders and approve by-laws. Approved an installation commission to install Rev. Pansuay and to ordain and install the elders.
    c. In March, approved Stone PC contract with Fred Harrell to serve as interim pastor.
    d. March, approved Rev. Larry Vilardo's request to serve as summer fill-in pastor at St. Stephen's Lutheran Church (an ELCA congregation).
    e. April, approved Cory Pina's ordination service details: May 23. Commission team: Rev. Deb Troester, Lizanne Reynolds, Denise Martim, Alana Unfried, Rev, Erice Rader, Rev. Mark Peake, Rev. James Potts.
    f. June, approved adding a requirement that all CRE candidates going forward undergo psychological and vocational evaluations. This complies with requirements for Teaching Elders.
    g. June, approved Karen Peterson-Iyer as Parish Associate at First Pres Palo Alto.

h. July, approved staff positions of Peacemaking and Justice, and Good Growth Gardens as ordained positions.
i. July, approved an administrative commission to install Veronica Ota as Peacemaking and Justice Minister and pastor/Evangelist at Good Growth Gardens, a new worshipping Community, subject to her ordination in San Gabriel Presbytery. (h, i and j were approved by Council in August at a special meeting).
j. September, clarified that validation of Rev. Ryan Alhaus' ministry as an Evangelist for Sweaty Sheep does not include validation of the boat ministry "Worries to the Wind," f/k/a Salty Sheep ministries, or any boating ministry related to the vessel Salty Sheep.
k. In September, approved Sharon Rowser as acting moderator of upcoming session meeting in September and for chairing a special congregational meeting in October at First Thai PC.
l. In October, approved Rev. Jim Raines as Parish Associate for Lincoln Avenue PC.
m. October, approved the Daesung Mission Study and authorized them to form a PNC.
n. October, approved Rev. Mark Hollingsworth as Interim Pastor for FPC Santa Clara and the terms of call.
o. October, concurred with the vote at First Thai PC to dissolve the pastoral relationship with Pastor "Paul" Prasartpong Pansuay.

Transitions:

1. February was the last meeting with Erica Rader as Stated Clerk.
2. In June, approved the transfer of Robby Olson from SJP to North Central California.
3. June, Teaching Elder Bruce Reyes-Chow approved to labor outside the bounds of the Presbytery as he serves as Transitional Pastor of Pasadena PC within the bounds of the Presbytery of San Gabriel.
4. Transferred Veronica Ota to SJP from San Gabriel Presbytery in October.
5. Transferred Rev. Samantha Evans from SJP to Detroit Presbytery in August.
6. Changed the status of Sharon LeClaire from "at large" to "retired" in September.

Other Information:

1. March, concurred with the plan at Santa Teresa Hills to call a new pastor without calling an interim.
2. The worship service chartering First Thai Presbyterian Church was held on April12.
3. Boundary training was held April 18.
4. In June, COM was asked to work with First Thai PC on financial and personnel issues.
5. Notified in March that Rev. Dennis Woodsmall is planning to retire from FPC Santa Clara October 2026.

6. Reviewed the terms calls for installed clergy, and staff reached out to churches not meeting the minimum. Staff continue to reach out to churches that failed to respond to the request for information in July.
7. In June, Daesung PC announced the impending retirement of their pastor, Rev. Dr. Taejinn Hahn, next year.
8. September, we were notified that Neal Presa has become the recorded Custodian of Records for the Presbytery to conform with Live Scan requirements for church leadership.
9. Donated $250 to Westhope PC to support the 20th Anniversary for Rev. Eric Swanson of ministry at the church in September.
10. COM voted to go outside the committee to appoint an external person to act as liaison for Santa Teresa Hills PC.
11. September, COM reviewed and commented on proposed Ethical Conduct Policy, which was updated to meet PCUSA and California requirements.
12. Commissioning service for Vernoica Ota scheduled October 31 at Westview PC. Commission team: Jolly Bilstad, Daniel Hoffman, Tim Parmentier, Rev. Julie Porras-Center, Rev. Neal Presa, Rev. Grace Kaori Suzuki, Ron Weaver.

November 5, 2026
Presbytery Nominations for Committees
Nominations and Report on Continuing Members

*Nominations Slate and Chair nominations

Presbytery Moderator

Nomination for Moderator 2028 (Vice moderator 2027)
***David Watermulder, Los Gatos, TE**

Previously elected: 2027 Moderator Deborah Troester, TE, Santa Teresa Hills

Presbytery Council At Large Members

Nominations for the Class of 2029
***Paul Fullmer, At-Large, TE (1st term)**
***Carlo Panighetti, Los Gatos, RE (1st term)**
***Neneth Ross – Westminster, TE (2nd term)**

Class of 2028
Libby Boatwright, HR, TE (2028)

Class of 2027
Jane Odell, St. Andrews, RE (2st term)
Julie Center, At-Large, TE (1st term)

Committee On Ministry (COM)

Nominations for the Class of 2029
***Jack Cabaness, Covenant, TE (2nd term)**
***Jackie Gash, Northminster, RE (1st term)**
***Mark Peake, First Monterey, TE (1st term)**

Class of 2028
Ruth Kuo, At Large, TE (1st term)
Jason Barraca, Lincoln Ave, TE (1st term)

Class of 2027
Horace Hines- Santa Teresa Hills, RE (2st term)
Dave Heacock – Los Gatos, RE (2st term)
***Sharon Rowser – Foothill, RE (2st term) Chairperson 2027**
Deb Troester – Santa Teresa Hills, TE (2st term)
Tom Harris, FPC, Palo Alto, TE (1st term)

Committee on Preparation for Ministry (CPM)

Nominations for the Class of 2028
***Laura Craine, Sunnyvale, RE (1st term)**
***Bill Lane, Gonzalez, TE (1st term)**
***Steve Nelson, Stone, RE (1st term)**
***Andy Rausch, Northminster, TE (1st term)**

Class of 2027
***Jim Bennett, At-large, TE, (1st term) Chairperson 2027**
James Potts, FPC Monterey, TE (1st term)
Martha Wills, Los Gatos, RE (1st term)

Financial Affairs Committee

Nominations for Class of 2029
***Edith Mojoko Sona, Santa Teresa Hills, RE (2nd term)**

Class of 2028
David Burgess, Westminster RE (1st term)
Lizanne Reynolds, Palo Alto Covenant, RE (1st term)

Class of 2027
***Trevor Van Laar, Gilroy, TE (2st term) Chairperson 2027**
Kang, Doug, Cornerstone, RE (1st term)
Barclay, Annanda, At Large, TE (1st term)

Personnel Committee

Nominations for the Class of 2029
***Libby Boatwright, HR, TE (1st term)**
***Sandy Petznick, St. Andrew (1st term)**

Class of 2028
Kim Dorr-Tilley, Mt. View, TE (1st term)
Eric Swanson, Westhope, TE (2nd term)

Class of 2027
***Anne McAnelly, St. Andrew, Aptos, TE (1st term) Chairperson for 2027**

CORE (Committee on Representation and Empowerment)

Nominations for the Class of 2029
***Janet Lee, Westhope, RE (1st term)**

Class of 2027
Elsa Amboy, Sunnyvale, RE (2st term)

Ordination Exam Readers

Nomination for 2027 Readers
***Andy Wong, Foothill, TE (primary)**
***Mark Peake, First Monterey, TE (alternate)**

SDOP (self-development of people)

Class of 2028
Tom Perloff, Mountain View, RE (1st term)

Class of 2027
Carolyn Rosen, PC Los Gatos, RE (1st term)

Synod Commissioner

Nominations for Class of 2029
***Bryan Franzen, Westminster, TE (1st term)**

Investigating Committee

Nominations for the Class of 2032
***Evie Macway, HR, TE**
***Emily Meacham, Stone, RE**

Class of 2030
Carol Holsinger, Covenant, RE
Jason Barraca, Lincoln Ave, TE

Class of 2028
Anne McAnelly, St. Andrew, TE
Claudia Hamm, Stone, RE (Stone)
George Minerva, HR, TE

Permanent Judicial Commission

Nominations for Class of 2032
NONE

Class of 2031
Lizanne Reynolds, Palo Alto Covenant, RE
Barry Vickrey, Sunnyvale, RE

Class of 2030
Bryan Franzen, Westminster, TE
Brenda Costanzo, Los Gatos, RE

Class of 2028
David Burgess, Westminster, SJ, RE
Diana Gibson, At Large, TE

Coordinating Council Report

Presbytery of San Jose
November 5, 2026
Rev. Neneth Ross, Chair

The Coordinating Council met via Zoom on October 1, 2026. The meeting included financial updates, reports from presbytery leadership and committees, and discussions regarding upcoming Presbytery meetings, policies, and initiatives.

Financial Stewardship

The Council received encouraging financial reports. The Presbytery continues to manage its expenses responsibly, with spending below budget and no need to draw from investments to cover current expenses at the time of the financial report.

As of August 31, 2026, investments had experienced approximately 10% income and growth for the year. The Council also reviewed progress on the 2026 budgeted investment draw.

The proposed 2027 budget was discussed. Corrections were needed before final approval, and the Council agreed to consider the revised budget through an electronic vote following review by the Financial Affairs Committee.

2027 Presbytery Meetings and NEAR Gatherings

The Council approved the recommendations of the Meetings and Gatherings Task Force, including suspending Chapter 2 of the Standing Rules for 2027 to implement the proposed schedule.

The following Presbytery meetings are scheduled:

- **February 27:** In person at Santa Teresa Hills Presbyterian Church, with Zoom provisions
- **April 22:** Via Zoom, focusing on General Assembly amendments
- **October 31:** Via Zoom

Two NEAR Gatherings are also planned:

- **May 1:** Faith and Artificial Intelligence
- **September 25:** Visit from the General Assembly Moderators

These gatherings will provide opportunities for connection, learning, and collaboration among congregations.

Governance and Policy Updates

The Polity and Government Subcommittee continues its work on developing new Presbytery Bylaws and an Administrative Manual of Operations. These documents are expected to be presented together in fall 2027 to ensure consistency and alignment.

The Council also approved forwarding the updated **Ethical Conduct Policy** to the Presbytery for consideration and approval. The revisions reflect current state requirements and changes to the PC(USA) Book of Order.

Committee Updates and Recommendations

The Council reviewed several committee reports and approved recommendations, including:

- **Memorandum of Understanding:** Forwarding the proposed MOU between First Presbyterian Church of Mountain View and Menlo Church to the Presbytery for consideration and approval.
- **El Estero Presbyterian Church:** Recommending a waiver of the term limitation for elders in the Class of 2026.
- **Nominations:** Continuing efforts to fill vacancies on Presbytery committees and working groups.
- **Personnel:** Continuing development of a Presbytery Administrative Manual, with anticipated completion in fall 2027.
- **Preparation for Ministry:** Continuing the process of consultation and preparation for a candidate's final review by the Presbytery.

Change and Transition Conversations

The Council affirmed the work of the Change and Transition Task Force and supported three informational gatherings in 2027. These conversations will provide opportunities to reflect on significant changes and transitions within the Presbytery over the past six years, including staffing and property transitions, ministry partnerships, and the sale of Presbytery property.

The Council recognizes the importance of creating space for transparency, reflection, and constructive conversation as we move forward together.

Looking Ahead

The Presbytery continues to strengthen its governance, encourage connections among congregations, and steward its resources responsibly.

I am grateful for the faithful service of our Coordinating Council members, Presbytery staff, committees, and task forces. Their commitment, thoughtful discussions, and collaborative spirit help guide our shared ministry.

As we continue this work, may we remain open to God's leading, attentive to one another, and committed to serving Christ together.

Respectfully submitted,
Rev. Neneth Ross
Chair, Coordinating Council
Presbytery of San Jose

ETHICAL CONDUCT POLICY

Presbytery of San Jose

Adopted on _____

Contents

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Purpose of This Policy

This Ethical Conduct Policy states what training and background checks each role in the Presbytery of San José must complete, how often, and how to complete them.

Requirements come from two separate sources — the Book of Order and California law — and this policy distinguishes them throughout. Every requirement is cited to its authority to assist Clerks of session, session leaders, and minister members responsible for recording completion.

The Ethical Conduct Policy has three components: **The policy**; **Figure 1: Decision Tree – What Trainings Do I Need to Complete?**; and **Appendix A: Approved Training & Resources**, which lists the approved courses and instructions on how to complete each requirement.

Definitions

Boundary Training (which includes the topic of Sexual Misconduct) (G-3.0106). The training addresses healthy boundaries in ministry and the prevention of sexual misconduct, harassment, and the misuse of authority, power, and relationships. The presbytery's approach focuses on prevention through self-awareness, self-care, and intentional choices, trusting that most people seek personal wholeness and healthy relationships. The presbytery determines which courses satisfy this requirement (G-2.1002).

Child Sexual Abuse Prevention Training (CSAP) (G-3.0106) is a separate requirement where some of the content overlaps with Boundary Training. However, the training focuses on the boundaries and policies that prevent the abuse of minors (G-3.0106).

Mandated Reporter means a person who must report known or reasonably suspected abuse or neglect of a child directly to law enforcement or child protective services. California law makes clergy mandated reporters, along with the administrators, employees, and regular volunteers of organizations that serve youth (AB 506). The Book of Order gives the same duty to everyone in ordered ministry — teaching elders, ruling elders, and deacons, who must report knowledge of harm, or risk of harm, to church and civil authorities (G-4.0302). Under this policy, clerks of session and Christian educators carry the same duty.

Regular Volunteer refers to a volunteer age 18 or older who works directly with, or supervises, children for more than 16 hours in any month or 32 hours in any year (AB 506). Crossing either threshold triggers the requirements in this policy.

Live Scan is California's fingerprint-based background check. Fingerprints are taken at a certified Live Scan site and sent electronically to the California Department of Justice (DOJ) and the FBI. It is required under AB 506. A name-based or commercial online background check does not satisfy it.

Custodian of Records has two uses in this policy. In a general sense, the clerk of session is the custodian of a congregation's records — minutes, membership rolls, and training certificates — by nature of the role. For Live Scan, the Custodian of Records is the person the DOJ confirms to receive, secure, store, and destroy the criminal record information that Live Scan returns. Currently, the Rev. Dr. Neal Presa, Executive Presbyter, serves as the DOJ Custodian of Records

for the presbytery and for congregations that submit Live Scan through the presbytery. A clerk of session serves in the DOJ role only if the congregation registers with the DOJ as its own applicant agency. In either case, clerks of session complete Mandated Reporter Training and Live Scan under this policy.

Council refers to a session, the presbytery, the synod, or the General Assembly (G-3.01). G-3.0106 requirements apply to the members of a council, distinct of other roles within the presbytery. A board of deacons, a committee, and church staff are not councils.

Church staff and members applies to individuals who work with or supervise minors in the life of the congregation — church school teachers, youth leaders, childcare staff, camp and retreat volunteers, and nursery workers. This does not apply to occasional helpers who stay below the Regular Volunteer threshold of 16 hours per month/32 hours per year.

Where These Requirements Come From

Every requirement in this policy rests on one of two authorities, in addition to the recommendations of the presbytery.

The Book of Order

The Book of Order is Part II of the constitution of the Presbyterian Church (U.S.A.). It governs all of the church's councils — the General Assembly, the synods, the presbyteries, and the sessions — and those in ordered ministry: teaching elders, ruling elders, and deacons. Four provisions carry the training requirements:

Citation	What it requires	Who it reaches
G-3.0106	Each council shall adopt a sexual misconduct policy, a harassment policy, a child, youth, and adults with vulnerabilities protection policy, and an antiracism policy. Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.	Members of each council — the General Assembly, the synod, the presbytery, and each session
G-2.0603	A certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training, with recertification at least every thirty-six months.	Candidates for ordination as Ministers of Word and Sacrament, at the point of ordination
G-2.1002	The same certificate as part of preparation, and the presbytery determines which trainings are approved to meet these requirements.	Ruling elders being commissioned, at the point of commissioning
G-4.0302	Report to ecclesiastical and civil legal authorities knowledge of harm, or risk of harm, related to physical abuse, neglect, or sexual molestation or abuse of a minor or an adult who lacks mental capacity.	All in ordered ministry — teaching elders, ruling elders, deacons — and certified Christian educators

G-3.0106 also permits a council to delegate aspects of its tasks to such entities as it deems appropriate, provided those entities remain accountable to the council. This is the basis on which the presbytery provides training on behalf of sessions, and on which a session may request approval of an alternative curriculum.

California Law – Assembly Bill 506 (2021)

Assembly Bill 506 (2021) sets California's child-protection requirements for organizations that serve minors, including churches. Anti-harassment training comes from a separate state law. AB 506 also allows an insurer to request proof of compliance before writing liability insurance for a youth service organization.

Citation	What it requires	Who it reaches
AB 506 (2021)	Mandated reporter status and training; Live Scan background checks; a DOJ-confirmed Custodian of Records for each organization that requests Live Scan; and child abuse prevention policies.	Clergy, and the administrators, employees, and regular volunteers of youth service organizations
Gov. Code § 12950.1	Sexual harassment and abusive conduct prevention training — two hours for supervisors, one hour for non-supervisors, every two years.	Employers with five or more employees

Requirements by Role (for a "Decision Tree", see Figure 1 on page 7

Role	Boundary Training (incl. Sexual Misconduct)	Child Sexual Abuse Prevention	Mandated Reporter Training	Live Scan	Anti-Harassment Training
Teaching elders & Commissioned Ruling Elders (inc. retired clergy who are parish associates or temporary pastors)	Required *(G-2.0603, G-3.0106)*	Required *(G-2.0603, G-3.0106)*	Required *(AB 506)*	Required *(AB 506)*	See circumstances
Retired teaching elders engaging in any form of ministry	Required *(G-3.0106)*	Required *(G-3.0106)*	Required if parish associate or temporary pastor *(AB 506)*	Required if parish associate or temporary pastor *(AB 506)*	See circumstances

Role	Boundary Training (incl. Sexual Misconduct)	Child Sexual Abuse Prevention	Mandated Reporter Training	Live Scan	Anti-Harassment Training
CPM Inquirers/ Candidates	Required *(G-2.0603, G-2.1002)*	Required *(G-2.0603, G-2.1002)*	Not required	Not required	See circumstances
Ruling elders in active service	Required *(G-3.0106)*	Required *(G-3.0106)*	Required *(G-4.0302)*	Not required	See circumstances
Clerks of session (if not an active elder)	Not required	Not required	Required *(G-4.0302, AB 506)*	Required *(AB 506)*	See circumstances
Deacons	Not required	Not required	Required *(G-4.0302)*	Not required	See circumstances
Presbytery staff	Required	Required	Required	See circumstances	Required *(Gov. Code § 12950.1)*
Church employees	Not required	Not required	See circumstances	See circumstances	Required if 5+ employees *(Gov. Code § 12950.1)*
Parents and occasional volunteers (below threshold)	Not required	Encouraged, not required	Not required	Not required	Not required

Additional Circumstances

These attach to what a person does, not to the office they hold. They apply on top of whatever the chart above requires.

Circumstance	Adds	Authority
Age 18 or older and working with children or youth more than **16 hours in a month or 32 hours in a year**	Mandated Reporter Training and Live Scan	AB 506
Supervisor, pastor, or ministry leader at an employer with five or more employees	Anti-Harassment Training — 2 hours every 2 years	Gov. Code § 12950.1

<u>Renewal Cycle</u>

All trainings in this policy renew every 24 months. This includes Boundary Training (which includes the topic of sexual misconduct), Child Sexual Abuse Prevention Training, Mandated Reporter Training, and Anti-Harassment Training. This aligns with California's standing two-year renewal period for Mandated Reporter Training and Anti-Harassment Training.

Live Scan is not on a renewal cycle. Once a person is cleared, the DOJ notifies the requesting agency of any later arrests, so re-fingerprinting is not ordinarily required while the person remains in the same role with the same organization. A new submission is generally required when a person begins serving a different organization.

New officers, staff, and volunteers complete all applicable requirements within six months of election, hire, or beginning service. Newly hired employees and newly promoted supervisors complete Anti-Harassment Training within six months, as Gov. Code § 12950.1 requires.

How to Fulfill the Requirements

The presbytery determines which courses satisfy the requirements in this policy (G-2.1002). Approved courses, registration steps, and certificate instructions are listed in **Appendix A: Approved Training & Resources.** A session that wishes to use a curriculum not listed in Appendix A must seek approval from the presbytery before holding the training; contact the Stated Clerk for instructions. Save each certificate of completion when the course ends. Members of a congregation submit a copy to their clerk of session; clergy members of the presbytery submit a copy to the Stated Clerk.

Financial assistance is available from the presbytery for training costs. Please contact the presbytery office for details.

Additional Council Requirements

Beyond the requirements that attach to individuals, each council — the General Assembly, the synod, the presbytery and each session — must adopt and implement four policies: a sexual misconduct policy; an anti-harassment policy; a child, youth, and adults with vulnerabilities protection policy; and an antiracism policy (G-3.0106). Each council's policy must include the training requirements set out in this policy, and each council is responsible for ensuring that its own members are current on that training.

Any church or agency serving minors must also adopt child abuse prevention policies under AB 506, covering external reporting of suspected abuse, the presence of at least two adults (mandated reporters recommended) with children wherever possible, and a recommendation of providing written notice to parents about background check policies.

Sessions should track volunteer hours closely enough to know when someone crosses the 16-hour monthly or 32-hour annual threshold. A parent who helps at one event will not reach it; a parent who leads a weekly youth group will reach it quickly, and becomes a regular volunteer subject to training and Live Scan at that point.

Figure 1

What Trainings Do I Need to Complete?

Ethical Conduct Policy: Appendix A

Approved Trainings & Resources

Boundary Training (with Sexual Misconduct topic) | Child Sexual Abuse Prevention Training
Mandated Reporter Training | Live Scan | Anti-Harassment Training

The presbytery determines which courses satisfy the requirements outlined in the Ethical Conduct Policy (G-2.1002). If a session chooses to use another curriculum other than listed below, **they must seek approval from the presbytery prior to holding the training**. If you are considering the use of a curriculum not listed below, please contact the Stated Clerk for further instructions.

Financial assistance is available from the presbytery for training costs. Please contact the presbytery office for details.

Boundary Training (which includes the topic of **Sexual Misconduct**)

The following resources are approved by the presbytery to fulfill this requirement:

- **Clergy Ethics Course** by *Safe Gatherings* - online
  - Teaching Elders (Ministers of Word and Sacrament)
  - Commissioned Ruling Elders
  - Retired pastors engaging in ministry of any capacity
- **Preventing Abuse and Exploitation in Pastoral Ministry** by *Praesidium* - online
  - Active Ruling Elders
  - Presbytery staff (non-clergy)
  - CPM inquirers/candidates
  - CRE candidates

Clergy Ethics Course (Safe Gatherings) registration

1. **Visit safegatherings.com and select the green "Clergy Ethics Course" button, or go directly to safegatherings.com/learn-more/clergy-ethics.**
2. Existing users log in; new users begin registration.
3. Denomination: Presbyterian · Country: United States · State: CA
4. Organization: type "Jose" and select "Presbytery of San Jose."
5. Complete the seven-module course — about two hours, and it may be paused and resumed — then download your certificate of completion.
6. Send a copy of the certificate to the Stated Clerk

Preventing Abuse and Exploitation in Pastoral Ministry (Praesidium)

Contact the Stated Clerk (gracekaori@sanjosepby.org) or Communication/Administrative Support Associate (colin@sanjosepby.org) to receive an invitation link to access the training.

Child Sexual Abuse Prevention Training

The following resources are approved by the presbytery for all who need to fulfill this requirement which include:

- Teaching Elders (Ministers of Word and Sacrament)
- Commissioned Ruling Elders
- Retired pastors engaging in ministry of any capacity
- Active Ruling Elders
- Presbytery staff (non-clergy)
- CPM inquirers/candidates
- CRE candidates

- **Stewards of Children** by *Darkness to Light*:
  - An in-person session led by a certified facilitator
  - Online, self-paced course
- **Abuse Prevention Training** by *Safe Gatherings* - online
- **Foundations: Preventing Abuse in Youth-Serving Organizations** by *Praesidium* – online

Stewards of Children (Darkness to Light)

1. For *in-person training*, please contact the presbytery office to ask about locations and dates that are offered within the bounds of our presbytery.
2. For *online training*: Go to d2l.org/training-catalog/stewards-of-children and select the online training option.
3. Create an account and purchase the course
4. Complete the modules. The training runs about two hours and can be paused and resumed.
5. Score 80% or higher on the embedded knowledge checks to receive the certificate.
6. Save the certificate and submit a copy to your clerk of session.

Abuse Prevention Training (Safe Gatherings) – Contact the Stated Clerk (gracekaori@sanjosepby.org) or Communication/Executive Administrative Support Associate (colin@sanjosepby.org) to receive an invitation link to access the training.

Foundations: Preventing Abuse in Youth-Serving Organizations (Praesidium) – Contact the Stated Clerk (gracekaori@sanjosepby.org) or Communication/ Executive Administrative Support Associate (colin@sanjosepby.org) to receive an invitation link to access the training.

Mandated Reporter Training (California-approved) at MandatedReporterCA.com

This resource is approved by California and the presbytery to fulfill this requirement. There are other trainings available for Mandated Reporters, but **you are required to use the below so as to fulfill California specific requirements.**

- **Clergy Track**
  - Teaching Elders (Ministers of Word and Sacrament)
  - Commissioned Ruling Elders
  - Retired pastors serving as parish associates or temporary pastors
- **General Track**
  - Clerks of Session
  - Active Ruling Elders
  - Active Deacons
  - Presbytery staff (non-clergy)
  - Non-clergy staff who work with children and youth more than 16 hours a month, or 32 hours a year
- **Volunteer Track**
  - Any volunteer in the church who works with children and youth more than 16 hours a month, or 32 hours a year

1. Go to mandatedreporterca.com and select "Training" from the top menu.
2. Choose the track that fits your role: Clergy; General; Volunteer.
3. Create a free account and complete the modules at your own pace. Each track ends with a final exam requiring 80% or higher, which may be retaken as often as needed.
4. Download and save the certificate before closing the module — the state platform does not keep organizational records.
5. Submit a copy to your clerk of session if you are a church member, or the Stated Clerk if you are a clergy member of the presbytery.

Live Scan

Live Scan is a fingerprint background check, not a training. Under AB 506 and presbytery policy, it is required of:

- Teaching Elders (Ministers of Word and Sacrament)
- Commissioned Ruling Elders
- Retired pastors serving as parish associates or temporary pastors
- Clerks of Session

Live Scan must be requested by an organization that the Department of Justice (DOJ) has authorized as an Applicant Agency, with an approved Custodian of Records who will receive the records. The Custodian of Records receives criminal record information returned from Live Scan and is responsible for its security, storage, and destruction, and serves as the organization's point of contact with the DOJ.

Churches have **two options** to fulfill this requirement:

- Complete Live Scan through the Presbytery of San Jose
  - The Executive Presbyter is authorized to serve as a Custodian of Records. The presbytery's Custodian of Records covers congregations' Live Scan submissions.
  - Individuals from churches needing to fulfill the Live Scan requirement can obtain the Originating Agency Identifier (ORI number) that is needed from the presbytery office to complete the application and Live Scan process.
- Complete Live Scan by the church becoming an applicant agency
  1. Apply to the California DOJ for authorization to become an Applicant Agency.
  2. Designate a Custodian of Records from the congregation (oftentimes the Clerk of Session) and submit that person for DOJ confirmation. This person will go through an FBI background check, as well as have their fingerprints taken via Live Scan.
  3. After approval as an applicant agency, the church will receive an ORI number.
  4. Issue each person needing a Live Scan, a Request for Live Scan Service form pre-filled with the church's ORI, and send them to any certified Live Scan site.
  5. Results return to the congregation's Custodian of Records, who records the clearance and secures or destroys the record itself.

(Note: Unlike how the training certificates from other requirements stay with the Clerk of Session or Stated Clerk, criminal record information from DOJ does not — it goes to the Custodian of Records only, and is never filed with training records.)

Anti-Harassment Training (Gov. Code § 12950.1)

This training is required of churches and agencies that employ *five or more employees*.

- **Supervisors**: two hours, every two years
- **Non-supervisors**: one hour, every two years (Gov. Code § 12950.1)

The presbytery has approved the following resources to fulfill this requirement:

- **Sexual Harassment Prevention Training** from the State – online
- **Promoting a Safe Environment: Employee Sexual Harassment** by *Praesidium* – online

Sexual Harassment Prevention Training (State of California)

1. Go to calcivilrights.ca.gov/shpt and select the appropriate course — employee or supervisor.
2. The training is individualized e-learning and cannot be watched in a group setting, per state regulation.
3. Complete the modules at your own pace and download the certificate at the end. CRD does not store certificates, so save it immediately.
4. Submit a copy to your clerk of session or church administrator.

Promoting a Safe Environment: Employee Sexual Harassment (Praesidium) – Contact the Stated Clerk (gracekaori@sanjosepby.org) or Communication/ Executive Administrative Support Associate (colin@sanjosepby.org) to receive an invitation link to access the training.

Resources

- Presbytery of San José Ethical Conduct Policy (all components): sanjosepby.org/policies
- Safe Gatherings — Clergy Ethics Course (Boundary Training for clergy): safegatherings.com/learn-more/clergy-ethics
- Darkness to Light — Stewards of Children (Child Sexual Abuse Prevention Training, in person and online): d2l.org/training-catalog/stewards-of-children
- California Mandated Reporter Training (free; Clergy, General, and Volunteer tracks): mandatedreporterca.com
- California Anti-Harassment Training (free, Civil Rights Department): calcivilrights.ca.gov/shpt
- California DOJ — applicant agency authorization and Live Scan: oag.ca.gov/fingerprints/agencies
- California DOJ — Custodian of Records requirements and forms: oag.ca.gov/fingerprints/custodian

	Presbytery of San Jose Budget	Budget 2027 Draft	Budget 2026	Actual August 2026	
40100	Per capita current	$156,241.00	$152,730.00	$128,238.55	
48010	Synod Partnership Grant	$32,485.00	$30,933.00	$32,514.31	
48012	Prior year Mission support		$0.00	$0.00	
~~48015~~	~~A Penke Fund~~	$0.00	$8,100.00	$8,100.00	Synod's Anne Penke Fund grant and related expenses will be in balance sheet
48020	Walker, Lundy, Miesse, Daview	$13,000.00	$12,000.00	$5,032.13	
48035	Hunger Action Enabler Grant	$10,000.00	$5,000.00	$0.00	confirmed that Ryan is seeking 10K
48040	Peacemaking Offering - Presby Portion	$0.00	$0.00	$0.00	
48045	Immanuel House EC	$0.00	$5,000.00	$3,000.00	Since this is pass through we need the line but not an amount.
48055	~~Cornerstone Rent~~ Cypress Fund draw	$18,000.00	$0.00	$0.00	Presbytery contribution towards CCSV
48057	interest	$0.00	$0.00	$4.30	
49022	Mission Giving	$150,000.00	$150,000.00	$92,556.96	
49023	Cornerstone remittance for Property Tax/Ins	$31,000.00	$31,000.00	$0.00	
	Westview-Watsonville reimbursement	$1,000.00			Westview Presbyterian Church-Watsonville's share of Peacemaking & Justice Minister professional/ministry expenses
	Subtotal Revenue	$411,726.00	$394,763.00	$269,446.25	
49010	Budgeted Investment draw	$469,058.79	$550,403.26	$0.00	
	GRAND TOTAL REVENUE	**$880,784.79**	**$945,166.26**	**$538,892.50**	
50005	Youth triennium	$3,000.00	$3,000.00	$0.00	
50010	Youth scholarships	$500.00	$500.00	$0.00	
50015	Clergy of Color retreat	$0.00	$500.00	$0.00	combine with Clergy Retreat
50022	Safe church Program	$4,000.00	$6,000.00	$58.00	
50025	Adult scholarships	$2,000.00	$3,000.00	$1,645.00	
50030	Misc. cong development	$0.00	$0.00		
50035	Indonesian Christian (GKI)	$2,000.00	$3,000.00	$3,000.00	
50040	Thai ~~fellowship~~ Congregation	$3,000.00	$3,000.00	$3,000.00	
50045	Communidad Latino	$2,000.00	$3,000.00	$3,000.00	
50065	Mission trip	$0.00	$0.00	$0.00	
50070	Mission outreach	$0.00	$1,000.00	$0.00	
50075	Seminary internships	$0.00	$0.00	$0.00	
50080	CORE Leadership Development	$1,500.00	$1,500.00	$0.00	
50085	Justice mission scholarships/grants	$4,500.00	$4,500.00	$4,500.00	
50095	Immanuel house	$0.00	$5,000.00	$3,000.00	
50100	Preparation for ministry	$1,000.00	$1,000.00	$0.00	
50105	Committee on ministry	$2,000.00	$2,000.00	$1,500.00	
50110	Emergency assistance	$2,000.00	$1,500.00	$1,500.00	
50115	Stewardship training	$6,000.00	$7,500.00	$515.75	
	Total Ministry	**$33,500.00**	**$46,000.00**	**$21,718.75**	
51015	Mission and Outreach Grants	$10,000.00	$10,000.00	$3,500.00	
51020	Church Health and Growth Grants	$10,000.00	$10,000.00	$7,100.00	
	Total Grants	**$20,000.00**	**$20,000.00**	**$10,600.00**	
52025	Beach st insurance	$0.00	$0.00	$0.00	
55027	Urban Ministry San Jose shortage	$0.00	$0.00	$0.00	
52030	Property insurance	$42,000.00	$47,000.00	$47,058.75	890 meridian, IH (reimbursed), Beach St. (reimbursed), Main St.
52035	Property taxes	$29,000.00	$30,000.00	-$206.98	890 meridian, IH (reimbursed), Beach St. (reimbursed), Main St.
52045	Facilities Main Street (WPH)	$0.00	$0.00	$17,841.46	
52060	Maintenance	$0.00	$12,000.00	$0.00	
52065	Utilities	$2,400.00	$0.00	$992.64	
52062	Presbytery Office space to CCSV contribution	$18,000.00	$24,000.00	$16,000.00	$2400 is 4.1% of actual space occupied by Presbytery as per draft MOU; $18,000 is Presbytery contribution towards CCSV's costs
	Total property	**$91,400.00**	**$113,000.00**	**$81,685.87**	

	Presbytery of San Jose Budget	Budget 2027 Draft	Budget 2026	Actual August 2026	
53015	Per capita general assembly	$42,640.80	$38,216.44	$38,216.44	
53020	Per capita synod	$17,069.40	$17,716.68	$0.00	
			$0.00		
	Total per capita	**$59,710.20**	**$55,933.12**	**$38,216.44**	
54015	Telephone	$4,500.00	$4,500.00	$1,459.96	include 5 staff at $600/yr
54020	Legal and bank fees	$23,000.00	$23,000.00	$26,174.69	
54025	Presbytery gatherings	$0.00	$4,000.00	$1,993.12	Synod Penke grant will fund $5000 for two NEAR Gatherings, $2000 for regional cohort groups - reported on balance sheet
54027	Clergy Retreats	$1,000.00	$0.00	$727.23	Synod Penke fund will support $4000 clergy retreat - reported on balance sheet. This $1000 is for clergy of color retreat
54030	Auditing expense	$19,000.00	$18,000.00	$17,640.00	
54040	Postage	$700.00	$1,000.00	$283.91	
54050	Supplies	$5,000.00	$10,000.00	$4,746.61	
54055	Equipment and software	$20,000.00	$27,000.00	$11,820.62	
54060	Web/IT Support and Security	$8,100.00	$12,000.00	$2,250.00	
54062	Staff Performance Review Assessment Tool	$800.00	$800.00	$0.00	
	Staff Community Cultivation	$5,000.00			Staff activities
	Total general administration	**$87,100.00**	**$100,300.00**	**$67,096.14**	
55005	Stated Clerk Salary	$77,400.00	$77,400.00	$50,570.48	
55015	Treasurer Salary	$22,851.59	$22,851.59	$15,841.00	
55020	Stated Clerk Travel allowance	$2,000.00	$8,500.00	$4,525.36	
	Stated Clerk Study Leave allowance	$2,000.00			
	Stated Clerk Mileage Reimbursement	$2,500.00			
	Stated Clerk Professional/Ministry Expenses	$2,500.00			
55025	Accounting salary	$67,500.00	$73,663.00	$55,514.76	
55030	Payroll tax	$15,000.00	$15,000.00	$8,171.86	
55035	Accountant Retirement Savings	$0.00	$0.00	$0.00	
55040	Accountant Benefits	$0.00	$9,000.00	$1,849.77	
55042	Accountant Board of Pensions	$0.00	$9,060.55	$1,841.58	
55045	Stated Clerk BOP Pension and Medical	$24,350.00	$36,400.00	$18,558.62	
55050	Pastor support	$3,000.00	$3,000.00	$2,269.36	
55052	WPH Brewmaster	-	$0.00	$0.00	
55055	Hunger advocate	$10,000.00	$10,000.00	$6,522.30	
55057	Peacemaking ~~advocate~~ and Justice Minister (P)	$24,000.00	$20,000.00	$10,833.13	60% of position, Presbytery-wide
55070	Moderator	$1,000.00	$1,000.00	$0.00	
55072	EP Professional/Ministry Expenses Allowance	$6,000.00	$11,000.00	$15,054.98	
	EP Travel Expenses	$5,000.00			
	EP Study Leave Expenses	$2,500.00			
55074	EP Mileage Reimbursement	$5,500.00	$2,500.00	$3,551.49	
55075	~~Executive Assistant~~	$0.00	$27,300.00	$5,280.30	
55076	Communications ~~Coordinator~~ and Executive Support Associate	$29,520.00	$15,600.00	$12,558.80	
55080	Staff professional/education	$2,000.00	$2,000.00	$949.73	
55081	~~Office Manager Medical~~	-	$0.00	$0.00	
55082	~~Office Manager Synod Pension~~	-	$0.00	$0.00	
55085	Personnel pool	$11,854.00	$11,322.00	$13,205.79	allocated increases to certain staff salaries as per personnel committee recommendation
55086	EP Salary	$185,760.00	$185,760.00	$121,966.40	
55087	~~Office Manger salary~~	-	$0.00	$0.00	
55088	EP BOP Pension and Medical	$60,755.00	$68,576.00	$53,073.57	
	Peacemaking and Justice Minister (GG)	$16,000.00			40% of position, Good Growth Garden
	Peacemaking and Justice Minister healthcare benefit	$3,000.00			Presbytery contribution towards healthcare
	Peacemaking and Justice Minister dental benefit	$584.00			At member-only coverage
	Communications/Exec Support and Peacemaking Justice Mileage Reimbursement	$5,000.00			$2500 for Communications/Exec Support and $2500 for Peacemaking Justice Min

	Presbytery of San Jose Budget	Budget 2027 Draft	Budget 2026	Actual August 2026	
	Peacemaking and Justice Minister Professional/Ministry Expenses	$500.00			Professional expenses are $1500, of which $500 is from Presbytery, $1000 reimbursed from Westview Presbyterian Church-Watsonville
	Peacemaking and Justice Study Allowance	$1,000.00			
	Total personnel	**$589,074.59**	**$609,933.14**	**$402,139.28**	
	Total expenses	**$880,784.79**	**$945,166.26**	**$621,456.48**	
	membership 3394 for 2026		$2,026.00		
	Membership 3270 for 2027				
	Presbytery 2027	$29.74	$28.52		proposed $1.22 increase in Presbytery per capita apportionment
	GA 2027	$13.04	$11.26	2028 will be 12.72	
	Synod 2027	$5.22	$5.22		
	sub total	$48.00	$45.00		
	Vol Emergency assistance		$0.50		
	Grand total	$48.00	$45.50		

Executive Presbyter Report to Presbytery
The Rev. Dr. Neal D. Presa
November 5, 2026

Joy and peace in the grace of the Savior, Jesus Christ, the love of God, and the fellowship of the Holy Spirit. We are a community of over 3200 Presbyterians, who worship and serve in 36 congregations, fellowships, worshipping communities, and affiliated nonprofit entities in Santa Clara, Monterey, Santa Cruz, and San Benito counties. "I thank my God for every remembrance of you, always in every one of my prayers for all of you, praying with joy for your partnership in the gospel from the first day until now." (Philippians 1:3-5, NRSVUE)

Since the last stated meeting of the Presbytery on February 7, 2026 where I offered a report, here are my reflections in these past months and what I discern in 2027:

Staff: we have an excellent staff who serve our Presbytery with energy, intelligence, imagination, and love. We restructured the staff and hired new ones. Our staff reflect our priorities and values, summarized in the moniker: #CalledToCommunity #CommittedToJustice. In addition to our weekly staff meetings via Zoom, we started several months ago in-person staff lunches with an activity (e.g. karaoke, bowling, billiards) to cultivate our shared community.

1. Colin Richardson, who was initially hired as Communications Coordinator, outshined the role and a few months thereafter, we promoted him to Communications and Executive Support Associate. He has done excellent work in fine-tuning our weekly Digest newsletter, providing critical support to the work of our whole staff team and particularly with me and the Stated Clerk in program implementation and logistics. More recently, he worked closely with the Stated Clerk in completely revising, revamping, and updating our Ethical Boundary Training Policy and accompanying resources. He regularly updates the Presbytery website and does occasional social media posts.
2. Veronica Ota, who was initially hired as Presbytery Peacemaking and Justice Advocate, did such a stellar job in connecting with community organizations and partners and providing resources and information to the Presbytery on how we might faithfully engage matters of racial justice, environmental justice, economic justice, gender justice, food justice, that we took the necessary steps to see that she be ordained and called to a newly created position of Presbytery Peacemaking and Justice Minister, which she begins today. With her ordination by the Presbytery of San Gabriel on September 19 and her forthcoming commissioning on October 31 here at the Presbytery at Westview Presbyterian Church-Watsonville, Veronica will ramp up our engagements and partnerships for God's transformative justice in the world. Her position is a shared position with Westview Presbyterian Church-Watsonville (60/40), as she serves as organizing pastor/evangelist for the Good Growth Garden, a Presbytery-validated new worshipping community developed by/with the members of Westview church and the transitional residents of the HOPE Village (f/k/a Tiny Village). Her focus in these recent months has been on working with the Peacemaking and Justice Working Group on immigration justice, with such things as the successful matching funds initiative with Amigos de Guadalupe and Community Action Board, working with interfaith and ecumenical partners for prayer vigils to protest proposed ICE detention sites, call-to-action notices, and recalibrating the Working Group's charter.
3. Grace Kaori Suzuki, who serves as our Stated Clerk since April 2026, has lent critical leadership in revising, revamping, and updating the Ethical Boundary Training Policy and accompanying resources, and doing much of the sleuthing on understanding and organizing the various *Book of Order* requirements with that of the State of California. She has worked diligently with the Polity

and Government Subcommittee on our various governance documents, and with me, she provides staff resourcing and support to the Nominating Committee, COM, Financial Affairs Committee, Coordinating Council, and various task forces. We also have been working much on the Trilateral Table (representatives from Presbytery/Financial Affairs Committee, First Presbyterian Church-Mountain View, Menlo Church-Mountain View) towards an MOU of a Covenant Relationship, which will lead to a proposed long-term lease arrangement that will be brought to the February 2027 Presbytery meeting. We also have worked on the MOU between the Presbytery and Cornerstone Church of Silicon Valley concerning the usage of the 890 Meridian Way property. We continue to represent the Presbytery at the Synod of the Pacific and at the General Assembly.

4. Edd Breeden, while an honorably retired minister of our Presbytery and one of the "deans" of us teaching elders (the other being Jack Longley; Jane Odell is the matriarch dean of midcouncil leaders), is very much engaged in ministry, whether it be as regular pulpit supply pastor/acting moderator of the Bonny Doon Presbyterian Church, and as our Presbytery treasurer. Edd does an incredible job in monitoring our investment portfolio held at the Synod, the New Covenant funds with the Presbyterian Foundation, and Charles Schwab brokerage account. He has provided assistance to El Estero Presbyterian Church-Monterey in their investment portfolio account set-up, team-taught a workshop at the recent Stewardship Kaleidoscope conference in Baltimore, taught a class on finances and investments for the Presbytery of San Francisco's academy for commissioned ruling elders/commissioned pastors, and provides resourcing and advice to others in our Presbytery and in the national church about basic financial/banking risk management, church finance 101, among many other topics
5. Ryan Althaus continues as our Presbytery's Hunger Advocate. Through a grant that the Presbytery has received every year for a number of years from the Presbyterian Hunger Program, Ryan works to provide resources and information on how our congregations and members can engage with community partners and organizations on food justice and food sovereignty. This work sometimes overlaps with his work with Sweaty Sheep, the creative and recreational ministries, programmatically lodged at Urban Works-Santa Cruz, where he finds synergy of the interrelationship of populations and needs.
6. Nilson & Associates, based at Scotts Valley, has been our outsourced accounting firm since March. Founded and led by Kirk Nilson, Kirk and his team have done a phenomenal job in attending to careful and diligent handling of accounts payables and receivables, timely provision of financial statements to the Financial Affairs Committee and to executive staff, and advising and counseling us on best practices.
7. EAS Tax Service is our outsourced payroll provider based in Scotts Valley. One of their principals, Aldo Olivieri, is our main point person, who works closely with me in insuring timely issuance of payroll for staff, interfacing with Intuit/Quickbooks.

8. **890 Meridian/Presbytery Office:** seeing that the Presbytery staff was largely hybrid with a reduced footprint at 890 Meridian, we took the steps to turn over operational control (not ownership) to one of our congregations, Cornerstone Church of Silicon Valley (CCSV), on January 1, 2026. This came about through more than two years of conversations in the Madang Table, a bilateral forum of Presbytery staff and CCSV leaders, for common sharing, conversation, and collaboration. This has enabled CCSV more freedom for programming. For Presbytery, we have focused our presence in two rooms plus a storage room, and has resulted in a cost savings from the Presbytery budget. The MOU that is before Council, and, if the way be clear, to be forwarded to Presbytery for approval, affirms this arrangement and clarifies expectations and responsibilities.

9. **NEAR Gatherings:** the third NEAR Gathering held in March at Westminster Presbyterian Church in San José – we welcomed The Rev. Cece Armstrong, Co-Moderator of the 226th General Assembly. She spoke cogently and eloquently about where she and The Rev. Tony Larson (Co-Moderator of GA226) see the future of the Church with hope and resilience. We had hosted Tony in April 2025. Our hosting of Cece was in partnership with the presbyteries of San Francisco, Redwoods, North Central California, and San Joaquin. Our fourth NEAR Gathering was held last Saturday at Gilroy Presbyterian Church as we focused on Christian nationalism, with invited speakers Drs. Heath Carter and Hanna Reichel of Princeton Theological Seminary, where they framed the question historically, theologically, and constructively. Both gatherings were supported by the Synod's Anne Penke Fund, and enabled presbyters and friends of the presbytery to gather in-person over meals, fellowship, worship, prayer, discussion, and reflection. We will have NEAR Gathering V on May 1, 2027 at the Presbyterian Church of Los Gatos focused on "Faith and Artificial Intelligence." We have confirmed The Rev. Dr. Greg Cootsona, Executive Director of Faith & AI; we are working on a second keynote for that event. We will also have NEAR Gathering VI on September 25, 2027 (location TBD). I can confirm that we will have both sets of Co-Moderators of the 227th General Assembly with us, The Rev. Marta Pumroy-Cordero and The Rev. Dr. Kris Schondelmeyer will be our guests for NEAR Gathering VI. We are working with area presbyteries (San Francisco, San Joaquin, Redwoods, North Central California, Nevada) to see whether/how any of them would be able, available, and willing to also host the Co-Moderators either before or after September 25th.

10. **Salty Sheep (boat/catamaran ministry):** by action of the Financial Affairs Committee to address the immense risk and liability to the Presbytery, we have taken steps to dissociate the Presbytery from all boating activities related to Salty Sheep, and are in the final phase of legal steps to sell our ownership shares in Salty Sheep. While the boat ministry will continue through a different means but still with Rev. Althaus, the boat's activities does not carry with it the Presbytery's imprimatur; further, the ecclesial validation of Rev. Althaus as evangelist of Sweaty Sheep (the umbrella ministry of creative and recreational ministries) has been clarified so that it is understood that such validation moving forward does not include Salty Sheep boat ministries.

11. **Watsonville Public House:** by action of the Presbytery on February 7, 2026, following the cessation of operations of WPH on December 2025, the Financial Affairs Committee took steps to put the WPH property and brewing equipment for sale. We have been working with commercial real estate brokers to sell WPH property and equipment, and also exploring lease opportunities. In the meantime, Presbytery continues to pay close to $2000/mo for WPH insurance, fire and alarm system, and Quickbooks.

12. **Clergy Retreats:** with funding from the Synod Anne Penke Fund, we partially subsidized a two-night clergy retreat in February at Villa Maria del Mar, Santa Cruz, and, as of this writing, will have a one-night clergy retreat this month, October 28-29, at St Francis Conference Center in San Juan Bautista as we will have The Rev. Fred Harrell (Stone Church/Willow Glen) be a resource facilitator for spiritual direction. In 2027, we will do so again – continuing the rhythm of two clergy retreats – one in the Winter and in the Fall.

13. **Leaders of Color retreat:** we continue the long tradition (more than two decades) of our Presbytery serving as a co-chair of the planning team and registrar/fiscal agent of this annual retreat for leaders of color (teaching elders, commissioned ruling elders/commissioned pastors) in the presbyteries of San José, San Francisco, Redwoods, and North Central California. The retreat is held in October at Zephyr Point Conference Center. This year we gathered on October 19-22

and we had as a guest resource/facilitator, The Rev. Dr. Ruth T. West (associate dean at San Francisco Theological Seminary), who facilitated spiritual direction exercises focused on being resilient in ministry and the struggle for racial justice.

14. **COM:** worked to charter the First Thai Presbyterian Church of San José, and accompanying their leadership with pastoral transition and financial matters. Continue serving as acting moderator of the Session of El Estero Presbyterian Church-Monterey for the past year and a half. Worked to secure The Rev. Mark Hollingsworth (honorably retired minister of our Presbytery) as the interim pastor for First Presbyterian Church, Santa Clara, following the recent retirement of their longtime minister of 31 years, The Rev. Dennis Woodsmall. The PNC at Stone Church/Willow Glen continues. We have a mission study process underway with First Presbyterian Church-Santa Clara, and COM approved the mission study report of Daesung Presbyterian Church-Sunnyvale, which enables Daesung Church to take the steps to form a PNC. We "installed"/commissioned The Rev. Jason Barraca as Designated Pastor of Lincoln Avenue Presbyterian Church-Salinas after a ten year Temporary Stated Supply relationship he had with the church. Grateful that COM's policies have been largely updated.

15. **CREs:** we commissioned CRE Wayne Shen to El Estero Presbyterian Church on February 21 and CRE Chrystopher Sahgal to First Presbyterian Church-Santa Clara on March 26. We continue to support CRE candidate Kit Chatsinchai (First Thai-San José) and we received as a candidate, Collette Lynner (Westhope-Saratoga).

16. **Preaching:** having preached at Taiwanese American Presbyterian Church-San José on April 12th, I have now preached at every one of our congregations. I am grateful to share the Word of God with our communities, to officiate the Lord's Table, to worship the Lord with God's people, and experience the diverse worship styles of our congregations. On average, I am guest preaching at least twice a month (on occasion, especially the summer months, three times a month) in one of our congregations.

17. **Staff resourcing/support:** I provide staff resourcing to the Coordinating Council (as *ex officio*), COM, CPM, Financial Affairs, Nominating, Personnel, Church Health & Growth Working Group, CORE, Trilateral Table (btwn FPC Mountain View, Menlo-MV), Madang Table (w/ CCSV), Changes/Transitions Task Force, Meetings/Gatherings Task Force. In the Synod, as a mid-council executive, I serve in an advisory capacity to the Mission Finance Committee.

18. **Financial and Legal Affairs:** we have a good 2025 Financial Review report from the external auditing firm, SD Mayer & Associates LLP. We continue to be in a good financial and investment position, as we have inured the benefits of keeping expenses within the overall budget, cost savings with the 890 Meridian property arrangement, and favorable ROI with our investments. Because of the due diligence and meticulous work we have been doing with Salty Sheep (boat), together with the MOUs referenced above, we have incurred more needed legal fees with our Presbytery counsel. The Financial Affairs Committee does an incredible job in monitoring our finances, in asking the right questions, in attending to the many lease agreements from our churches, and insuring that best practices are followed.

19. **Nominating**: grateful for members of the Nominating Committee, who carefully discern who might be invited to serve in various Presbytery entities. Chair Emily Meacham will have more to share about observations on the overall slate of nominees for the November 5 Presbytery meeting and noteworthy gaps needing prayer and attention. Thank you to all who have served, who

continue to serve, and who have said Yes to the Nominating Committee's invitation to serve in Presbytery entities.

20. **Personnel**: grateful to all members of the Personnel Committee, who labor monthly on the critical issues of supporting our staff, helping me to navigate the staff restructure, attending to onboarding matters, looking to performance reviews, understanding the Board of Pensions benefits and Employer Agreements, and working to revise the administrative manual that is tailored to the Presbytery of San Jose.

21. **SOMOS**: grateful to the Watsonville Administrative Commission and The Rev. Julianne/Julie Porras-Center for the phenomenal work that has gone and continues for SOMOS. This is a model ministry of community-based, community-informed holistic ministry. Coupled with the new worshipping community, SOMOS Iglesia, and the after school ministry of accompaniment and welcoming presence of belonging, SOMOS stands as a shining ray of hope and joy, of the community coming together. When renovation/construction is completed on the campus by the community partners, we will transfer the corpus of the Watsonville funds, together with accumulated interest (since August 2026), to be under the direction of the SOMOS board, whose charter is connected to the values of and interests of the Presbytery.

22. **Church Health and Growth Working Group**: grateful for the passion of the Working Group in supporting our churches through grant applications, and being the body that supports and plans the two clergy retreats. We will be looking in 2027 to submit a concept paper for a $50,000 planning grant with the Lilly Endowment as part of their "Serving Neighbors Through Congregational Collaborations Initiative." We have put together a Visioning Group that will be working on this concept paper (Lilly's deadline is January 15, 2027). If the $50,000 planning grant is approved, the planning grant will fund activities towards the preparation of the larger Initiative's grant of up to $5 million. The total number of grants that will be awarded is up to 60 charitable organizations around the country. For more on this program: https://lillyendowment.org/serving-neighbors-initiative/

23. **General Assembly**: with the Stated Clerk, we accompanied our Ruling Elder commissioner, Teaching Elder Commissioner, and Young Adult Advisory Delegate (YAAD) to the 227th General Assembly held this past summer at Milwaukee, Wisconsin. As a past Moderator of the General Assembly, I am given the privilege and honor of voice in all Assembly committees and the Assembly floor. It was good to advocate for various items of business, and to work behind-the-scenes on our Presbytery's overture on repudiating Christian nationalism. The Presbytery will discuss and vote on the various *Book of Order* amendments next Spring. I continue to serve as "dean" of the past Moderators of the General Assembly, and recently elected co-chair of the Fourth Round of Bilateral Dialogues between The Episcopal Church and the Presbyterian Church (USA). We organized a Presbytery virtual townhall on August 27 with our TE and RE commissioners and YAAD, and hope to do another as we prepare for the *Book of Order* amendment discussions in the Spring. The 228th General Assembly in 2028 will be at San Juan, Puerto Rico.

24. **Pastoral Support**: continue to support our teaching elders through one-on-one meetings, round-the-clock consultations (phone, Zoom, text), Emergency Assistance grants, pastoral visitation, and sabbatical support (funding, guest preaching).

25. **Regional Cohort Gatherings**: contained in the 2027 budget is use of the Synod Penke Fund allocation for 2027 towards a new pilot initiative – to fund regional cohort gatherings in our three regional areas: Santa Clara, Santa Cruz, and Monterey counties. These funds will support both organically formed and intentionally formed groupings of Presbytery members for fellowship feasting, theological reading groups, recreation. In other words, think of gathering with others either in your area or across our Presbytery to cultivate friendship, collaboration, or what I like to call "holy huddles." We will provide limited funds for you and your group to come together, as we want to encourage and cultivate community.

Conclusion: grateful to God for this call, filled with joy everyday. As I enter my third year as Executive Presbyter, I give thanks to God for this Presbytery, and for the opportunity to serve.

Report from the Task Force for Properties and Affiliated Non-profits
Presbytery of San Jose
November 5, 2026

The task force continues to collect information for all our non-profit and affiliated properties owned by the Presbytery. The purpose is to gather important legal and financial data and support the efforts of each organization/ ministry. Libby Boatwright met with Grace Kaori Suzuki, Stated Clerk of Presbytery, to see what information had been collected thus far by the task force and what is still needed. Once we have an update on the inventory of what is required the task force will have additional assignments to finish the files.

In addition, we were made aware that Sunnyvale Presbyterian Church is in the discernment process of looking for ways to provide resources to the community with their buildings and property. On October 6 Libby met with Elders Elsa Amboy and Bill Coleman to explore some ideas and which organizations they might potentially partner with.

Respectfully submitted,
Libby Boatwright, Chair

Synod of the Pacific
Assembly Highlights
May 7-8, 2026
www.synodpacific.org
707.765.1772

1. **The Synod helps churches and ministries thrive through our robust loan program.** Our loan and investment program keeps capital circulating within the Presbyterian family: when your ministry invests with us, those funds flow directly to sister congregations with a vision and a need. The return on your investment is both financial and deeply tangible. And if your own congregation is dreaming of what's next, we may have the funding to help make it real. Explore lending and investment options at www.synodpacific.org/investments-loans.

2. The Synod's Investment & Loan program doesn't just serve individual congregations — it strengthens the whole region. A portion of every dollar that moves through the program flows back to each presbytery as direct mission funding. In 2026, that means **more than $32,000 returned to your presbytery** to deploy however it sees fit. Investing with the Synod isn't a transaction; it's participation in something larger.

3. **We have funds available for grants!** Check out our grant opportunities at www.synodpacific.org/synod-grants. **In the past 16 months, the Synod Mission Partnership Committee has made over $270,000 in grants.** Let's dream of a bright future together!

4. **The Assembly offering** went to Burney & Friends, a burgeoning community effort in Burney, California, seeking to turn a church building into a community center. Commissioners donated over $850 to this effort. Thank you for your generosity!

5. **Personnel support documents** continue to be developed and approved for distribution to presbyteries and congregations. Last May, the new Synod Employee Handbook was approved and continues to be shared as a resource. Newly approved resources include:
   - Synod Personnel Resources
   - Sample Job Description
   - Form Offer Letter for Elected Staff
   - Form Offer Letter for Non-Elected Staff
   - Annual Performance Review Steps
   - Synod PIP Template

   All presbyteries have received these resources. Interested congregations are encouraged to contact Nancy at Nancy@synodpacific.org. Additional resources are currently in development and will be presented at the Synod's October Assembly.

6. We had several **special guests** share at our assembly. Our keynote speaker was the Rev. Dr. Christopher James, Professor of Evangelism and Missional Christianity at the University of

Dubuque Theological Seminary. He gave a well-received presentation entitled, *Sacred Storytelling*. Laurie Griffith, Associate Director for Constitutional Interpretation, Presbyterian Life and Witness, gave an overview of what is coming up at this summer's General Assembly in Milwaukee. The Rev. Dr. John Wilkinson, Vice President of Stewardship and Funds Development, shared trends he is seeing in the church in America. Rev. Christine Long, Church Consultant with the Board of Pensions, updated us on the many changes that continue to happen with BOP offerings. If you would like to be connected to any of these folks to visit with your congregation or presbytery, please contact our Stated Clerk, Seth Normington, at seth@synodpacific.org.

7. Our next stated assembly is October 7-9 at Zephyr Point Presbyterian Camp and Conference Center on Lake Tahoe. This will be a primarily in-person assembly with a Zoom option.

Thank you for your continued ministry with the Synod of the Pacific!